AMENDED 4/2/2026

CITY COUNCIL
REGULAR MEETING AGENDA
APRIL 7, 2026 – 7:00 P.M.
COUNCIL CHAMBERS
5938 KAUFFMAN AVENUE - TEMPLE CITY, CALIFORNIA

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. Written public comments received by 5pm on the day of the meeting will be provided to the City Council and made part of the meeting record. Please note that written public comments will not be read aloud by city staff or City Council.

You have the opportunity to address the City Council at the following times:

- AGENDA ITEM: at the time the Council considers the agenda item;
- NON-AGENDA ITEM: at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- PUBLIC HEARING: at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

TO WATCH REGULAR MEETINGS LIVE OR RECORDED, VISIT:
https://www.youtube.com/@ConnectWithTC

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. CALL TO ORDER – Mayor Man
2. ROLL CALL – Councilmember Chavez, Sternquist, Yu, Chen, Man
3. INVOCATION
4. PLEDGE OF ALLEGIANCE

5. CEREMONIAL MATTERS – PRESENTATION

A. Temple City Chinese American Association

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through H per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the:

1. Minutes of the Regular City Council Meeting of March 17, 2026; and
2. Minutes of the Special City Council Meeting of March 25, 2026.

Recommendation: Approve the Minutes of the City Council Meetings.

B. PLANNING COMMISSION ACTIONS - MEETING OF MARCH 10, 2026

The City Council is requested to receive and file the Planning Commission Actions.

Recommendation: Receive and file.

C. ADOPTION OF RESOLUTION NO. 26-5864 CONFIRMING MAYOR'S APPOINTMENT OF COUNCILMEMBERS TO SERVE AS DELEGATES AND ALTERNATES TO OTHER AGENCIES OR ORGANIZATIONS

The City Council is requested to adopt a resolution confirming Mayor's appointment of Councilmembers to serve as delegates and alternates to other agencies or organizations.

Recommendation: Adopt Resolution No. 26-5864 confirming Mayor's appointment of Councilmembers to serve as

delegates and alternates to other agencies or organizations.

D. ADOPTION OF RESOLUTION NO. 26-5859 UPDATING CITY'S RECORDS RETENTION SCHEDULE

The City Council is requested to adopt Resolution No. 26-5859 updating the City's Records Retention Schedule.

Recommendation: Adopt Resolution No. 26-5859 updating the City's Records Retention Schedule.

E. ACCEPTANCE OF LIVE OAK PARK PROJECT, CAPITAL IMPROVEMENT PROJECT (CIP) NO. P23-08

The City Council is requested to accept the completion of Live Oak Park Project.

Recommendation:

1. Accept project completion for the Live Oak Park project ("Project"), CIP NO. P23-08 as performed by DD Systems, Inc. ("Contractor") for a total amount of $1,715,822.23;

2. Authorize the City Manager to file a project Notice of Completion with the County of Los Angeles Registrar-Recorder; and

3. Authorize the City Manager to release a retention payment of $85,791.11 to DD Systems, Inc. within 35 days following recordation of the Notice of Completion.

F. APPROVAL OF SECOND AMENDMENT TO THE SERVICES AGREEMENT WITH GRETCHEN STERLING TO OPERATE AND MANAGE THE TEMPLE CITY CERTIFIED FARMERS MARKET

The City Council is requested to approve a second amendment to the agreement for operating and managing the City's certified farmers' market.

Recommendation:

1. Approve the Second Amendment to the Services Agreement (Attachment "A") with Gretchen Sterling to operate and manage the Temple City Certified Farmers Market; and

2. Authorize the City Manager to sign and execute the Second Amendment.

G. APPROVAL TO WAIVE ENCROACHMENT PERMIT FEES – CONCRETE WALKWAY RECONSTRUCTION AT 5239 BARELA AVENUE

The City Council is requested to consider waiving the encroachment permit fees for the reconstruction of a concrete walkway within the public right-of-way adjacent to 5239 Barela Avenue.

Recommendation: Approve the waiver of encroachment permit fees for the reconstruction of a concrete walkway within the public right-of-way adjacent to 5239 Barela Avenue.

H. ADOPTION OF RESOLUTION NO. 26-5856 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2025-26

The City Council is requested to adopt Resolution No. 26-5856 authorizing the payment of bills for fiscal year 2025-26.

