City of Temple City



ADOPTED BUDGET
FISCAL YEAR 2021-2022

TEMPLE CITY

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CITY OF TEMPLE CITY

ADOPTED BUDGET

FISCAL YEAR 2021-2022

VINCENT YU
Mayor

CYNTHIA STERNQUIST
Mayor Pro Tem

TOM CHAVEZ
Councilmember

WILLIAM MAN
Councilmember

FERNANDO VIZCARRA
Councilmember

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CITY OF TEMPLE CITY
CITY OFFICIALS

ELECTED OFFICIALS



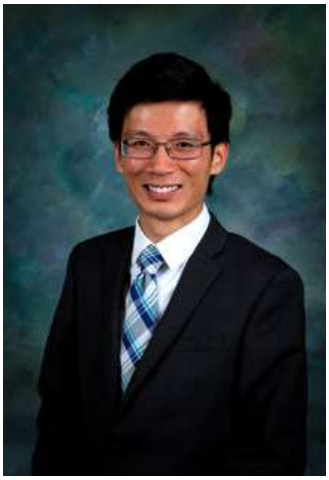
Vincent Yu
Mayor



Cynthia Sternquist
Mayor Pro Tem



Tom Chavez
Councilmember



William Man
Councilmember



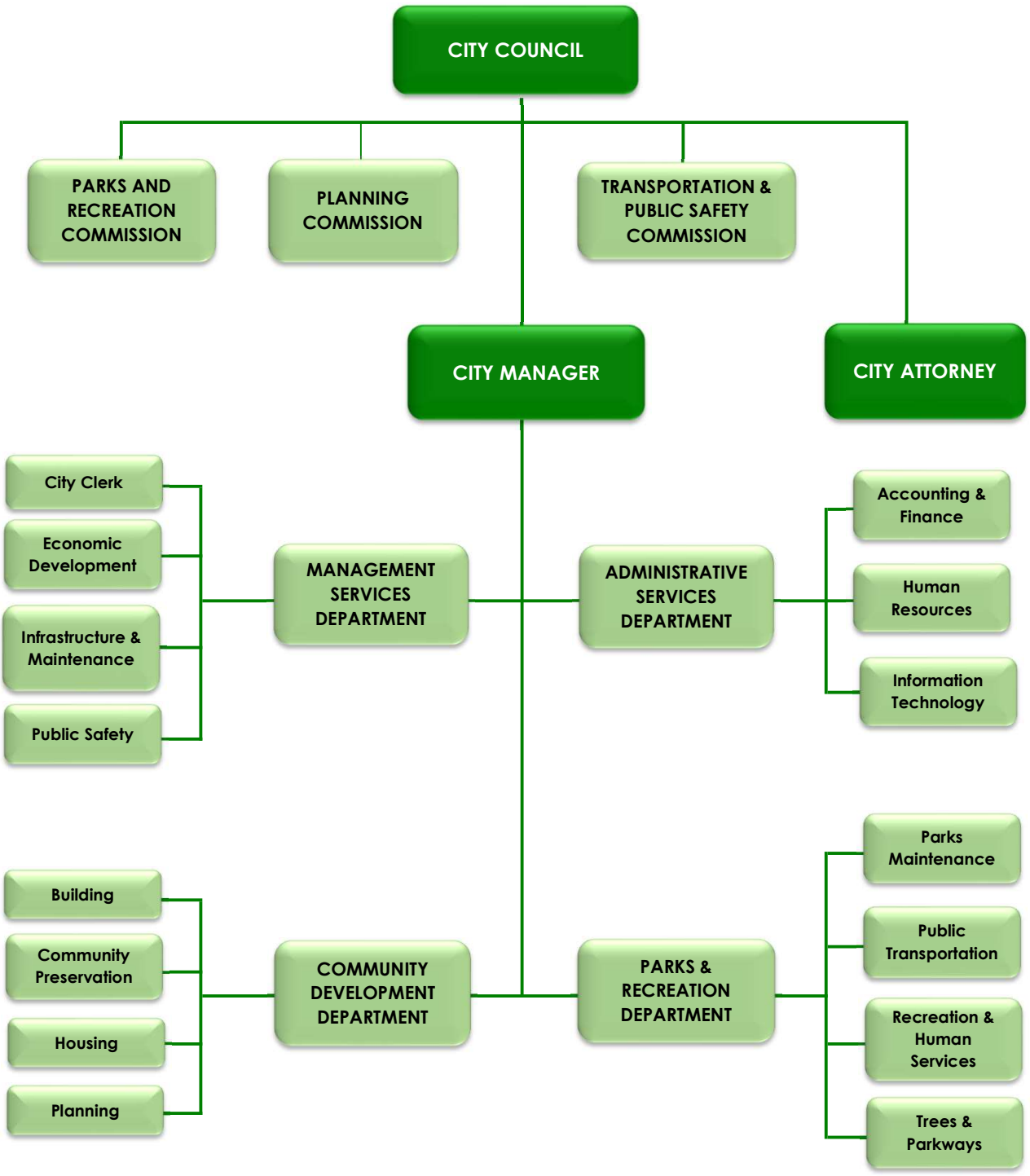
Fernando Vizcarra
Councilmember

MANAGEMENT

Bryan Cook	City Manager
Peggy Kuo	City Clerk
Adam Matsumoto	Director of Parks & Recreation
Susan Paragas	Director of Administrative Services
Scott Reimers	Director of Community Development

City of Temple City
ADOPTED BUDGET
FY 2021-2022

ORGANIZATIONAL CHART



City of Temple City

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City of Temple City

ADOPTED BUDGET
FY 2021-2022

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City of Temple City

Summaries

CITY OF TEMPLE CITY
CURRENT BUDGET
FY 2020-2021
SUMMARY OF CHANGES TO FUND BALANCES

DESCRIPTION	FUND BALANCE July 1, 2020	REVENUE BUDGET FY 20-21	TRF IN BUDGET FY 20-21	EXPENDITURE BUDGET FY 20-21	TRF OUT BUDGET FY 20-21	ONE-TIME EXPENDITURE BUDGET	CAPITAL IMPROVE. PROJECTS	EST. FUND BALANCE July 1, 2021
GENERAL FUND								
Committed	$ 3,500,000	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 3,500,000
Assigned/Unassigned	16,511,892	14,069,245	6,000	13,670,955	0	30,000	0	16,886,182
Total General Fund	**$ 20,011,892**	**$ 14,069,245**	**$ 6,000**	**$ 13,670,955**	**$ 0**	**$ 30,000**	**$ 0**	**$ 20,386,182**
SPECIAL REVENUE FUNDS								
State COPS Grant	$ 9,648	$ 140,250	$ 0	$ 140,250	$ 0	$ 0	$ 0	$ 9,648
Proposition A	1,181,364	635,495	0	738,210	0	0	0	1,078,649
Proposition C	1,759,584	593,000	0	0	0	0	1,117,000	1,235,584
Used Oil	8,148	10,000	0	9,000	0	0	0	9,148
Gas Tax	450,466	669,620	0	548,230	6,000	0	0	565,856
Traffic Congestion Relief	83,387	400	0	49,000	0	0	0	34,787
CDBG	1,221,410	186,000	0	549,900	0	0	0	857,510
SB821 / TDA	0	44,000	0	0	0	0	0	44,000
Air Quality Improvement	188,447	47,200	0	21,340	0	0	0	214,307
Measure R	1,043,109	394,850	0	0	0	0	0	1,437,959
Parking Concession Fund	10,000	0	0	0	0	0	0	10,000
Affordable Housing Fund	157,000	0	0	0	0	0	0	157,000
Sewer Reconstruction	974,171	25,000	0	0	0	0	0	999,171
Road Maint. & Repair Act	849,671	592,575	0	0	0	0	0	1,442,246
Measure M	714,148	447,080	0	0	0	0	0	1,161,228
Park Acquisition	109,802	27,000	0	0	0	0	0	136,802
State Parks Grant	0	2,972,060	0	0	0	0	118,900	2,853,160
Lighting/Landscape District	2,905,489	1,559,510	52,500	1,207,860	0	0	0	3,309,639
Measure W	0	441,780	0	170,255	0	0	0	271,525
Public Arts Fund	119,420	0	0	0	0	0	0	119,420
SB2 Planning Grant Fund	0	160,000	0	14,400	0	0	0	145,600
AB 939 Fund	510,033	56,800	0	54,095	0	0	0	512,738
Other Grants Fund	0	0	0	0	0	0	0	0
Total Special Revenue Funds	**$ 12,295,297**	**$ 9,002,620**	**$ 52,500**	**$ 3,502,540**	**$ 6,000**	**$ 0**	**$ 1,235,900**	**$ 16,605,977**
OTHER FUNDS								
Camellia Trust Fund	$ 171,150	$ 400	$ 0	$ 0	$ 0	$ 0	$ 0	$ 171,550
Successor Agency	0	617,550	0	617,550	0	0	0	0
TOTAL ALL FUNDS	**$ 32,478,339**	**$ 23,689,815**	**$ 58,500**	**$ 17,791,045**	**$ 6,000**	**$ 30,000**	**$ 1,235,900**	**$ 37,163,709**

CITY OF TEMPLE CITY (continued)

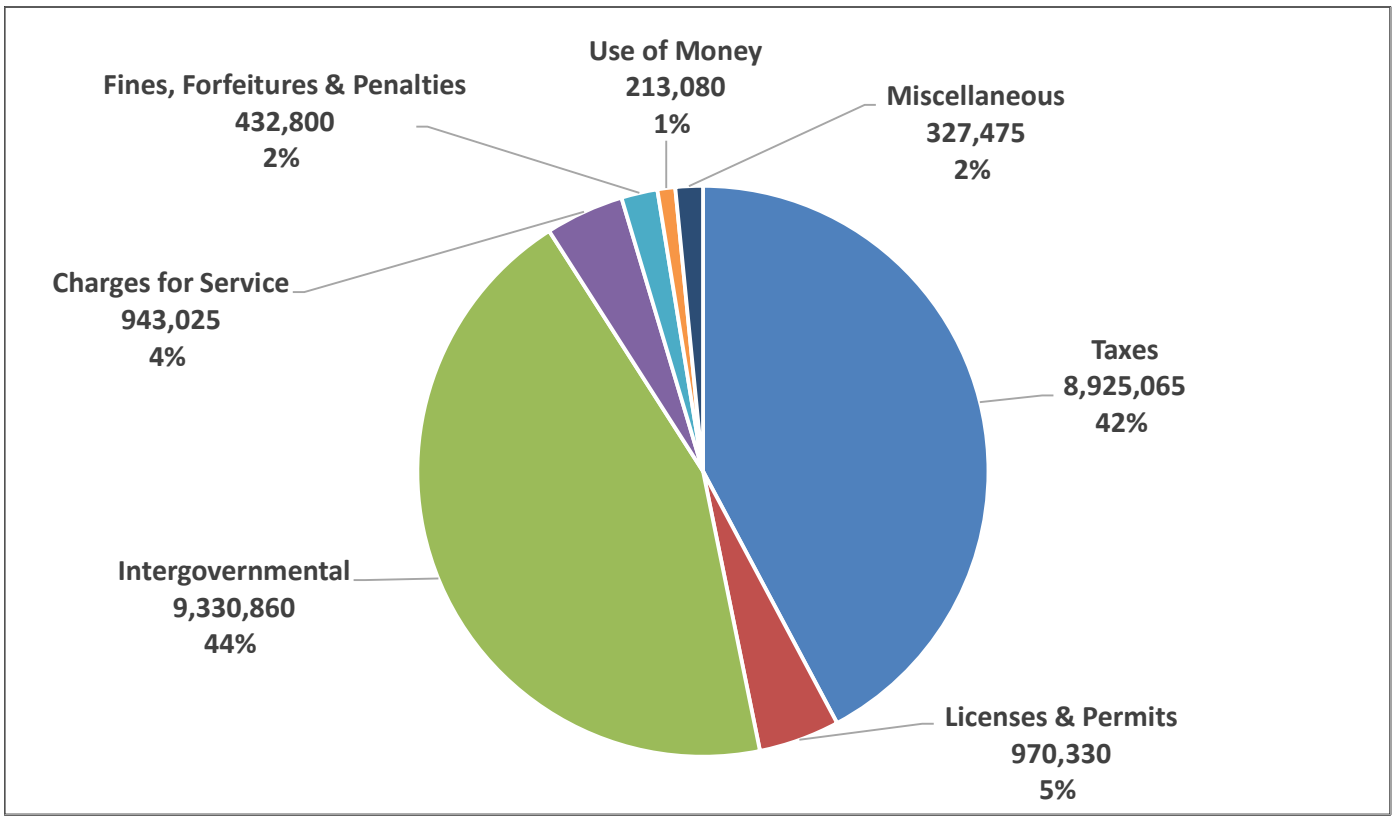
ADOPTED BUDGET
FY 2021-2022

SUMMARY OF CHANGES TO FUND BALANCES

DESCRIPTION	EST. FUND BALANCE July 1, 2021	REVENUE BUDGET FY 21-22	TRF IN BUDGET FY 21-22	EXPENDITURE BUDGET FY 21-22	TRF OUT BUDGET FY 21-22	ONE-TIME EXPENDITURE BUDGET	CAPITAL IMPROVEMENT PROJECTS	EST. FUND BALANCE June 30, 2022
GENERAL FUND								
Committed	$ 3,500,000	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 3,500,000
Assigned/Unassigned	16,886,182	14,677,155	6,000	14,461,740	0	11,000	210,000	16,886,597
Total General Fund	**$ 20,386,182**	**$ 14,677,155**	**$ 6,000**	**$ 14,461,740**	**$ 0**	**$ 11,000**	**$ 210,000**	**$ 20,386,597**
SPECIAL REVENUE FUNDS								
State COPS Grant	$ 9,648	$ 140,200	$ 0	$ 140,250	$ 0	$ 0	$ 0	$ 9,598
Proposition A	1,078,649	541,320	0	727,070	0	0	0	892,899
Proposition C	1,235,584	560,535	0	0	0	0	1,783,000	13,119
Used Oil	9,148	10,000	0	9,000	0	0	0	10,148
Gas Tax	565,856	567,930	0	551,300	6,000	0	0	576,486
Traffic Congestion Relief	34,787	100	0	34,700	0	0	0	187
CDBG	857,510	186,000	0	125,000	0	0	0	918,510
SB821 / TDA	44,000	44,000	0	0	0	0	71,000	17,000
Air Quality Improvement	214,307	47,100	0	28,320	0	0	53,000	180,087
Measure R	1,437,959	334,100	0	0	0	0	1,244,000	528,059
Parking Concession Fund	10,000	0	0	0	0	0	0	10,000
Affordable Housing Fund	157,000	0	0	0	0	0	0	157,000
Sewer Reconstruction	999,171	25,000	0	0	0	0	0	1,024,171
Road Maint. & Repair Act	1,442,246	647,000	0	0	0	0	1,345,000	744,246
Measure M	1,161,228	489,090	0	0	0	0	1,136,000	514,318
Park Acquisition	136,802	27,000	0	0	0	0	15,000	148,802
Parks Grant	2,853,160	0	0	0	0	0	2,853,160	0
Lighting/Landscape District	3,309,639	1,625,835	0	1,277,720	0	0	711,825	2,945,929
Measure W	271,525	450,000	0	645,525	0	0	76,000	0
Public Arts Fund	119,420	0	0	0	0	0	0	119,420
SB2 Planning Grant Fund	145,600	0	0	145,600	0	0	0	0
AB 939 Fund	512,738	56,800	0	31,845	0	0	0	537,693
Other Grants Fund	0	150,000	0	150,000	0	0	0	0
Total Special Revenue Funds	**$ 16,605,977**	**$ 5,902,010**	**$ 0**	**$ 3,866,330**	**$ 6,000**	**$ 0**	**$ 9,287,985**	**$ 9,347,672**
OTHER FUNDS								
Camellia Trust Fund	$ 171,550	$ 300	$ 0	$ 0	$ 0	$ 0	$ 0	$ 171,850
Successor Agency	0	619,970	0	619,970	0	0	0	0
TOTAL ALL FUNDS	**$ 37,163,709**	**$ 21,199,435**	**$ 6,000**	**$ 18,948,040**	**$ 6,000**	**$ 11,000**	**$ 9,497,985**	**$ 29,906,119**

