PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

JUNE 17, 2020 – 7:30 P.M.

1. **CALL TO ORDER** - Chairman Vance called the meeting to order at 7:30 p.m.

2. **ROLL CALL** – Commissioner Baroldi, Haddad, Tarin, Rosso, Vance

PRESENT: Commissioner – Baroldi, Haddad, Tarin, Rosso, Vance

ALSO PRESENT: Director of Parks and Recreation Matsumoto, Parks and Recreation Manager Lawson, Parks and Recreation Coordinator Luna, Parks and Recreation Coordinator Rodriguez, Parks and Recreation Coordinator Ubaldo, and Parks and Recreation Secretary Venters

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

Jason Oberlander, President TCASA requested that the use of the sports fields and youth sports be agendized for discussion at the next Commission meeting.

Chairman Vance stated that she would be in favor of including an update on youth sports at the next Commission meeting.

5. **CONSENT CALENDAR**

Vice-Chairman Rosso moved to approve the Consent Calendar, seconded by Commissioner Haddad and carried by the following roll call vote:

AYES:	Commissioner – Baroldi, Haddad, Tarin, Rosso, Vance
NOES:	Commissioner – None
ABSENT:	Commissioner – None
ABSTAIN:	Commissioner – None

Recommendation: approve items **A - B** per recommendations

A. APPROVAL OF MINUTES

Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS

Action: Approved.

6. UNFINISHED BUSINESS

A. COMMITTEE ON AGING UPDATE

Parks and Recreation Manager Lawson stated that the next Committee on Aging meeting will be held virtually on June 24 at 6:30 p.m. He stated that agendized items include reappointment of four committee members; selection of a chair and vice-chair for fiscal year 2020-2021; update on the City's COVID-19 response; Temple City Older American of the year award; and approval of the 2019 Temple City Senior Master Plan Progress Report.

B. PRIMROSE PARK UPDATE

Director of Parks and Recreation Matsumoto updated the Commission that the City was awarded a grant by the State of California in the amount of $2.9 million to design and develop Primrose Park. He stated that a total of 478 cities applied for the grant; only 62 cities received awards and in the County of Los Angeles only nine cities were awarded grant funding. He stated that the City is required to include two additional electronic vehicle parking spaces in the design and that the City Council approved to include a single stall unisex bathroom with storage capacity. He concluded that the development of the park should be completed in mid to late 2021.

Commissioner Tarin asked Director of Parks and Recreation Matsumoto if the park will be locked at night.

Director of Parks and Recreation Matsumoto stated that the park is enclosed and will be locked by 10 p.m. each evening.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto if there will be drinking fountains onsite, if pets are allowed, and when the park is expected to begin development.

Director of Parks and Recreation Matsumoto stated that there will be drinking fountains onsite, pets will be allowed in accordance to the Temple City Municipal Code, and that the development of Primrose Park will occur once bids and plan check have been approved.

Chairman Vance asked Director of Parks and Recreation Matsumoto for the location of the charging stations.

Director of Parks and Recreation Matsumoto stated that the location of the charging stations is to be determined.

7. NEW BUSINESS

A. PARKS & RECREATION COVID-19 RESPONSE AND UPDATE

Director of Parks and Recreation Matsumoto provided a PowerPoint presentation detailing the events that transpired post Safer at Home order per Los Angeles County standards. He briefed the Commission regarding allowable use of the park, creation of the Virtual Recreation Center, and function of the Parks and Recreation Department remotely.

Parks and Recreation Manager Lawson briefed the Commission that the Park Maintenance and Urban Forestry crews both worked abbreviated shifts beginning in March and are scheduled to work on-site full time in July. He stated that the Park Maintenance duties include maintenance of Temple City Parks and Live Oak Park, including disinfecting restrooms, lawn and irrigation care, and graffiti removal. He stated that the Urban Forestry's crew's duties include tree watering, tree trimming, tree removals, and emergency services. He stated that in addition to regular duties, the Park Maintenance and Urban Forestry crews have been assisting the Public Works Department with various projects. He then briefed the Commission regarding the City's newly secured partnership with Microsoft to offer free, on-line enrichment workshops.

Vice-Chairman Rosso asked Parks and Recreation Manager Lawson if classes are available to children through Microsoft.

Parks and Recreation Manager Lawson stated that the classes are primarily offered to children ages eight years of age and older.

Commissioner Train asked Director of Parks and Recreation Matsumoto how the Safer at Home rules are being enforced at City parks.