Recommendation: Adopt Resolution No. 26-5856 authorizing the payment of bills for fiscal year 2025-26.

8. PUBLIC HEARING

A. CONTINUATION OF PUBLIC HEARING FOR ORDINANCE NO. 25-1086 TO APRIL 21, 2026

The City Council is requested to receive and file the continuation of the Public Hearing for Ordinance No. 25-1086 to April 21, 2026.

Presenter: City Manager

Recommendation: Receive and file the continuation of the Public Hearing for Ordinance No. 25-1086 to April 21, 2026.

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2025

The City Council is requested to consider the recommendation from the Audit Standing Committee to receive and file the Annual Comprehensive Financial Report.

Presenter: Administrative Services Director

Recommendation:

1. Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2025 (Attachment “A”);

2. Independent Auditor’s Communication to the City (Attachment “B”);

3. Independent Accountants’ Report on Applying Agreed-Upon Procedures Related to the Article XIII-B Appropriations Limit Calculation (Gann Limit) (Attachment “C”);

4. Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in accordance with *Government Auditing Standards* (Attachment “D”); and

5. Single Audit of Federally Assisted Grant Programs (Attachment “E”).

B. FISCAL YEAR 2025-2026 MID-YEAR FINANCIAL REVIEW, TREASURER’S REPORT, REVENUE, EXPENDITURE AND CAPITAL PROJECT SUMMARY REPORTS AND BUDGET AMENDMENTS

The City Council is requested to receive and file the Fiscal Year 2025-2026 Mid-Year Financial Review and related reports.

Presenter: Administrative Services Director

Recommendation;

1. Receive the Fiscal Year 2025-2026 (FY25/26) Mid-Year Financial Review and related reports; and

2. Approve and authorize the proposed General Fund and Special Fund revenue and expenditure budget adjustments as indicated in Attachment “A”.

C. ADOPT RESOLUTIONS AUTHORIZING AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION AND RESOLUTION AUTHORIZING EXAMINATION OF TRANSACTIONS AND USE TAX RECORDS, AND APPROVE THE TRANSACTIONS TAX AUDIT & INFORMATION SERVICES AGREEMENT WITH HINDERLITER, DE LLAMAS & ASSOCIATES (HDL)

The City Council is requested to authorize agreements with the California Department of Tax and Fee Administration, authorize examination of Transactions and Use Tax records, and approve an agreement for Transactions Tax Audit and Information Services.

Presenter: Administrative Services Director

Recommendation:

1. Adopt Resolution No. 26-5866 authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration (CDTFA);

2. Adopt Resolution No. 26-5867 authorizing Examination of Transactions and Use Tax Records; and

3. Approve the Master Services Agreement with Hinderliter, De Llamas & Associates and authorize the City Manager to sign the Agreement, subject to the City Attorney's approval as to form.

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Man and Councilmember Chavez) – Formed 1/3/2012

B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Councilmember Chavez) – Formed 7/15/2014

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Mayor Man and Councilmember Yu) – Formed 4/4/2017

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Sternquist and Councilmember Chavez) – Formed 3/16/21

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Man) – Formed 5/17/22

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE

(Mayor Pro Tem Chen and Councilmember Yu) – Formed 5/16/23

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Man) – Formed 11/6/22

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHAVEZ

B. COUNCILMEMBER STERNQUIST

C. COUNCILMEMBER YU

D. MAYOR PRO TEM CHEN

E. MAYOR MAN

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

NOTICE: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

AGENDA NOTIFICATION SUBSCRIPTION:
If you wish to receive an agenda email notification, please email your request to cityclerk@templecity.us or call (626) 285-2171.

FUTURE CITY MEETINGS

PLANNING COMMISSION	7:00 P.M.	April 14, 2026
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:00 P.M.	April 15, 2026
CITY COUNCIL	7:00 A.M.	April 21, 2026
PARKS & RECREATION COMMISSION	7:00 P.M.	April 15, 2026

ACCOMODATIONS:
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
CERTIFICATION OF POSTING:
I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on April 7, 2026, on the bulletin board outside the Civic Center located at 5938 Kauffman Avenue, CA 91780, and on the city, website as required by law, on the date listed below. 04/02/2026 at 11:30 AM /S/
Date Peggy Kuo, City Clerk