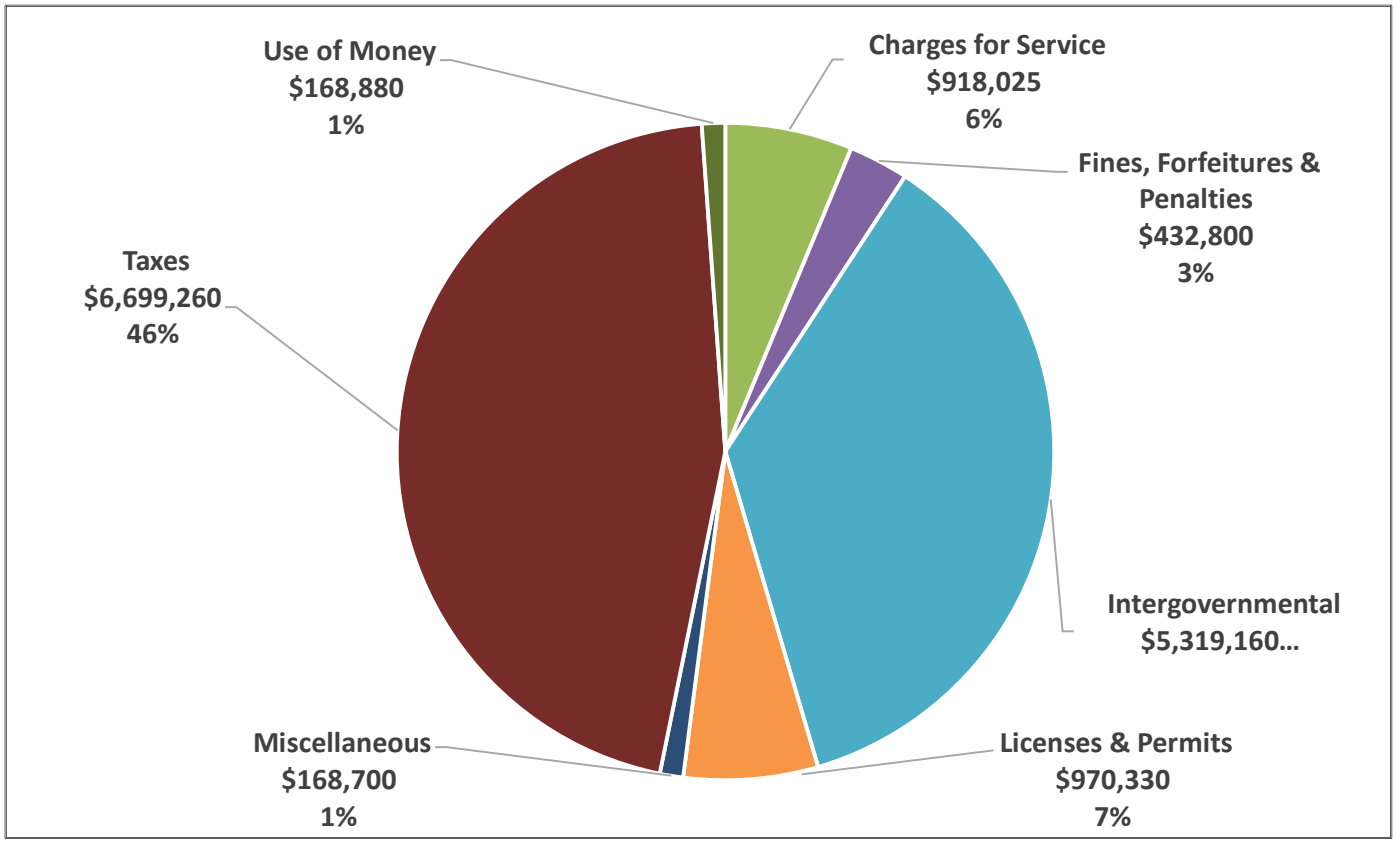
FY 2021-22 ADOPTED REVENUES - ALL FUNDS

Total Revenues - All Funds = $21,142,635*



FY 2021-22 ADOPTED REVENUES - GENERAL FUND

Total Revenues - General Fund = $14,677,155*



**Transfers In not included.*

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

REVENUES BY FUND

	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
GENERAL FUND				
TAXES				
Real Estate Transfer Tax	$ 135,433	$ 150,000	$ 130,000	-13.3%
Sales and Use Tax	1,919,780	1,625,000	1,842,305	13.4%
Franchise Fees	576,214	560,000	560,000	0.0%
Franchise Fees - In-Lieu	0	150,000	300,000	100.0%
Transient Occupancy Tax	43,505	32,000	42,000	31.3%
Property Tax Allocation	3,670,281	3,609,705	3,824,955	6.0%
Total-Taxes	**6,345,215**	**6,126,705**	**6,699,260**	**9.3%**
LICENSES & PERMITS				
Business License Fees	185,382	166,655	141,655	-15.0%
Building Permit Fees	622,762	520,000	462,395	-11.1%
Parking Permit Fees	66,556	0	45,000	
Encroachment Permits	147,839	164,460	152,090	-7.5%
Animal License Fees	38,707	27,350	23,250	-15.0%
Vehicle Impound Fees	15,447	11,000	10,690	-2.8%
Temp Parking Permit Fees	145,204	0	112,500	
Code Enforcement Fees	46,039	26,770	22,750	-15.0%
Total-Licenses & Permits	**1,267,937**	**916,235**	**970,330**	**5.9%**
INTERGOVERNMENTAL				
Intergovernmental	564,940	443,910	0	-
In Lieu VLF	4,979,210	5,197,275	5,319,160	2.3%
Total-Intergovernmental	**5,544,149**	**5,641,185**	**5,319,160**	**-5.7%**
CHARGES FOR SERVICES				
Shared Maintenance Charges	4,480	4,500	4,755	5.7%
Zoning Fees	200,316	69,850	59,370	-15.0%
Recreation Fees	251,875	0	250,000	
Plan Check Fees	478,275	648,680	551,380	-15.0%
Facility Rental Fees	31,531	0	13,000	
PW/Engineering Fees	27,595	46,490	39,520	-15.0%
Total-Charges for Services	**994,072**	**769,520**	**918,025**	**19.3%**
FINES & FORFEITURES				
Court Fines	541,065	230,000	432,800	88.2%
Total-Fines & Forfeitures	**541,065**	**230,000**	**432,800**	**88.2%**
USE OF MONEY				
Interest	432,101	208,000	168,880	-18.8%
Change in Value of Investments	104,681	0	0	0.0%
Total-Use of Money	**536,783**	**208,000**	**168,880**	**-18.8%**

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

REVENUES BY FUND

	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
OTHER				
AB 939 Reimbursement	7,112	15,000	7,100	-52.7%
Rental Income	34,637	37,300	37,300	0.0%
Other Reimbursement	188,828	100,000	100,000	0.0%
Sundry	-	1,000	-	-100.0%
CRA Admin Reimb	20,000	9,300	9,300	0.0%
LLD Admin Reimb	16,385	15,000	15,000	0.0%
Total-Other	**266,962**	**177,600**	**168,700**	**-5.0%**
TOTAL-GF OPERATING REVENUES	**15,496,182**	**14,069,245**	**14,677,155**	**4.3%**
TRANSFER IN				
GAS TAX 2107.5	6,000	6,000	6,000	0.0%
92/96 PARK BOND	14,500	0	0	
Total-Transfer In	**20,500**	**6,000**	**6,000**	**0.0%**
TOTAL - GF REVENUES (ALL)	**$15,516,682**	**$14,075,245**	**$14,683,155**	**4.3%**
SPECIAL REVENUE FUNDS				
STATE COPS GRANT FUND				
Allocation	$ 155,948	$ 140,000	$ 140,000	0.0%
Interest	920	250	200	-20.0%
Total-State COPS Grant Revenues	**156,868**	**140,250**	**140,200**	**0.0%**
PROP A TRANSPORTATION FUND				
Allocation	703,703	624,170	530,545	-15.0%
Bus Pass Sales	27,365	10,325	8,775	-15.0%
Interest	17,771	1,000	2,000	100.0%
Total-Proposition A Revenues	**748,839**	**635,495**	**541,320**	**-14.8%**
PROP C TRANSPORTATION FUND				
Allocation	583,723	585,000	554,535	-5.2%
Interest	27,667	8,000	6,000	-25.0%
Total-Proposition C Revenues	**611,390**	**593,000**	**560,535**	**-5.5%**
USED OIL GRANT FUND-Revenues				
Allocation	9,936	10,000	10,000	0.0%
Total-Used Oil Grant Revenues	**9,936**	**10,000**	**10,000**	**0.0%**

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

REVENUES BY FUND

	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
GAS TAX FUND				
Gas Tax 2105	186,613	150,355	127,800	-15.0%
Gas Tax 2106	110,636	91,350	77,650	-15.0%
Gas Tax 2107	235,634	192,175	163,350	-15.0%
Gas Tax 2107.5	6,000	5,100	4,335	-15.0%
Gas Tax 2103	252,253	225,640	191,795	-15.0%
Interest	10,779	5,000	3,000	-40.0%
Total-Gas Tax Revenues	**801,915**	**669,620**	**567,930**	**-15.2%**
TRAFFIC CONGESTION RELIEF FUND				
Allocation	41,127	0	0	0.0%
Interest	1,150	400	100	0.0%
Total-Traffic Cong. Relief Revenues	**42,277**	**400**	**100**	**0.0%**
MEASURE W FUND				
Allocation	0	441,780	450,000	1.9%
Total-Measure W Revenues	**0**	**441,780**	**450,000**	**1.9%**
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND				
Allocation	198,986	186,000	186,000	0.0%
Total-CDBG Revenues	**198,986**	**186,000**	**186,000**	**0.0%**
LOCAL TRANSPORTATION FUND (SB821)				
Allocation	55,023	44,000	44,000	0.0%
Total-Local Transp. (SB821) Revenues	**55,023**	**44,000**	**44,000**	**0.0%**
AIR QUALITY MANAGEMENT DISTRICT (AQMD)				
Allocation	58,251	47,000	47,000	0.0%
Interest	687	200	100	-50.0%
Total-AQMD Revenues	**58,938**	**47,200**	**47,100**	**-0.2%**
MEASURE R				
Allocation	437,166	388,350	330,100	-15.0%
Interest	17,515	6,500	4,000	-38.5%
Total-Measure R Revenues	**454,681**	**394,850**	**334,100**	**-15.4%**
SEWER RECONSTRUCTION FUND				
Sewer Construction Fees	5,000	25,000	25,000	0.0%
Total-Sewer Recons. Revenues	**5,000**	**25,000**	**25,000**	**0.0%**

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

REVENUES BY FUND

	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
ROAD MAINTENANCE & REPAIR FUND				
Allocation	633,613	587,575	643,500	9.5%
Interest	9,786	5,000	3,500	-30.0%
Total-Road Maint. & Rep-Revenues	**643,399**	**592,575**	**647,000**	**9.2%**
1992/96 PARK BOND FUND				
Park Bond Fees	14,500	0	0	
Total-1992/96 Park Bond Revenues	**14,500**	**0**	**0**	
MEASURE M FUND				
Allocation	491,944	440,080	484,090	10.0%
Interest	12,889	7,000	5,000	-28.6%
Total-Measure M Revenues	**504,833**	**447,080**	**489,090**	**9.4%**
PARK ACQUISITION FUND				
Park Acquisition Fees	24,500	27,000	27,000	0.0%
Total-Park Acquisition Revenues	**24,500**	**27,000**	**27,000**	**0.0%**
LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT (LLD) FUND				
Assessment Fees	324,029	328,910	330,020	0.3%
Ad Valorem Tax	1,241,787	1,203,600	1,275,815	6.0%
Interest	46,562	27,000	20,000	-25.9%
Total-LLD Oper. Revenues	1,612,378	1,559,510	1,625,835	4.3%
Transfer In				
Transfer In-General Fund	0	52,500	0	
Total-LLD Revenues	**1,612,378**	**1,612,010**	**1,625,835**	**0.9%**
SB2 GRANT FUND				
Grant Award	0	160,000	0	
Total-SB2 Grant Revenues	**0**	**160,000**	**0**	
STATE PARKS GRANT FUND				
Grant Award	0	2,972,060	0	
Total-State Parks Grant Revenues	**0**	**2,972,060**	**0**	
AB 939				
AB 939 Revenues	56,882	56,800	56,800	
Total-Self Insurance Revenues	**56,882**	**56,800**	**56,800**	