Director of Parks and Recreation Matsumoto stated that the City's Park Patrol team enforce proper congregation at each City park.

Chairman Vance asked Director of Parks and Recreation Matsumoto are small groups of people allowed to congregate at either park, if tennis courts were reopened, and when restrictions mandated by the County of Los Angeles are expected to soften.

Director of Parks and Recreation Matsumoto stated that organized activity has not been requested, group activities should not be conducted at either park, modified use of tennis courts are allowable, and restrictions will be softened as allowed by the Los Angeles County Department of Public Health.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto if the City has provided masks to the public and if the City will open a cooling center.

Director of Parks and Recreation Matsumoto stated that the City has distributed masks to the senior community and the City is working toward having the capacity of opening a cooling center.

Parks and Recreation Coordinator Rodriguez briefed the Commission regarding various programs that he manages that were affected by COVID-19 including contract classes, facility rentals and senior programing. He commented that the senior lunch program has been modified to deliver five meals with various activities and updates, and letters to senior citizens once a week. He stated that James Ponnet has been selected as the 2020 Temple City Older American of the Year, and that the City is exploring options to hold a banquet in his honor at a date to be determined. He stated that due to the COVID-19 pandemic all classes, excursions and facility rentals have been cancelled and refunded.

Parks and Recreation Coordinator Luna stated due to the COVID-19 pandemic the STARS, Teen Zone and Spring Day Camp programs were postponed indefinitely, and the Arbor Day and Temple City's Got Talent events were modified to virtual experiences. She stated Arbor day was commemorated by posting an online poster contest, a video of the Urban Forestry team describing their duties and a photograph of a tree planting at Live Oak Park. She continued to brief the Commission that Temple City's Got Talent had 20 entries from various age categories with 500 views within hours and over 2,600 votes for the People's Choice award. She concluded that the Parks and Recreation Department has created an e-newsletter to provide updates to the City's programs and events.

Parks and Recreation Coordinator Ubaldo briefed the Commission regarding the City's volunteer program, youth sports, and online gaming. He stated that an appreciation video was posted online highlighting over 6,000 volunteer hours were completed in 2019 and that the City saved over $150,000 of equivalent staff time during 2019. He noted that he is exploring options to hold a virtual volunteer luncheon. He stated that youth sports were cancelled and that refunds were provided to all participants. He lastly updated the Commission that the City is working in partnership with GGLeagues to provide an esports Rocket League. He stated that the City is sponsoring the first four teams. He concluded that the games will last 6 weeks ending in a championship competition for the winning team.

8. COMMUNICATIONS – None

9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA
- None

10. UPDATE FROM PARKS & RECREATION DIRECTOR

A. PARKS & RECREATION DIRECTOR'S REPORT

Director of Parks and Recreation Matsumoto stated that the City Council took action to declare the month of May as Older American Month and approved the City's request to add a restroom to Primrose Park. He stated that due to the COVID-19 pandemic the City has suffered revenue loss. He stated that Summer Concerts in the Park, Camp-A-Palooza, and Summer Day Camp will be modified to virtual experiences with the exception of Movies in the Park to be held at Live Oak Park as a drive-in experience. He concluded that the City is going to allow a potential Eagle Scout to refurbish eight grills and clean the surrounding concrete at Live Oak Park when allowed by the Los Angeles County Department of Public Health.

11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSIONER BAROLDI – commented that he is looking forward to the modified summer programs.

B. COMMISSIONER HADDAD – asked Director of Parks and Recreation Matsumoto for an update on testing the lead in the water fountains.

Director of Parks and Recreation Matsumoto stated that filters were installed at Live Oak Park and Temple City Park. He stated that the test results returned with zero lead contaminates at Temple City Park. He concluded that the City has not had the opportunity to test the water at Live Oak Park as many entities are not operating at full capacity.

C. COMMISSIONER TARIN – Thanked staff for their impressive efforts and modifying their programs quickly during the COVID-19 pandemic.

D. VICE-CHAIRMAN ROSSO – Expressed her gratitude to staff.

E. CHAIRMAN VANCE – Thanked staff for their efforts during the COVID-19 pandemic.

12. ADJOURNMENT

The Parks & Recreation Commission Meeting was adjourned at 8:57 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, July 15, 2020 at 7:30 p.m. in the Council Chambers at 5938 Kauffman Avenue.

Cynthia Vance, Chairman

ATTEST:

Jennifer Venters, Secretary