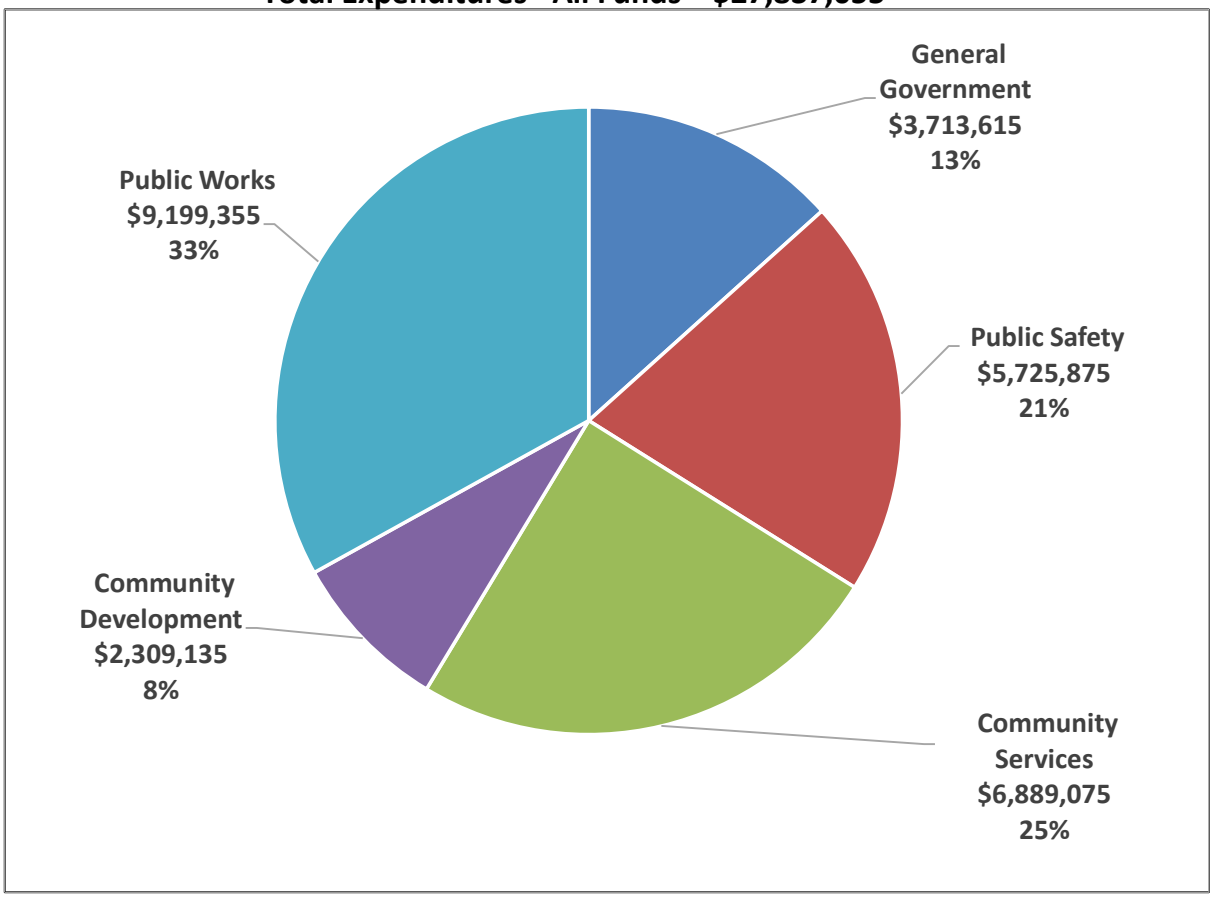
CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

REVENUES BY FUND

	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
OTHER GRANTS FUND				
Grant Award	0	0	150,000	
Total-State Parks Grant Revenues	**0**	**0**	**150,000**	
TOTAL SPECIAL REVENUE	**5,943,462**	**8,998,320**	**5,902,010**	**-34.4%**
OTHER FUNDS				
CAMELLIA TRUST FUND				
Interest	2,750	400	300	-25.0%
Total-Camellia Trust Revenues	**2,750**	**400**	**300**	**-25.0%**
SELF-INSURANCE FUND				
Reimbursement	56,882	0	0	
Total-Self Insurance Revenues	**56,882**	**0**	**0**	
SUCCESSOR AGENCY (SA) FUND				
Allocation	595,794	617,550	619,970	0.4%
Total-SA Revenues	**595,794**	**617,550**	**619,970**	**0.4%**
TOTAL REVENUES - ALL FUNDS	**$22,115,570**	**$23,691,515**	**$21,205,435**	**-10.5%**

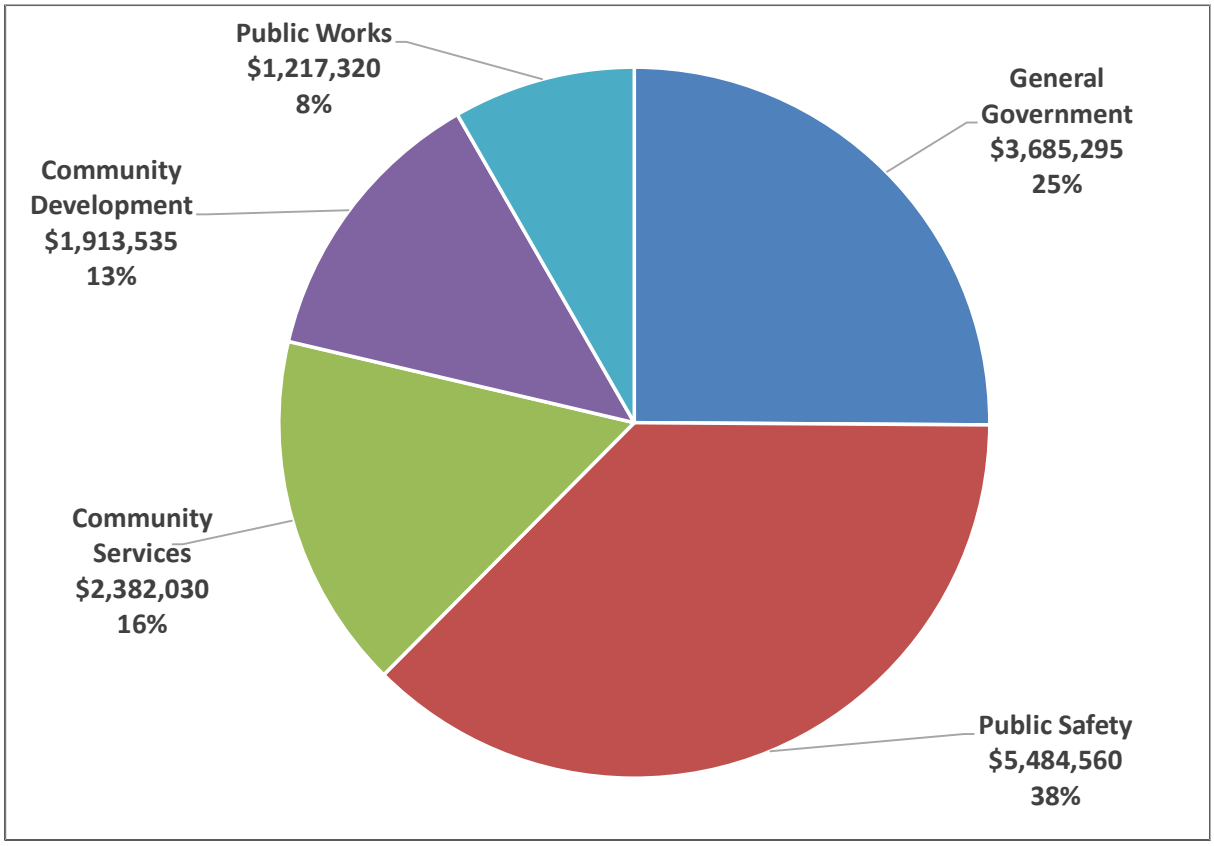
FY 2021-22 ADOPTED EXPENDITURES - ALL FUNDS

Total Expenditures - All Funds = $27,837,055*



FY 2021-22 ADOPTED EXPENDITURES - GENERAL FUND

Total Expenditures - General Fund = $14,682,740*



**Transfers Out not included.*

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

EXPENDITURE APPROPRIATIONS
BY FUND AND PROGRAM

PROGRAM	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
GENERAL FUND				
City Council	$ 153,149	$ 156,405	$ 171,225	9.5%
City Manager	928,512	797,530	686,140	-14.0%
City Attorney	329,417	300,000	300,000	0.0%
Elections	2,474	0	152,820	
City Clerk	359,973	365,015	398,490	9.2%
Law Enforcement	4,376,903	4,789,795	4,958,695	3.5%
Traffic Engineering	45,336	28,965	29,365	1.4%
Emergency Services	207,931	245,760	178,615	-27.3%
Parking Administration	256,127	283,535	317,885	12.1%
Support Services/HR	304,275	137,605	144,895	5.3%
Personnel/Risk Management	926,646	787,705	845,830	7.4%
Accounting	605,972	677,490	710,890	4.9%
Purchasing	333,216	293,720	275,005	-6.4%
Recreation/Human Services	927,970	825,025	1,118,800	35.6%
Parks - Maint/Facilities	1,138,887	1,089,885	1,252,230	14.9%
Planning	679,183	647,485	653,145	0.9%
Building	621,511	660,760	634,875	-3.9%
Housing	26,647	25,015	26,240	4.9%
Community Preservation	564,756	506,540	599,275	18.3%
Administration & Engineering	527,189	668,305	611,775	-8.5%
General Government Bldg	327,162	285,815	295,145	3.3%
Parking Facilities	99,551	98,600	100,400	1.8%
General Fund **OPERATING EXPENDITURE**	**$ 13,742,787**	**$ 13,670,955**	**$ 14,461,740**	**5.8%**

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

EXPENDITURE APPROPRIATIONS
BY FUND AND PROGRAM

PROGRAM	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
GENERAL FUND (Continued)				
Non-Operating Expenditures:				
City Manager	$ 1,500,000	$ 0	$ 0	
Transfers Out	357,760	0	0	
One-Time Expenditure	0	30,000	11,000	0.0%
Community Development	*0*	*30,000*	*0*	0.0%
Parks and Recreation	*0*	*0*	*11,000*	
TOTAL GF Non-Oper Expenditures	**$ 0**	**$ 30,000**	**$ 11,000**	
Capital Improvement Projects:				
Parks - Maintenance/Facilities	$ 22,411	$ 0	$ 0	
Street & Sidewalk Maintenance	104,499	0	210,000	
TOTAL GF CIP	**$ 126,910**	**$ 0**	**$ 210,000**	
TOTAL EXPENDITURES				
GENERAL FUND	**$ 15,727,457**	**$ 13,700,955**	**$ 14,682,740**	**7.2%**

SPECIAL REVENUE FUND

COPS LAW ENFORCMENT BLOCK GRANT				
Law Enforcement	$ 140,250	$ 140,250	$ 140,250	0.0%
PROP A TRANSPORTATION FUND				
Public Transportation	503,696	738,210	727,070	-1.5%
PROP C TRANSPORTATION FUND				
Public Transportation	750,000	0	0	
USED OIL GRANT				
Solid Waste Management	7,112	9,000	9,000	0.0%
GAS TAX FUND				
Law Enforcement	41,444	66,365	66,365	0.0%
Administration & Engineering (Transfer)	6,000	6,000	6,000	0.0%
Traffic Signs & Striping Maint.	99,424	127,800	130,500	2.1%
Street & Sidewalk Maintenance	290,080	354,065	354,435	0.1%
Total Exp. - Gas Tax Fund	436,948	554,230	557,300	0.6%

CITY OF TEMPLE CITY

ADOPTED BUDGET

FY 2021-2022

EXPENDITURE APPROPRIATIONS BY FUND AND PROGRAM

PROGRAM	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
TRAFFIC CONGESTION RELIEF FUND				
Law Enforcement	32,705	49,000	34,700	-29.2%
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)				
Housing	198,274	539,900	100,000	-81.5%
Recreation/Human Services	10,711	10,000	25,000	150.0%
Total Exp. - CDBG Fund	208,985	549,900	125,000	-77.3%
AIR QUALITY MANAGEMENT DISTRICT (AQMD)				
Purchasing	148,834	21,340	28,320	32.7%
Total Exp. AQMD Fund	148,834	21,340	28,320	32.7%
1992/96 PARK BOND				
Parks - Maint/Facilities (Transfer)	14,500	0	0	
LIGHTING AND MAINTENANCE DISTRICT FUND				
Purchasing	29,371	28,480	28,120	-1.3%
Traffic Signal Maintenance	153,423	156,500	156,500	0.0%
Street Lighting	275,133	394,830	396,110	0.3%
Trees and Parkways	338,907	628,050	696,990	11.0%
Total Exp. - LLD Fund	796,834	1,207,860	1,277,720	5.8%
MEASURE W				
Administration & Engineering	0	91,455	566,725	519.7%
Street & Sidewalk Maintenance	0	78,800	78,800	0.0%
Total Exp. - Measure W	0	170,255	645,525	279.2%
SB2 PLANNING GRANT FUND				
Planning Grant Allocation	0	14,400	145,600	
Total Exp. - SB2 Grant	0	14,400	145,600	
AB 939				
Administration & Engineering	0	54,095	31,845	
Total Exp. - AB 939	0	54,095	31,845	
OTHER GRANTS FUND				
Planning Grant Allocation	0	0	150,000	
Total Exp. - Other Grants	0	0	150,000	
TOTAL EXPENDITURES				
SPECIAL REVENUE FUND	**$ 3,039,864**	**$ 3,454,445**	**$ 3,872,330**	**12.1%**

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

EXPENDITURE APPROPRIATIONS
BY FUND AND PROGRAM

PROGRAM	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22	Budget % Change
OTHER FUNDS				
SUCCESSOR AGENCY	$ 595,794	$ 617,550	$ 619,970	0.4%
CAPITAL IMPROVEMENT PROJECTS (NON GENERAL FUND)				
Parks - Maintenance/Facilities	27,232	118,900	3,057,985	
AQMD	*0*	*0*	*53,000*	
LLD	*0*	*0*	*136,825*	
Park Acquisition	*27,232*	*0*	*15,000*	
State Parks Grant	*0*	*118,900*	*2,853,160*	
Street & Sidewalk Maintenance	1,092,993	1,117,000	6,230,000	457.7%
LLD	*0*	*0*	*575,000*	
Measure M	*180,408*	*0*	*1,136,000*	
Measure R	*0*	*0*	*1,244,000*	
Measure W	*0*	*0*	*76,000*	
Prop C	*437,562*	*1,117,000*	*1,783,000*	
Road Maintenance Repair Act	*420,000*	*0*	*1,345,000*	
Local Transportation-SB821	*55,023*	*0*	*71,000*	
TOTAL EXP. - NON-GF CIP	**$ 1,120,225**	**$ 1,235,900**	**$ 9,287,985**	**651.5%**
TOTAL EXPENDITURES ALL FUNDS	**$ 20,483,340**	**$ 19,008,850**	**$ 28,463,025**	**49.7%**

CITY OF TEMPLE CITY

ADOPTED BUDGET

FY 2021-2022

SCHEDULE OF INTERFUND TRANSFERS

Fund Title	Transfers In	Transfers Out	Description
General Fund	$ 6,000	$ 0	From Gas Tax-Admin & Engineering Costs
Gas Tax	0	6,000	To General Fund-Admin & Engineering Costs
Total Transfers	**$ 6,000**	**$ 6,000**	

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

SUMMARY OF AUTHORIZED POSITIONS

FULL - TIME

DEPARTMENT / PROGRAM	ACTUAL FTEs FY 2019-20	CURRENT FTEs FY 2020-21	ADOPTED FTEs FY 2021-22
MANAGEMENT SERVICES DEPARTMENT			
City Clerk	2.00	2.00	2.00
City Manager	4.00	3.00	3.00
Emergency Services	0.70	0.70	0.70
Law Enforcement	0.10	0.10	0.10
Parking Administration	1.15	1.15	1.15
Traffic Engineering	0.05	0.05	0.05
Total Full-Time FTEs - Management Services	**8.00**	**7.00**	**7.00**
ADMINISTRATIVE SERVICES DEPARTMENT			
Accounting	3.45	3.45	3.45
Personnel	0.75	0.75	0.75
Support Services	0.75	0.75	0.75
Total Full-Time FTEs - Administrative Services	**4.95**	**4.95**	**4.95**
PARKS & RECREATION DEPARTMENT			
Parks - Maintenance/Facilities	5.65	5.35	5.35
Public Transportation	0.40	0.40	0.40
Recreation/Human Services	3.25	2.90	2.90
Trees & Parkways	3.75	3.40	3.40
Total Full-Time FTEs - Parks & Recreation	**13.05**	**12.05**	**12.05**
COMMUNITY DEVELOPMENT DEPARTMENT			
Community Enhancement Division			
Building	2.45	2.20	2.20
Community Preservation	2.60	1.35	2.35
Housing	0.20	0.15	0.15
Planning	4.30	3.85	3.85
Sub-Total Full-Time FTEs-Comm. Enhancement	9.55	7.55	8.55
Infrastructure & Maintenance Division			
Administration & Engineering	3.20	3.20	3.20
General Government Buildings	1.15	0.85	0.85
Parking Facilities	0.90	0.70	0.70
Street and Sidewalk Maintenance	0.00	0.30	0.30
Street Lighting	0.10	0.30	0.30
Traffic Signs & Stripping Maintenance	1.10	1.10	1.10
Sub-Total Full-Time FTEs-Infrastructure & Maint.	6.45	6.45	6.45
Total Full-Time FTEs - Community Development	**16.00**	**14.00**	**15.00**
TOTAL CITY FULL-TIME FTEs	**42.00**	**38.00**	**39.00**

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-2022

SUMMARY OF AUTHORIZED POSITIONS

PART - TIME

DEPARTMENT / PROGRAM	ACTUAL FTEs* FY 2019-20	CURRENT FTEs FY 2020-21	ADOPTED FTEs FY 2021-22
MANAGEMENT SERVICES DEPARTMENT			
City Manager	0.81	0.08	0.08
City Clerk	0.15	0.15	0.15
Parking Administration	2.18	2.18	2.18
Total Part-Time FTEs- Management Services	**3.14**	**2.41**	**2.41**
PARKS & RECREATION DEPARTMENT			
Recreation/Human Services	14.00	12.09	12.09
Public Transportation	0.18	0.08	0.08
Parks - Maintenance/Facilities	6.50	4.10	4.10
Trees & Parkways	0.75	0.73	0.73
Total Part-Time FTEs- Parks & Recreation	**21.43**	**17.00**	**17.00**
COMMUNITY DEVELOPMENT DEPARTMENT			
Community Enhancement Division			
Building	1.05	0.43	0.43
Sub-Total-Community Enhancement	1.05	0.43	0.43
Total Part-Time FTEs- Community Development	**2.10**	**0.43**	**0.43**
TOTAL CITY PART-TIME FTEs*	**26.67**	**19.84**	**19.84**

SUMMARY

Total City Full-Time FTEs	42.00	38.00	39.00
Total City Part-Time FTEs *	26.67	19.84	19.84
TOTAL FTEs *	**68.67**	**57.84**	**58.84**

** One Full-Time Equivalent (FTE) equals 2,080 Hours.*

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City of Temple City
Adopted Budget
Fiscal Year 2021-2022

MANAGEMENT SERVICES DEPARTMENT

City Manager's Office:
- City Council
- City Manager
- City Attorney
- Elections
- City Clerk

Public Safety:
- Law Enforcement
- Traffic Engineering
- Emergency Services
- Parking Administration

Infrastructure and Maintenance:
- Administration & Engineering
- Traffic Signal Maintenance
- Traffic Signs & Striping Maint.
- Street & Sidewalk Maint.
- Solid Waste Management
- Street Lighting
- General Government Bldgs
- Parking Facilities

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MANAGEMENT SERVICES

Program 41: City Council
Establishes City policy.

Program 42: City Manager
Implements City policy.

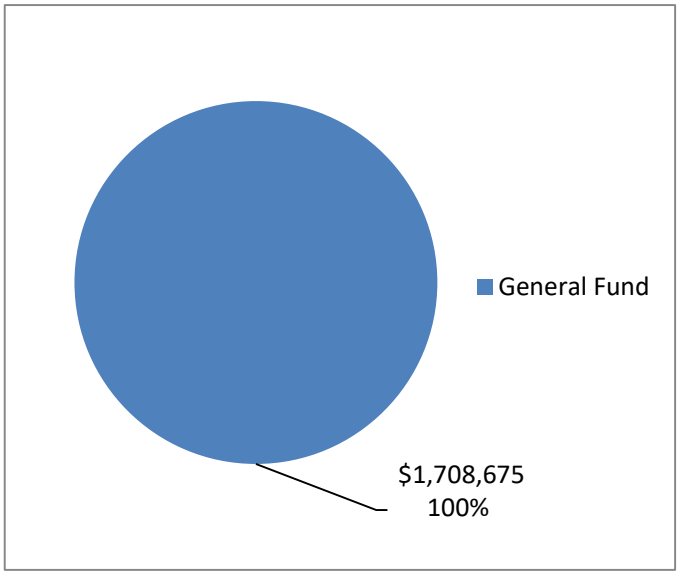
Program 43: City Attorney
Advises on legal matters.

Program 44: Elections
Conducts municipal elections.

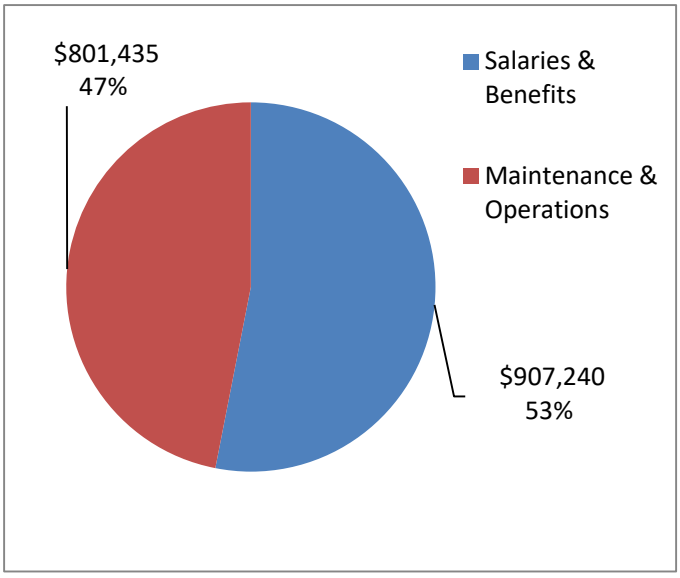
Program 45: City Clerk
Provides records management.

DEPARTMENT SUMMARY

FY 2021-22: Adopted Funding Sources



FY 2021-22: Adopted Budget Category



	ACTUAL 2019-20	*CURRENT 2020-21*	*ADOPTED 2021-22*
BUDGET CATEGORY			
Salaries & Benefits	$ 1,060,024	$ 972,865	$ 907,240
Maintenance & Operations	2,245,277	646,085	801,435
Total:	**$ 3,305,301**	**$ 1,618,950**	**$ 1,708,675**
FUNDING SOURCES			
General Fund	$ 3,305,301	$ 1,618,950	$ 1,708,675
Total:	**$ 3,305,301**	**$ 1,618,950**	**$ 1,708,675**
PERSONNEL (FTEs)	6.96	5.23	5.23
Total:	**6.96**	**5.23**	**5.23**

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MANAGEMENT SERVICES

Program: City Council

Account: 01-910-41

STATEMENT OF PURPOSE

To establish policy and determine the most effective use of limited resources that meet community and organizational needs.

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 20120-21	ADOPTED 2021-22
Salaries & Benefits	$ 78,654	$ 81,115	$ 84,935
Maintenance & Operations	74,495	75,290	86,290
Total:	**$ 153,149**	**$ 156,405**	**$ 171,225**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 20120-21	ADOPTED 2021-22
General Fund	$ 153,149	$ 156,405	$ 171,225
Total:	**$ 153,149**	**$ 156,405**	**$ 171,225**

KEY PROGRAM GOALS

1. Evaluate and adopt City expenditures that strengthen an already strong fiscal position.
2. Establish City priorities for implementation and accountability.
3. Support civic engagement opportunities that foster community and neighborhood vitality.
4. Represent City interests skillfully on regional issues.
5. Meet all requirements of the Brown Act and recently adopted City Council protocols.

Program: City Council
Account: 01-910-41

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4015	Salaries - Part-Time	$ 43,233	$ 43,200	$ 43,200
4320	Health Insurance	23,533	26,265	32,130
4340	PERS Retirement	10,396	10,125	8,080
4350	Medicare Tax	622	625	625
4352	Workers Compensation	0	0	
4361	Life/Disability Insurance	870	900	900
	Total:	**$ 78,654**	**$ 81,115**	**$ 84,935**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4410	Meeting Expense	$ 4,343	$ 3,000	$ 3,000
4420	Travel & Conference	9,062	15,000	15,000
4425	Memberships	36,163	40,790	40,790
4440	Telephone	7,382	7,000	7,000
4465	Special Department Supplies	4,252	2,000	2,000
4610	Sister City Program	4,550	0	11,000
4640	Special Events	5,435	3,500	3,500
4670	Community Promotions	3,308	4,000	4,000
	Total:	**$ 74,495**	**$ 75,290**	**$ 86,290**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION					
ACCOUNT NO.	**01-910-41**				**CITY COUNCIL**
	SALARIES AND BENEFITS				
4015	**Salaries - Part-Time**			**$**	**43,200**
4320	**Health Insurance**				**32,130**
4340	**PERS Retirement**				**8,080**
4350	**Medicare Tax**				**625**
4361	**Life/Disability Insurance**				**900**
	Total Salaries and Benefits			**$**	**84,935**
	MAINTENANCE AND OPERATIONS				
4410	**Meeting Expense**			**$**	**3,000**
	Meals (for Council meetings)	$ 1,800			
	Miscellaneous Expenses	1,200			
4420	**Travel & Conference**				**15,000**
4425	**Memberships**				**40,790**
	Council Memberships		1,250		
	Governance Memberships		38,770		
	California Contract Cities	5,300			
	League of California Cities	14,750			
	League of California Cities: L.A.	1,370			
	SGV Council of Governments	7,800			
	SGV Economic Partnership	5,700			
	So. CA Council of Governments	3,850			
	Other Memberships		770		
	Sister Cities Int'l: TC/Hawskbury	620			
	Sister Cities: TC/Magda. de Kino	150			
4440	**Telephone**				**7,000**
	Cell phone and iPad data charges				
4465	**Special Department Supplies**				**2,000**
	Books and general supplies	600			
	Letterhead, badges, photos & placards	400			
	Plaques, proclamations, certificates, flowers & recognitions	1,000			
4610	**Sister City Program**				**11,000**
	(includes student travel subsidies)				
4640	**Special Events**				**3,500**
	Annual Reorganization	1,000			
	Council/Commissioner BBQ	1,000			
	State of the City Address	1,500			
4670	**Community Promotions**				**4,000**
	Comm. mtgs, sponsorships & outreach	2,000			
	Youth Comm. programming & supplies	2,000			
	Total Maintenance and Operations			**$**	**86,290**
	TOTAL BUDGET-CITY COUNCIL			**$**	**171,225**

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MANAGEMENT SERVICES

Program: City Manager

Account: 01-910-42

STATEMENT OF PURPOSE

To implement Council policy and priorities, advise the Council on reliable methods of responding to community needs, ensure organizational and fiscal management, and promote the philosophy of continuous improvement.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
City Manager	1.00	1.00	1.00
Econ. Dev. Mgr./Asst. to City Manager	1.00	0.00	0.00
Administrative Assistant to the CC/CM	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00
Part-Time Positions	0.81	0.08	0.08
Total:	**4.81**	**3.08**	**3.08**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 681,491	$ 588,120	$ 488,070
Maintenance & Operations	1,769,997	209,410	198,070
Total:	**$ 2,451,488**	**$ 797,530**	**$ 686,140**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 2,451,488	$ 797,530	$ 686,140
Total:	**$ 2,451,488**	**$ 797,530**	**$ 686,140**

KEY PROGRAM GOALS

1. Implement Council policy in an expeditious manner and within the resources available.
2. Submit an annual budget reflecting Council priorities and community needs.
3. Coordinate Council meeting activities and municipal functions.
4. Manage directly the City's economic development, redevelopment and public information activities.
5. Develop, implement and monitor an intra and citywide performance-based work program.

Program: City Manager
Account: 01-910-42

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 470,760	$ 373,525	$ 342,720
4012	Float Holiday - Cash Out	3,276	0	0
4014	Merit Leave - Cash Out	1,581	0	0
4015	Salaries - Part-Time	20,750	3,775	3,830
4016	One Time Lump Sum Payment	1,000	2,000	0
4020	Overtime	0	3,000	3,000
4306	Bilingual Pay	2,418	2,400	2,400
4310	Optional Benefits Program	2,055	2,565	820
4311	Auto Allowance	5,545	5,400	3,600
4312	Cell Phone Allowance	0	0	0
4320	Health Insurance	26,538	26,825	17,915
4340	PERS Retirement	109,839	132,240	88,315
4350	Medicare Tax	7,294	6,895	5,025
4352	Workers Compensation	22,976	21,740	14,830
4361	Life/Disability Insurance	7,459	7,755	5,615
	Total:	**$ 681,491**	**$ 588,120**	**$ 488,070**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4231	Professional/Contract Services	$ 244,174	$ 198,450	$ 186,450
4280	Project Development Cost	1,500,000	0	0
4410	Meeting Expense	54	1,450	1,450
4420	Travel & Conference	2,426	0	0
4425	Memberships/Subscriptions	1,382	1,230	1,230
4440	Telephone	2,634	780	1,440
4465	Special Dept. Supplies	5,583	1,500	1,500
4490	Training	0	1,000	1,000
4670	Community Promotions	11,244	2,500	2,500
4695	Education Reimbursement	2,500	2,500	2,500
	Total:	**$ 1,769,997**	**$ 209,410**	**$ 198,070**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION				
ACCOUNT NO.	**01-910-42**			**CITY MANAGER**
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**342,720**
	City Manager (1.0 FTE)	193,790		
	Adm. Asst. to the City Council & CM (1.0 FTE)	67,920		
	Management Analyst (1.0 FTE)	81,010		
4015	**Salaries - Part-Time**			**3,830**
	Office Assistant (3 hrs./wk.)	3,830		
4020	**Overtime**			**3,000**
4306	**Bilingual Pay**			**2,400**
4310	**Optional Benefits Program**			**820**
4311	**Auto Allowance**			**3,600**
4320	**Health Insurance**			**17,915**
4340	**PERS Retirement**			**88,315**
4350	**Medicare Tax**			**5,025**
4352	**Workers Compensation**			**14,830**
4361	**Life/Disability Insurance**			**5,615**
	Total Salaries and Benefits		**$**	**488,070**
	MAINTENANCE AND OPERATIONS			
4231	**Private/Special Contract Services**		**$**	**186,450**
	City Magazine & Rec Guide (CONNECT, RecCONNECT)	59,950		
	Graphic design, layout & stock images	21,000		
	Copy development & editing	7,700		
	Postage & distribution	10,250		
	Printing	21,000		
	Economic Development	82,500		
	Chamber of Commerce	62,500		
	Advisory services	20,000		
	Video Production (Live Event Streaming)	4,000		
	Other Services	40,000		
	Architectural & design	15,000		
	Contractual reviews	10,000		
	Grant writing	5,000		
	Graphic design, copywriting & marketing	6,000		
	Social media (sponsored ads)	1,000		
	Translation	3,000		

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-910-42		CITY MANAGER
4410	**Meeting Expense**		**1,450**
	San Gabriel Valley City Manager Association	725	
	Other (staff meetings, seminars & workshops)	725	
4425	**Memberships/Subscriptions**		**1,230**
	CA Assn of Public Information Officers	200	
	California City Manager Foundation	400	
	International Council of Shopping Centers	200	
	Municipal Management Assn of So. CA	230	
	San Gabriel Valley City Manager Assn	100	
	Other	100	
4440	**Telephone**		**1,440**
	Cell phone service		
4465	**Special Department Supplies**		**1,500**
	Books and office supplies		
4490	**Training**		**1,000**
4670	**Community Promotions**		**2,500**
	City Hall exterior holiday decorations	1,500	
	Special events & promotional items	1,000	
4695	**Education Reimbursement**		**2,500**
	Total Maintenance and Operations	**$**	**198,070**
	TOTAL BUDGET-CITY MANAGER	**$**	**686,140**

MANAGEMENT SERVICES

Program: City Attorney

Account: 01-910-43

STATEMENT OF PURPOSE

To advise the City Council and the City Manager in all legal matters pertaining to City operations; to represent the City before courts of law and administrative agencies; and to negotiate on behalf of the City where required by the City Council.

Note: The contract for the City Attorney is due for an increase adjustment this fiscal year. However, due to the negative financial impacts caused by the COVID-19 pandemic, the City Attorney has agreed to defer the increase.

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Maintenance & Operations	$ 329,417	$ 300,000	$ 300,000
Total:	**$ 329,417**	**$ 300,000**	**$ 300,000**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 329,417	$ 300,000	$ 300,000
Total:	**$ 329,417**	**$ 300,000**	**$ 300,000**

KEY PROGRAM GOALS

1. Provide general legal advice to the City Council and City Manager.
2. Represent the City in litigation matters not covered by the Joint Powers Insurance Authority (JPIA).
3. Prepare and review resolutions, ordinances, contracts and other legal documents.
4. Provide legal advice to City Manager regarding personnel issues.
5. Conduct legal trainings and other educational programs to meet statutory requirements and reduce risk of liability.

Program: City Attorney
Account: 01-910-43

EXPENDITURE DETAIL

MAINTENANCE & OPERATIONS	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Account			
4234 City Attorney	$ 329,417	$ 300,000	$ 300,000
Total:	**$ 329,417**	**$ 300,000**	**$ 300,000**

CITY OF TEMPLE CITY BUDGET WORKSHEET FY 2021-2022			
DESCRIPTION			
ACCOUNT NO.	**01-910-43**	**CITY ATTORNEY**	
MAINTENANCE AND OPERATIONS			
4234	**City Attorney** Contracted legal services	**$**	**300,000**
	Total Maintenance and Operations	**$**	**300,000**
	TOTAL BUDGET-CITY ATTORNEY	**$**	**300,000**

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MANAGEMENT SERVICES

Program: Elections

Account: 01-910-44

STATEMENT OF PURPOSE

To conduct all City general municipal and special elections in accordance with the City Charter and California Elections Code, and serve as Filing Officer for required disclosure statements.

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Maintenance & Operations	$ 2,474	$ 0	$ 152,820
Total:	**$ 2,474**	**$ 0**	**$ 152,820**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 2,474	$ 0	$ 152,820
Total:	**$ 2,474**	**$ 0**	**$ 152,820**

KEY PROGRAM GOALS

1. Plan, supervise and conduct the City's general municipal and special elections.
2. Offer informational support to City Council candidates.
3. Comply with all regulations and timelines established by the California Elections Code.
4. Provide voter registration, voter outreach and verification services to residents.

Program: Elections
Account: 01-910-44

EXPENDITURE DETAIL

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4218	Election Services	$ 0	$ 0	$ 2,500
4231	Private/Special Contract Services	362	0	10,300
4245	Election Services	0	0	122,500
4246	Precinct Board Wages	0	0	5,120
4405	Mileage Reimbursement	0	0	50
4410	Meeting Expense	0	0	500
4450	Postage	0	0	6,500
4465	Special Department Supplies	0	0	200
4470	Legal Advertising	2,112	0	5,000
4670	Community Promotions	0	0	150
	Total:	**$ 2,474**	**$ 0**	**$ 152,820**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION			
ACCOUNT NO.	**01-910-44**		**ELECTIONS**
	MAINTENANCE AND OPERATIONS		
4218	**Election Services: LA County Registrar** Voter verification, precinct consolidation, street index, VIMS token renewal etc.		**$ 2,500**
4231	**Private/Special Contract Services** Advisory services (on-call) Courier services (to County Recorder)	10,000 300	**10,300**
4245	**Election Services:** Ballot, voter pamphlet, and precinct supplies, ballot marking and counting machine rental Ballot and voter pamphlet printing and mailing Translation of public notices	71,000 51,000 500	**122,500**
4246	**Precinct Board Wages** Polling place inspectors and clerks (6 precincts) 28 Training $50/ea,4 Inspectors @ $210, 24 clerks @ $120		**5,120**
4405	**Mileage Reimbursement** Poll location inspections & supply deliveries		**50**
4410	**Meeting Expenses** Election Day - pollworkers and staff		**500**
4450	**Postage** Vote-by-mail ballots		**6,500**
4465	**Special Department Supplies** Nominee Packet Supplies, binders, dividers, paper		**200**
4470	**Legal Advertising** Public notices (election counting, Chinese, Spanish, Vietnamese		**5,000**
4670	**Community Promotions** Update street banner		**150**
	Total Maintenance and Operations		**$ 152,820**
	TOTAL BUDGET-ELECTIONS		**$ 152,820**

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MANAGEMENT SERVICES

Program: City Clerk

Account: 01-910-45

STATEMENT OF PURPOSE

Record the official actions of the City Council, execute and maintain all official City documents and legislative history, and respond to internal and external records and information requests as mandated by the California Government Code and City Charter.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Part Time Position	0.15	0.15	0.15
Total:	**2.15**	**2.15**	**2.15**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 299,879	$ 303,630	$ 334,235
Maintenance & Operations	68,894	61,385	64,255
Total:	**$ 368,773**	**$ 365,015**	**$ 398,490**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 368,773	$ 365,015	$ 398,490
Total:	**$ 368,773**	**$ 365,015**	**$ 398,490**

KEY PROGRAM GOALS

1. Prepare, record and archive accurate legislative actions of all City Council proceedings.
2. Prepare, publish and post all legal notices as required.
3. Oversee local requirements established by the Fair Political Practices Commission.
4. Initiate an efficient and accessible records database.
5. Respond within time constraints to all subpoenas and requests for public records.

Program: City Clerk
Account: 01-910-45

EXPENDITURE DETAIL

SALARIES & BENEFTIS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 181,691	$ 170,930	$ 191,495
4012	Float Holiday - Cash Out	4,185	0	0
4014	Merit Leave - Cash Out	1,933	0	0
4015	Salaries - Part-Time	3,624	7,545	7,660
4016	One Time Lump Sum Payment	1,000	1,000	0
4020	Overtime	1,025	3,000	3,000
4310	Optional Benefits Program	3,288	3,490	3,690
4320	Health Insurance	27,091	28,615	28,835
4340	PERS Retirement	60,926	73,445	84,540
4350	Medicare Tax	2,780	2,890	2,930
4352	Workers Compensation	8,800	8,970	8,525
4361	Life/Disability Insurance	3,536	3,745	3,560
	Total:	**$ 299,879**	**$ 303,630**	**$ 334,235**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4231	Private/Special Contract Services	$ 59,616	$ 50,100	$ 52,000
4405	Mileage Reimbursement	320	600	600
4410	Meeting Expense	0	400	400
4420	Travel & Conference	230	0	0
4425	Memberships/Subscriptions	412	950	900
4440	Telephone	1,550	660	1,680
4445	Printing	0	100	100
4465	Special Department Supplies	3,143	2,075	2,075
4470	Legal Advertising	2,382	1,500	1,500
4490	Training	1,241	2,500	2,500
4695	Education Reimbursement	0	2,500	2,500
	Total:	**$ 68,894**	**$ 61,385**	**$ 64,255**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION				CITY CLERK
	SALARIES AND BENEFITS				
4010	**Salaries - Full-Time**			**$**	**191,495**
	City Clerk	118,030			
	Deputy City Clerk	73,465			
4015	**Salaries - Part-Time**				**7,660**
	Office Assistant (6 Hrs/Wk)				
4020	**Overtime**				**3,000**
	Meeting and special event coverage (as needed, for DCC)				
4310	**Optional Benefits Program**				**3,690**
4320	**Health Insurance**				**28,835**
4340	**PERS Retirement**				**84,540**
4350	**Medicare**				**2,930**
4352	**Workers Compensation**				**8,525**
4361	**Life/Disability Insurance**				**3,560**
	Total Salaries and Benefits			**$**	**334,235**
	MAINTENANCE AND OPERATIONS				
4231	**Private/Special Contract Services**			**$**	**52,000**
	Codification and Records Management		4,500		
	Annual hosting (online muni. code)	500			
	Code supplements	3,000			
	Records destruction (shredding)	1,000			
	Meeting Tapings and Webcasts		27,900		
	City Council meetings	22,320			
	($930/mtg. x 2 mtgs./mo. x 12 mos.)				
	Additional special meetings	5,580			
	($930/mtg. x 6)				
	Other Services		19,600		
	Council Chamber A/V Eq Maint.	1,000			
	Advisory services (on-call)	3,000			
	Citywide Doc. imaging (back scanning)	750			
	ECMS Annual Software Maint. & Supp.	7,400			
	Courier Service	250			
	Cable Services ($600 x 12mths)	7,200			
4405	**Mileage Reimbursement**				**600**
	Mileage reimbursement (for CC & DCC)				
4410	**Meeting Expense**				**400**
	City Clerk Association Monthly Meetings		300		
	for CC & DCC($75 x 2 x 2)				
	Misc. expenses (e.g., food, water, etc.)		100		

CITY OF TEMPLE CITY BUDGET WORKSHEET FY 2021-2022				
	DESCRIPTION			
ACCOUNT NO.	**01-910-45**			**CITY CLERK**
4425	**Memberships/Subscriptions**			**900**
	City Clerks Assn. of California	200		
	International Institute of Municipal Clerks	350		
	National Notary Association	150		
	Women Leading Government	200		
4440	**Telephone**			**1,680**
	Cell phone and iPad data charges			
4445	**Printing**			**100**
	Council packet production			
4465	**Special Department Supplies**			**2,075**
	Office supplies	400		
	Record Management/Filing Supplies	250		
	Meeting books & permanent record paper	500		
	Records Destruction Supplies	200		
	Publication and manuals	100		
	DropBox License	250		
	Adobe License	375		
4470	**Legal Advertising**			**1,500**
	Public notices (ordinances, hearings, etc.)			
4490	**Training**			**2,500**
4695	**Education Reimbursement**			**2,500**
	Total Maintenance and Operations		**$**	**64,255**
	TOTAL BUDGET-CITY CLERK		**$**	**398,490**

PUBLIC SAFETY

Program 61: Law Enforcement
General law and traffic enforcement.

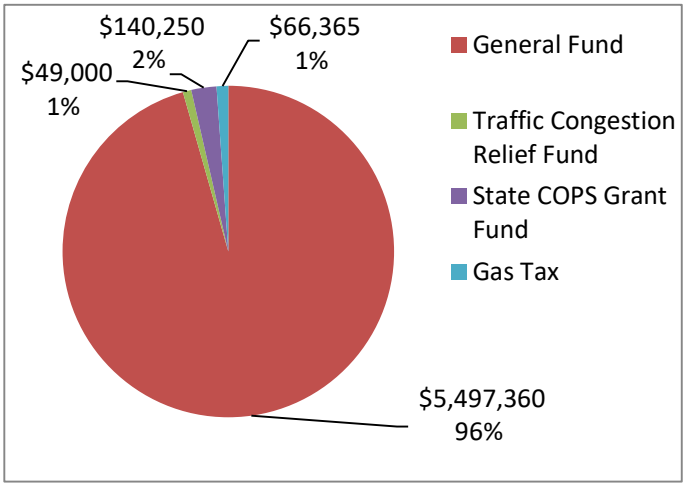
Program 62: Traffic Engineering
Vehicular traffic impact analysis & related services.

Program 64: Emergency Services
Emergency response planning and facilities.

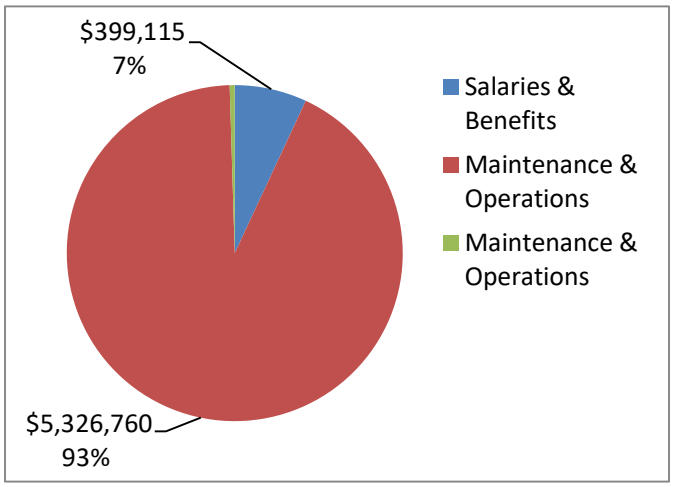
Program 67: Parking Administration
Parking permits and enforcement.

DEPARTMENT SUMMARY

FY 2021-22: Adopted Funding Sources



FY 2021-22: Adopted Budget Category



	ACTUAL 2019-20	*CURRENT 2020-21*	*ADOPTED 2021-22*
BUDGET CATEGORY			
Salaries & Benefits	$ 336,912	$ 358,950	$ 399,115
Maintenance & Operations	4,776,069	5,217,620	5,326,760
Capital Outlays	-	-	27,100
Total:	**$ 5,112,981**	**$ 5,576,570**	**$ 5,752,975**
FUNDING SOURCES			
General Fund	$ 4,898,582	$ 5,320,955	$ 5,497,360
Traffic Congestion Relief Fund	32,705	49,000	49,000
State COPS Grant Fund	140,250	140,250	140,250
Gas Tax	41,444	66,365	66,365
Total:	**$ 5,112,981**	**$ 5,576,570**	**$ 5,752,975**
PERSONNEL (FTEs)	4.18	4.18	4.18
Total:	**4.18**	**4.18**	**4.18**

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MANAGEMENT SERVICES

Program: Law Enforcement

Account: 01-950-61 (GF)
Account: 13-950-61 (COPS)
Account: 21-950-61 (Gas Tax)
Account: 22-950-61 (Traffic Congestion Relief Fund)

STATEMENT OF PURPOSE

To provide comprehensive general law and traffic enforcement services through a contract with the Los Angeles County Sheriff's Department.

PERSONNEL (FTEs)	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Public Safety Supervisor	0.10	0.10	0.10
Total:	**0.10**	**0.10**	**0.10**

FY 2020-21: Adopted Funding Sources	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Salaries & Benefits	$ 17,486	$ 18,925	$ 18,740
Maintenance & Operations	4,574,291	4,999,385	5,181,270
Capital Outlays	-	27,100	-
Total:	**$ 4,591,777**	**$ 5,045,410**	**$ 5,200,010**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 4,377,378	$ 4,789,795	$ 4,958,695
Traffic Congestion Relief Fund	32,705	49,000	34,700
State COPS Grant Fund	140,250	140,250	140,250
Gas Tax	41,444	66,365	66,365
Total:	**$ 4,591,777**	**$ 5,045,410**	**$ 5,200,010**

KEY PROGRAM GOALS

1. Effectively manage Sheriff's Department contract to provide law enforcement services.
2. Remove graffiti as quickly and efficiently as possible provided by Graffiti Control Systems (GCS).
3. Work with Sheriff's Department to reduce the number of residential burglaries occurring in the City.

Program: Law Enforcement
Account: 01-950-61 (GF)
Account: 13-950-61 (COPS)
Account: 21-950-61 (Gas Tax)
Account: 22-950-61 (TCR)

EXPENDITURE DETAIL

SALARIES & BENEFITS		*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Account				
4010	Salaries - Full-Time	$ 10,527	$ 10,690	$ 10,855
4012	Float Holiday - Cash Out	401	0	0
4014	Merit Leave - Cash Out	200	0	0
4016	One Time Lump Sum Payment	0	1,000	0
4310	Optional Benefits Program	164	175	185
4320	Health Insurance	1,705	1,900	1,945
4340	PERS Retirement	3,658	4,310	4,920
4350	Medicare Tax	160	155	155
4352	Workers Compensation	475	490	465
4361	Life/Disability Insurance	196	205	215
	Total:	**$ 17,486**	**$ 18,925**	**$ 18,740**

MAINTENANCE & OPERATIONS		*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Account				
4231	Prv/Spc Contract Svc (GF)	$ (5,283)	$ 0	$ 24,230
4231	Prv/Spc Contract Svc (Gas Tax)	41,444	66,365	66,365
4231	Prv/Spc Contract Svc (TCR)	32,705	49,000	34,700
4262	Graffiti Abatement	31,076	25,000	25,000
4410	Meeting Expense	1,276	2,000	2,000
4440	Telephone	1,901	2,100	1,620
4465	Special Dept. Supplies	1,084	2,500	2,500
4530	Special Equipment Maintenance	701	1,880	1,880
4630	Annual Events	15,086	8,500	8,500
4640	Special Events	4,007	6,500	6,500
4710	General Law Enforcement	3,657,230	3,875,770	3,916,850
4730	Law Enf. - Special Services	132,870	73,755	192,620
4740	Prisoner Care	1,662	5,000	5,000
4750	Supp. Law Enforce Svc (GF)	504,441	733,265	745,755
4750	Supp. Law Enforce Svc (COPS)	140,250	140,250	140,250
4795	Misc. Law Enforcement Activities	13,841	7,500	7,500
	Total:	**$ 4,574,291**	**$ 4,999,385**	**$ 5,181,270**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-950-61(GF) / 13-950-61(COPS)/ 21-950-61(GT) / 22-950-61 (TCR)		LAW ENFORCEMENT
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time** Public Safety Supervisor (.10 FTE)	**$**	**10,855**
4310	**Optional Benefits Program**		**185**
4320	**Health Insurance**		**1,945**
4340	**PERS Retirement**		**4,920**
4350	**Medicare Tax**		**155**
4352	**Workers Compensation**		**465**
4361	**Life/Disability Insurance**		**215**
	Total Salaries and Benefits	**$**	**18,740**
	MAINTENANCE AND OPERATIONS		
4231	**Private/Special Contract Services** School Crossing Guard Program 180 school days x 28 hrs x $24.86/hr ($66,365 funded by Gas Tax and $49,000 funded by Traffic Congestion Relief Fund)	**$**	**125,295**
4262	**Graffiti Abatement** Graffiti removal contract service Pressure washing sidewalks on Las Tunas Dr. & Civic Center Supplemental graffiti abatement		**25,000**
4410	**Meeting Expense** Monthly Sheriff's personnel/City officials meeting		**2,000**
4440	**Telephone** Cell Phone for Sheriff's Special Assignment Team (4)		**1,620**
4465	**Special Department Supplies** Office supplies Neighborhood Watch decals Crime prevention videos, publications and promotional give-a-ways Traffic safety coloring books, bicycle safety helmets, and misc. safety items		**2,500**
4530	**Special Equipment Maintenance** Preventive maintenance & repairs for 1,080 portable message trailers & radar trailer Handheld radar/lidar unit 800 maintenance, calibration and repairs		**1,880**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-950-61(GF) / 13-950-61(COPS)/ 21-950-61(GT) / 22-950-61 (TCR)		LAW ENFORCEMENT
4630	**Annual Events**		**8,500**
	Street Closures and Traffic Control		
	Lunar New Year/ Full Moon Festival		
	Lights on Temple City Parade		
	Camellia Festival and Parade		
4640	**Special Events**		**6,500**
	Neighborhood Watch, Business Watch, National Night Out		
	- Refreshments, giveaways, entertainment, literature		
4710	**General Law Enforcement**		**3,916,850**
	Four general law enforcement units	2,030,960	
	(56 hours per week (AM/PM/EM)		
	@ $507,740 per unit x 4		
	(includes 11% liability insurance)		
	One general law enforcement unit	362,670	
	(40 hours per week (AM/PM/EM)		
	@ $362,670 per unit		
	(includes 11% liability insurance)		
	Three traffic law enforcement units	1,523,220	
	(56 hours per week (AM/PM/EM)		
	@ $507,740 per unit x 3		
	(includes 11% liability insurance)		
4730	**Law Enforcement - Special Services**		**192,620**
	LASD Mobile Digital Computer (MDC)	5,310	
	3 @ $1,770		
	ALPR[1] Equipment on LASD Vehicle:	9,770	
	2 @ $4,885		
	Flock Safety ALPR Cameras	30,000	
	10 @ $3,000		
	Camellia Parade - Traffic Control	21,560	
	200 deputy hours @ $107.80/hour		
	Camellia Festival-Patrol/Security Srv	13,460	
	100 deputy hours @ $107.80/hour		
	24 sergeant hours @ $111.65/hour		
	Christmas Parade	2,155	
	20 deputy hours @ $107.80/hour		
	Christmas Holiday Patrol	3,485	
	24 deputy hours @ $107.80/hour		
	8 sergeant hours @ $111.65/hour		
	4th of July Patrol-Fireworks Suppression	2,590	
	24 deputy hours @ $107.80/hour		

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-950-61(GF) / 13-950-61(COPS)/ 21-950-61(GT) / 22-950-61 (TCR)		LAW ENFORCEMENT
	Motorcycle Dep/Directed Enforcement 775 hours @ $107.80/ hour	83,545	
	City Council Meetings 72 hours @ $107.80/hour	7,760	
	Transp. & Pub. Safety Commission Mtgs 48 hours @ $107.80/hour	5,175	
	Full Moon Festival 60 deputy hours @ $107.80/hour 12 sergeant hours @ $111.65/hour	7,810	
4740	**Prisoner Care** Subsistence for persons in custody at Temple Sheriff's Station arrested pursuant to TCMC violations		**5,000**
4750	**Supplemental Law Enforcement Services**		**886,005**
	Three Dedicated Deputies (40 hrs/week) @ $329,705 per unit x 2 (includes 11% liability insurance)	659,410	
	@ $226,595 per unit x 1 (includes 11% liability insurance) ($140,250 funded by COPS Grant)	226,595	
4795	**Miscellaneous Law Enforcement Activities** Equipment, training and others as needed Neighborhood Watch Flyer Distribution		**7,500**
	Total Maintenance and Operations		**$ 5,181,270**
	TOTAL BUDGET-LAW ENFORCEMENT		**$ 5,200,010**

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MANAGEMENT SERVICES

Program: Traffic Engineering

Account: 01-950-62

STATEMENT OF PURPOSE

Program provides the technical resources necessary to perform special vehicular traffic impact analysis studies for community development projects, and ensures compliance with State mandated Congestion Management Plan (CMP) requirements.

PERSONNEL (FTEs)	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Public Safety Supervisor	0.05	0.05	0.05
Total:	**0.05**	**0.05**	**0.05**

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Salaries & Benefits	$ 8,745	$ 8,965	$ 9,365
Maintenance & Operations	36,831	20,000	20,000
Total:	**$ 45,576**	**$ 28,965**	**$ 29,365**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 45,576	$ 28,965	$ 29,365
Total:	**$ 45,576**	**$ 28,965**	**$ 29,365**

KEY PROGRAM GOALS

1. Perform traffic and engineering surveys as necessary in response to safety concerns and identify appropriate mitigation.
2. Provide traffic engineering expertise to review traffic studies and identify traffic impacts for City capital improvement projects and private development projects.

Program: Traffic Engineering
Account: 01-950-62

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 5,264	$ 5,345	$ 5,425
4012	Float Holiday - Cash Out	200	0	0
4014	Merit Leave - Cash Out	100	0	0
4310	Optional Benefits Program	82	85	90
4320	Health Insurance	852	950	975
4340	PERS Retirement	1,829	2,155	2,460
4350	Medicare Tax	80	80	80
4352	Workers Compensation	240	245	230
4361	Life/Disability Insurance	98	105	105
	Total:	**$ 8,745**	**$ 8,965**	**$ 9,365**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4236	Traffic Engineering	$ 6,105	$ 20,000	$ 20,000
4237	Traffic Surveys	30,726	0	0
		$ 36,831	**$ 20,000**	**$ 20,000**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION		
01-950-62	**TRAFFIC ENGINEERING**		
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time** Public Safety Supervisor (0.05 FTE)	$	5,425
4310	**Optional Benefits Program**		90
4320	**Health Insurance**		975
4340	**PERS Retirement**		2,460
4350	**Medicare Tax**		80
4352	**Workers Compensation**		230
4361	**Life/Disability Insurance**		105
	Total Salaries and Benefits	$	9,365
	MAINTENANCE AND OPERATIONS		
4236	**Traffic Engineering** Special projects	$	20,000
	Total Maintenance and Operations	$	20,000
	TOTAL BUDGET-TRAFFIC ENGINEERING	$	29,365

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MANAGEMENT SERVICES

Program: Emergency Services

Account: 01-950-64

STATEMENT OF PURPOSE

To provide the resources necessary to establish an effective emergency response program designed to save lives, protect property and maintain the continuity of local government.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Public Safety Supervisor	0.70	0.70	0.70
Total:	**0.70**	**0.70**	**0.70**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 122,412	$ 125,450	$ 131,145
Maintenance & Operations	88,844	120,310	47,470
Total:	**$ 211,256**	**$ 245,760**	**$ 178,615**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 211,256	$ 245,760	$ 178,615
Total:	**$ 211,256**	**$ 245,760**	**$ 178,615**

KEY PROGRAM GOALS

1. Complete update of the Emergency Operations Plan (EOP).
2. Conduct section/position training for staff assigned to work in the Emergency Operations Center (EOC).
3. Continue the Community Emergency Response Team (CERT) program and management of Advance CERT volunteers to assist the City in an emergency .

Program: Emergency Services
Account: 01-950-64

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 73,691	$ 74,845	$ 75,970
4012	Float Holiday - Cash Out	2,806	0	0
4014	Merit Leave - Cash Out	1,403	0	0
4310	Optional Benefits Program	1,151	1,220	1,290
4320	Health Insurance	11,932	13,285	13,625
4340	PERS Retirement	25,610	30,155	34,420
4350	Medicare Tax	1,121	1,085	1,100
4352	Workers Compensation	3,325	3,420	3,250
4361	Life/Disability Insurance	1,373	1,440	1,490
	Total:	**$ 122,412**	**$ 125,450**	**$ 131,145**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4259	Mechanical Maintenance	$ 2,670	$ 6,420	$ 6,420
4405	Mileage Reimbursement	0	140	140
4410	Meeting Expense	1,323	540	540
4420	Travel & Conference	1,732	0	0
4425	Memberships/Subscriptions	4,764	5,000	5,000
4440	Telephone	1,665	660	2,820
4455	Uniforms	722	3,000	3,000
4465	Special Dept. Supplies	45,649	85,000	10,000
4490	Training	954	2,700	2,700
4530	Special Equipment Maintenance	20,216	16,850	16,850
7011	Special Equipment - Grant	9,149	0	0
	Total:	**$ 88,844**	**$ 120,310**	**$ 47,470**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION			
ACCOUNT NO.	**01-950-64**	**EMERGENCY SERVICES**	
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time** Public Safety Supervisor (0.70 FTE)	**$**	**75,970**
4310	**Optional Benefits Program**		**1,290**
4320	**Health Insurance**		**13,625**
4340	**PERS Retirement**		**34,420**
4350	**Medicare Tax**		**1,100**
4352	**Workers Compensation**		**3,250**
4361	**Life/Disability Insurance**		**1,490**
	Total Salaries and Benefits	**$**	**131,145**
	MAINTENANCE AND OPERATIONS		
4259	**Mechanical Maintenance** Emergency generator maintenance 5,500 AQMD permits for emerg generators 920 - annual fee		**6,420**
4405	**Mileage Reimbursement** For required use of private vehicles		**140**
4410	**Meeting Expense** Refreshments for monthly volunteer meetings, special events and regional and local area emergency preparedness meetings		**540**
4425	**Memberships/Subscriptions** Area D Office of Emergency Services (annual membership fee) California Emergency Services Association Satellite phones Direct TV for EOC		**5,000**
4440	**Telephone** Cellphone for Public Safety Supervisor and EOC phones		**2,820**
4455	**Uniforms** Uniforms and accessories for Public Safety Supervisor and CERT volunteers		**3,000**
4465	**Special Department Supplies** Volunteer Recognition Luncheon Emergency tools, fire extinguishers, food replacement, medical/first aid supplies and miscellaneous emergency and office supplies. Public education materials and printing for staff emergency srvs Training and community disaster preparedness programs CERT Program		**10,000**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION				
ACCOUNT NO.	**01-950-64**			**EMERGENCY SERVICES**
4490	**Training**			**2,700**
	Training for emergency response volunteer personnel			
	Community earthquake preparedness program			
	Training for City staff, Council & Commissioners			
4530	**Special Equipment Maintenance**			**16,850**
	Fire extinguisher annual maintenance	1,000		
	Automatic External Defibrillator (AED)	850		
	- City Hall & Civic Center			
	Community & Emergency Notification System	15,000		
	Total Maintenance and Operations		**$**	**47,470**
	TOTAL BUDGET-EMERGENCY SERVICES		**$**	**178,615**

MANAGEMENT SERVICES

Program: Parking Administration

Account: 01-950-67

STATEMENT OF PURPOSE

To provide the necessary resources to manage vehicle parking enforcement operations, including parking permits, citation data processing, penalty assessment collection, and citation hearings.

PERSONNEL (FTEs)	*ACTUAL* *2019-20*	*CURRENT* *2020-21*	*ADOPTED* *2021-22*
Parking Control Officer	1.00	1.00	1.00
Public Safety Supervisor	0.15	0.15	0.15
Part-Time Positions	2.18	2.18	2.18
Total:	**3.33**	**3.33**	**3.33**

BUDGET CATEGORY	*ACTUAL* *2019-20*	*CURRENT* *2020-21*	*ADOPTED* *2021-22*
Salaries & Benefits	$ 188,269	$ 205,610	$ 239,865
Maintenance & Operations	76,103	77,925	78,020
Total:	**$ 264,372**	**$ 283,535**	**$ 317,885**

FUNDING SOURCES	*ACTUAL* *2019-20*	*CURRENT* *2020-21*	*ADOPTED* *2021-22*
General Fund	$ 264,372	$ 283,535	$ 317,885
Total:	**$ 264,372**	**$ 283,535**	**$ 317,885**

KEY PROGRAM GOALS

1. Complete implementation of online parking permit system to improve customer service.
2. Evaluate parking control program including costs and revenues to determine if changes are warranted.

Program: Parking Admin.
Account: 01-950-67

EXPENDITURE DETAIL

SALARIES & BENEFITS		*ACTUAL* *2019-20*	*CURRENT* *2020-21*	*ADOPTED* *2021-22*
Account				
4010	Salaries - Full-Time	$ 66,238	$ 68,350	$ 71,490
4012	Float Holiday - Cash Out	636		0
4014	Merit Leave - Cash Out	301		0
4015	Salaries - Part-Time	63,168	89,010	118,620
4016	One Time Lump Sum Payment	1,000	0	0
4020	Overtime	12,099	3,000	3,000
4310	Optional Benefits Program	262	260	275
4320	Health Insurance	10,599	11,895	12,040
4340	PERS Retirement	22,355	20,720	22,105
4350	Medicare Tax	2,072	2,625	2,760
4352	Workers Compensation	8,245	8,270	8,130
4361	Life/Disability Insurance	1,294	1,480	1,445
	Total:	**$ 188,269**	**$ 205,610**	**$ 239,865**

MAINTENANCE & OPERATIONS		*ACTUAL* *2019-20*	*CURRENT* *2020-21*	*ADOPTED* *2021-22*
Account				
4212	Parking Administration	$ 53,962	$ 60,000	$ 60,000
4425	Membership & Subscriptions	0	275	275
4440	Telephone	2,785	2,100	2,195
4455	Uniforms	2,172	2,000	2,000
4465	Special Dept. Supplies	8,380	6,380	6,380
4530	Special Equipment Maintenance	8,804	7,170	7,170
	Total:	**$ 76,103**	**$ 77,925**	**$ 78,020**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION				
ACCOUNT NO.	**01-950-67**	**PARKING ADMINISTRATION**		
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**71,490**
	Public Safety Supervisor (0.15 FTE)	16,280		
	Parking Control Officer (1.0 FTE)	55,210		
4015	**Salaries - Part-Time**			**118,620**
	Parking Control Officers			
	29 Hrs x 52 Wks x 3 positions			
4020	**Overtime**			**3,000**
	Overtime for Transportation & Public Safety Commission Mtgs			
4310	**Optional Benefits Program**			**275**
4320	**Health Insurance**			**12,040**
4340	**PERS Retirement**			**22,105**
4350	**Medicare Tax**			**2,760**
4352	**Workers Compensation**			**8,130**
4361	**Life/Disability Insurance**			**1,445**
	Total Salaries and Benefits		**$**	**239,865**
	MAINTENANCE AND OPERATIONS			
4212	**Parking Administration**		**$**	**60,000**
	Citation Processing Center - Data Ticket			
	Monthly lease and support for handheld ticket writers			
	Annual software license for handheld ticket writers			
	Paper rolls for handheld ticket writers			
	Manual citation ticket stock			
4425	**Memberships/Subscriptions**			**275**
	California Public Parking Association			
	-Staff and commissioners			
4440	**Telephone**			**2,195**
	Cell phones for Parking Control Officers (4)			
4455	**Uniforms**			**2,000**
4465	**Special Department Supplies**			**6,380**
	Overnight parking permit stickers	850		
	Temporary Parking Machine paper	800		
	Miscellaneous small tools/equipment/ office supplies	4,730		
4530	**Special Equipment Maintenance**			**7,170**
	Annual Transaction Processing fee	495		
	Annual software maintenance program	495		
	Temporary parking permit machine	2,280		
	Annual maintenance agreement			
	Monthly server hosting			
	Service fee (20%)-online permit purchases	3,900		
	Total Maintenance and Operations		**$**	**78,020**
	TOTAL BUDGET-PARKING ADMINISTRATION		**$**	**317,885**

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INFRASTRUCTURE & MAINTENANCE

Program 71: Administration and Engineering
Maintain and improve City infrastructure.

Program 73: Traffic Signal Maintenance
Maintain and operate traffic signals.

Program 74: Traffic Signs and Striping Maint.
Maintain and replace signs and street markings.

Program 75: Street & Sidewalk Maintenance
Maintain and repair streets and sidewalks; street sweeping

Program 77: Solid Waste Management
Waste and recycling program administratior

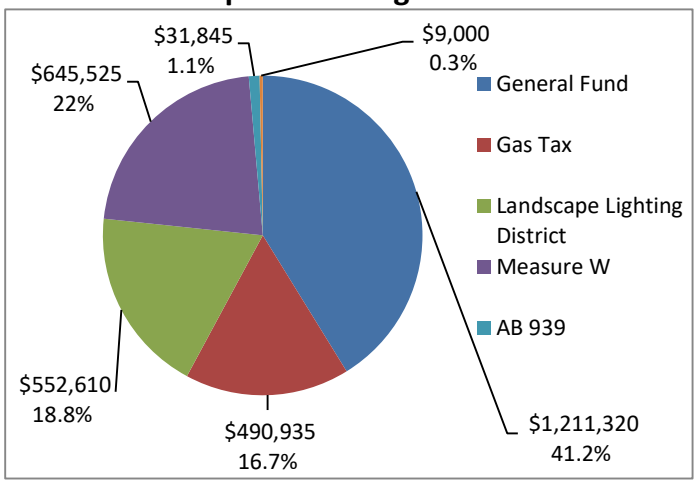
Program 78: Street Lighting
Maintain and operate street lights.

Program 81: General Government Buildings
Maintain and operate City facilities.

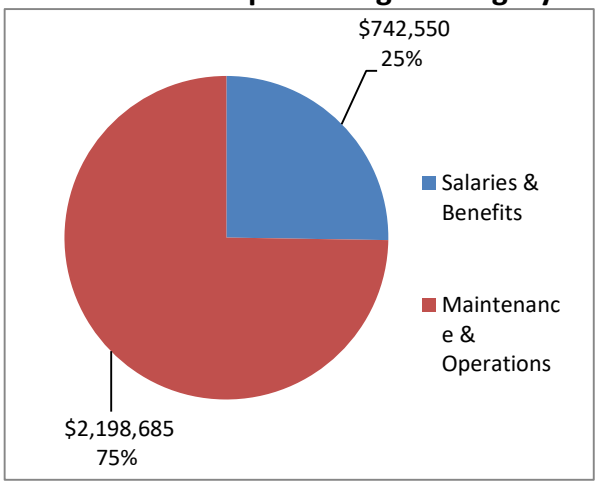
Program 82: Parking Facilities
Maintain and operate City-owned parking lo

DEPARTMENT SUMMARY

FY 2021-22: Adopted Funding Sources



FY 2021-22: Adopted Budget Category



	ACTUAL 2019-20	*CURRENT 2020-21*	*ADOPTED 2021-22*
BUDGET CATEGORY			
Salaries & Benefits	$ 621,012	$ 738,415	$ 742,550
Maintenance & Operations	1,180,412	1,532,755	2,198,685
Capital Outlay	0	0	0
Total:	**$ 1,801,424**	**$ 2,271,170**	**$ 2,941,235**
FUNDING SOURCES			
General Fund	$ 970,252	$ 1,052,720	$ 1,211,320
Gas Tax (Includes Transfer)	395,504	487,865	490,935
Landscape & Lighting District	428,556	551,330	552,610
Measure W	0	170,255	645,525
AB 939	0	54,095	31,845
Used Oil Grant	7,112	9,000	9,000
Total:	**$ 1,801,424**	**$ 2,325,265**	**$ 2,941,235**
PERSONNEL (FTEs)	6.45	6.45	6.15
Total:	**6.45**	**6.45**	**6.15**

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INFRASTRUCTURE & MAINTENANCE

Program: Administration & Engineering

Account: 01-960-71 (GF)
Account: 24-960-71 (Measure W)
Account: 65-960-71 (AB 939)

STATEMENT OF PURPOSE

The Administration & Engineering program provides the personnel and technical resources to maintain and improve the City's physical infrastructure.

PERSONNEL (FTEs)	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Community Dev Director	0.30	0.30	0.30
Office Assistant II	0.90	0.90	0.00
Office Assistant I	0.00	0.00	0.90
Secretary	0.90	0.90	0.90
Management Analyst	1.10	1.10	1.10
Total:	**3.20**	**3.20**	**3.20**

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Salaries & Benefits	$ 300,360	$ 390,305	$ 384,620
Maintenance & Operations	243,519	375,455	825,725
Total:	**$ 543,879**	**$ 765,760**	**$ 1,210,345**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Gas Tax 2107.5 (Transfer)	$ 6,000	$ 6,000	$ 6,000
AB 939	0	54,095	31,845
Measure W	0	91,455	566,725
General Fund	537,879	668,305	605,775
Total:	**$ 543,879**	**$ 819,855**	**$ 1,210,345**

KEY PROGRAM GOALS

1. Continue implementation of Pavement Management Program with street resurfacing.
2. Ensure compliance with the National Pollutant Discharge Elimination System (NPDES) and Enhanced Watershed Management Program (EWMP).

Program: Admin & Engineer
Account: 01-960-71 (GF)
Account: 24-960-71 (MW)
Account: 65-960-71 (AB939)

EXPENDITURE DETAIL

SALARIES & BENEFITS	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account			
General Fund:			
4010 Salaries - Full-Time	$ 181,032	$ 234,495	$ 222,115
4011 Vacation - Cash Out	3,550	0	0
4012 Float Holiday - Cash Out	3,073	0	0
4014 Merit Leave - Cash Out	1,248	0	0
4016 One-Time Lump Sum Payment	3,000	0	0
4021 Comp Time - Cash Out	591	0	0
4306 Bilingual Pay	2,072	1,080	2,160
4308 Education Incentive	943	0	840
4309 Opt-Out Medical	6,480	6,480	6,480
4310 Optional Benefits Program	1,517	1,990	2,400
4311 Auto Allowance	145	540	540
4312 Cell Phone Allowance	63	235	235
4320 Health Insurance	27,440	30,685	29,150
4340 PERS Retirement	51,831	67,010	71,895
4350 Medicare Tax	2,938	3,370	3,215
4352 Workers Compensation	10,690	10,625	9,500
4361 Life/Disability Insurance	3,747	4,700	4,245
Total General Fund	*300,360*	*361,210*	*352,775*
AB 939 Fund:			
4010 Salaries - Full-Time	$ 0	$ 19,185	$ 20,255
4320 Health Insurance	0	2,265	2,280
4340 PERS Retirement	0	6,155	7,755
4350 Medicare Tax	0	280	295
4352 Workers Compensation	0	840	865
4361 Life/Disability Insurance	0	370	395
Total AB 939 Fund	*0*	*29,095*	*31,845*
Total:	**$ 300,360**	**$ 390,305**	**$ 384,620**

MAINTENANCE & OPERATIONS	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account			
4231 Prv/Spc Contract Services (AB939)	$ 0	$ 25,000	$ 0
4239 Engineering Services	181,855	252,000	252,000
4277 NPDES (Funded by GF)	50,220	0	0
4277 NPDES (Funded by Measure W)	0	91,455	566,725
4425 Memberships/Subscriptions	385	1,000	1,000
4465 Special Dept Supplies	728	700	700
4490 Training	9,853	3,500	3,500
4695 Education Reimbursement	478	1,800	1,800
Total:	**$ 243,519**	**$ 375,455**	**$ 825,725**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-960-71 (GF) 24-960-71 (Measure W) ADMINISTRATION & ENGINEERING			
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**242,370**
	Comm Dev Director (0.30 FTE)	45,145		
	Office Assistant I (0.90 FTE)	44,205		
	Secretary (0.90 FTE)	63,580		
	Management Analyst (.85 FTE)	69,185		
	Management Analyst (.25 FTE)-*Fund 65 AB 939*	20,255		
4306	**Bilingual Pay**			**2,160**
4308	**Education Incentive**			**840**
4309	**Opt-Out Medical**			**6,480**
4310	**Optional Benefits Program**			**2,400**
4311	**Auto Allowance**			**540**
4312	**Cell Phone Allowance**			**235**
4320	**Health Insurance**			**31,430**
	General Fund	29,150		
	AB 939 Fund	2,280		
4340	**PERS Retirement**			**79,650**
	General Fund	71,895		
	AB 939 Fund	7,755		
4350	**Medicare Tax**			**3,510**
	General Fund	3,215		
	AB 939 Fund	295		
4352	**Workers Compensation**			**10,365**
	General Fund	9,500		
	AB 939 Fund	865		
4361	**Life/Disability Insurance**			**4,640**
	General Fund	4,245		
	AB 939 Fund	395		
	Total Salaries and Benefits		**$**	**384,620**
	MAINTENANCE AND OPERATIONS			
4239	**Engineering Services**		**$**	**252,000**
	City engineer services (partially reimbursable from public works plan review and inspection)	250,000		
	DACTrak Accessibility Management Software annual license fee	2,000		

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-960-71 (GF) 24-960-71 (Measure W)	ADMINISTRATION & ENGINEERING	
4277	**NPDES (funded by Measure W)**		**566,725**
	Contracted Services and Programs:		
	Infrastructure Project Planning and Funding	388,725	
	Stormwater & Urban Runoff Programs	108,300	
	Stormwater & Urban Runoff Monitor/Report	24,805	
	Annual MS4 Permit Fee	15,000	
	Stakeholder Engagement	500	
4425	**Membership**		**1,000**
4465	**Special Department Supplies**		**700**
	General office supplies		
4490	**Training**		**3,500**
	Training for Public Works personnel		
4695	**Education Reimbursement**		**1,800**
	Total Maintenance and Operations		**$ 825,725**
	TOTAL BUDGET - ADMINISTRATION & ENGINEERING		**$ 1,210,345**

INFRASTRUCTURE & MAINTENANCE

Program: Traffic Signal Maintenance

Account: 47-960-73

STATEMENT OF PURPOSE

The Traffic Signal Maintenance program funds the power and maintenance services for the City's traffic signals.

BUDGET CATEGORY		*ACTUAL 2019-20*		*CURRENT 2020-21*		*ADOPTED 2021-22*
Maintenance & Operations	$	153,423	$	156,500	$	156,500
Total:	**$**	**153,423**	**$**	**156,500**	**$**	**156,500**

FUNDING SOURCES		*ACTUAL 2019-20*		*CURRENT 2020-21*		*ADOPTED 2021-22*
Lighting & Landscape District	$	153,423	$	156,500	$	156,500
Total:	**$**	**153,423**	**$**	**156,500**	**$**	**156,500**

KEY PROGRAM GOALS

1. Work with Los Angeles County to ensure that all traffic signals are maintained consistent with industry standards and safety requirements.
2. Work with Los Angeles County to identify and correct deficiencies in signal operation or timing.

Program: Traff. Sig. Maint.
Account: 47-960-73

EXPENDITURE DETAIL

MAINTENANCE & OPERATIONS		*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Account				
4216	Contract Service - Public	$ 128,008	$ 120,000	$ 120,000
4435	Utilities	23,526	35,000	35,000
4960	Administrative Charges	1,889	1,500	1,500
	Total:	**$ 153,423**	**$ 156,500**	**$ 156,500**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 47-960-73 TRAFFIC SIGNAL MAINTENANCE		
	MAINTENANCE AND OPERATIONS		
4216	**Contract Service - Public** Maintenance of all traffic signals under contract with L.A. County Department of Public Works	**$**	**120,000**
4435	**Utilities** Southern California Edison - electricity to operate traffic signals		**35,000**
4960	**Administration** Reimbursement for general fund direct and indirect cost associated with managing the program budget		**1,500**
	Total Maintenance and Operations	**$**	**156,500**
	TOTAL BUDGET - TRAFFIC SIGNAL MAINTENANCE	**$**	**156,500**

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INFRASTRUCTURE & MAINTENANCE

Program: Traffic Signs and Striping Maintenance

Account: 21-960-74

STATEMENT OF PURPOSE

The Traffic Signs and Striping Maintenance program provides the resources to install and maintain traffic signs, street striping and markings, and curb markings.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Maintenance Lead Worker	0.30	0.30	0.30
Maintenance Worker	0.80	0.80	0.80
Total:	**1.10**	**1.10**	**1.10**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 97,727	$ 109,350	$ 112,050
Maintenance & Operations	1,697	18,450	18,450
Total:	**$ 99,424**	**$ 127,800**	**$ 130,500**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Gas Tax (2105, 2106, 2107)	$ 99,424	$ 127,800	$ 130,500
Total:	**$ 99,424**	**$ 127,800**	**$ 130,500**

KEY PROGRAM GOALS

1. Replace faded and damaged signs as resources allow.
2. Repaint faded striping, stop legends, and curb markings as resources allow.

Program: Traf Signs/Stripe Maint.
Account: 21-960-74

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-21
Account				
4010	Salaries - Full-Time	$ 58,009	$ 61,105	$ 62,130
4011	Vacation - Cash Out	1,720	0	0
4014	Merit Leave - Cash Out	380	0	0
4306	Bilingual Pay	483	840	360
4307	Stand By/Call Back Pay	1,235	1,650	1,650
4310	Optional Benefits Program	1,707	1,925	1,625
4320	Health Insurance	14,405	17,240	17,390
4340	PERS Retirement	14,912	21,410	23,790
4350	Medicare Tax	888	930	900
4352	Workers Compensation	2,855	2,945	2,660
4361	Life/Disability Insurance	1,133	1,305	1,545
	Total:	**$ 97,727**	**$ 109,350**	**$ 112,050**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-21
Account				
4255	Striping/Pavement	$ 26	$ 3,000	$ 3,000
4510	Maintenance & Repair	1,671	15,000	15,000
4695	Education Reimbursement	0	450	450
	Total:	**$ 1,697**	**$ 18,450**	**$ 18,450**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 21-960-74 TRAFFIC SIGNS & STRIPING MAINTENANCE			
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**62,130**
	Maintenance Lead Worker (0.30 FTE)	18,335		
	Maintenance Worker (0.80 FTE)	43,795		
4306	**Bilingual Pay**			**360**
4307	**Stand By/Call Back Pay**			**1,650**
4310	**Optional Benefits Program**			**1,625**
4320	**Health Insurance**			**17,390**
4340	**PERS Retirement**			**23,790**
4350	**Medicare Tax**			**900**
4352	**Workers Compensation**			**2,660**
4361	**Life/Disability Insurance**			**1,545**
	Total Salaries and Benefits		**$**	**112,050**
	MAINTENANCE AND OPERATIONS			
4255	**Striping/Pavement**		**$**	**3,000**
	Maintenance and repair of street striping and markings, and curb painting			
4510	**Maintenance & Repair**			**15,000**
	Sign maintenance, repair, and replacement			
4695	**Education Reimbursement**			**450**
	Total Maintenance and Operations		**$**	**18,450**
	TOTAL BUDGET - TRAFFIC SIGNS & STRIPING MAINTENANCE		**$**	**130,500**

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INFRASTRUCTURE & MAINTENANCE

Program: Street & Sidewalk Maintenance

Account: 01-960-75 (General Fund)
Account: 21-960-75 (Gas Tax)
Account: 24-960-75 (Measure W)

STATEMENT OF PURPOSE

The Street and Sidewalk Maintenance program provides the resources to maintain and repair all public streets, sidewalks, and alleys, including storm drains. The program also funds weekly street sweeping service citywide.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Maintenance Lead Worker	0.00	0.10	0.10
Maintenance Worker	0.00	0.20	0.20
Total:	**0.00**	**0.30**	**0.30**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 0	$ 39,865	$ 40,235
Maintenance & Operations	290,080	393,000	603,000
Total:	**$ 290,080**	**$ 432,865**	**$ 643,235**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Measure W	$ 0	$ 78,800	$ 78,800
General Fund	0	0	210,000
Gas Tax (2105, 2106, 2107)	290,080	354,065	354,435
Total:	**$ 290,080**	**$ 432,865**	**$ 643,235**

KEY PROGRAM GOALS

1. Provide comprehensive street and sidewalk inspection, maintenance, and repair.
2. Sweep all commercial streets three times per week and all other streets once per week.

Program: Street & Sidewalk Maintenance
Account: 01-960-75 (GF)
Account: 21-960-75 (GT)
Account: 24-960-75 (MW)

EXPENDITURE DETAIL

SALARIES & BENEFITS - Gas Tax		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 0	$ 16,605	$ 17,060
4020	Overtime	0	10,000	10,000
4306	Bilingual Pay	0	240	120
4307	Stand By/Call Back Pay	0	450	450
4310	Optional Benefits Program	0	525	430
4320	Health Insurance	0	4,720	4,640
4340	PERS Retirement	0	5,885	6,135
4350	Medicare Tax	0	260	250
4352	Workers Compensation	0	810	730
4361	Life/Disability Insurance	0	370	420
	Total:	**$ 0**	**$ 39,865**	**$ 40,235**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4216	Contract Service - Public (Gas Tax)	$ 131,592	$ 129,000	$ 129,000
4256	Street Cleaning (Gas Tax)	128,229	153,200	153,200
4256	Street Cleaning (Measure W)	0	78,800	78,800
4257	Street Maintenance (General Fund)	0	0	210,000
4257	Street Maintenance (Gas Tax)	21,333	20,000	20,000
4258	Sidewalk Maintenance (Gas Tax)	8,926	12,000	12,000
	Total:	**$ 290,080**	**$ 393,000**	**$ 603,000**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-960-75 (GF) 21-960-75 (GT) 24-960-75 (Measure W)		STREET & SIDEWALK MAINTENANCE
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time**		**$ 17,060**
	Maintenance Lead Worker (0.10 FTE)	6,110	
	Maintenance Worker (0.20 FTE)	10,950	
4020	**Overtime**		**10,000**
4306	**Bilingual Pay**		**120**
4307	**Stand By/Call Back Pay**		**450**
4310	**Optional Benefits Program**		**430**
4320	**Health Insurance**		**4,640**
4340	**PERS Retirement**		**6,135**
4350	**Medicare Tax**		**250**
4352	**Workers Compensation**		**730**
4361	**Life/Disability Insurance**		**420**
	Total Salaries and Benefits		**$ 40,235**
	MAINTENANCE AND OPERATIONS		
4216	**Contract Service - Public**		**$ 129,000**
	L.A. County Department of Public Works contract services:		
	Street inspections & pothole repair	50,000	
	Catch basin inspection and cleanout - dry season	2,000	
	Catch basin inspection and cleanout - wet season	5,000	
	Drainage facilities inspection and cleanout	2,000	
	On-call emergency repair services	30,000	
	Sidewalk inspection and repair	40,000	
4256	**Street Cleaning**		**232,000**
	Weekly street sweeping @ $19,320/month (estimate)		
	From Gas Tax Fund	153,200	
	From Measure W Fund	78,800	
4257	**Street Maintenance**		**230,000**
	Materials and equipment for pothole repair and other street repair and maintenance	20,000	
	Maintenance of Effort for SB1 Funds - General Fund	210,000	
4258	**Sidewalk Maintenance**		**12,000**
	Materials and equipment for sidewalk repair and maintenance		
	Total Maintenance and Operations		**$ 603,000**
	TOTAL BUDGET - STREET AND SIDEWALK MAINTENANCE		**$ 643,235**

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INFRASTRUCTURE & MAINTENANCE

Program: Solid Waste Management

Account: 17-960-77

STATEMENT OF PURPOSE

The Solid Waste Management Program provides the resources required to administer waste disposal and recycling programs including the State Used Oil Recycling Grant and Payment Program.

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Maintenance & Operations	$ 7,112	$ 9,000	$ 9,000
Total:	**$ 7,112**	**$ 9,000**	**$ 9,000**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Used Oil Grant	$ 7,112	$ 9,000	$ 9,000
Total:	**$ 7,112**	**$ 9,000**	**$ 9,000**

KEY PROGRAM GOALS

1. Administer Athens contract to ensure that excellent customer service is provided and resident needs are addressed.
2. Work with CalRecycle to ensure compliance with state laws related to diversion, mandatory commercial recycling, and other issues.
3. Administer used oil payment program by conducting public outreach and providing used oil containers.

Program: Solid Waste Mgmt.
Account: 17-960-77

EXPENDITURE DETAIL

MAINTENANCE & OPERATIONS		*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Account				
4605	Recycling Program	$ 7,112	$ 9,000	$ 9,000
	Total:	**$ 7,112**	**$ 9,000**	**$ 9,000**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2020-2022

ACCOUNT NO.	DESCRIPTION 17-960-77 SOLID WASTE MANAGEMENT		
	MAINTENANCE AND OPERATIONS		
4605	**Recycling Program** Used Oil Payment Program - education and materials for used oil recycling	**$**	**9,000**
	Total Maintenance and Operations	**$**	**9,000**
	TOTAL BUDGET - SOLID WASTE MANAGEMENT	**$**	**9,000**

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INFRASTRUCTURE & MAINTENANCE

Program: Street Lighting

Account: 47-960-78

STATEMENT OF PURPOSE

The Street Lighting Program provides resources to operate and maintain street lights owned by the City and those owned by Southern California Edison, as well as administer the City's street light assessment districts.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Maintenance Lead Worker	0.00	0.10	0.00
Maintenance Worker	0.00	0.10	0.00
Office Assistant I	0.05	0.05	0.05
Secretary	0.05	0.05	0.05
Total:	**0.10**	**0.30**	**0.10**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 8,201	$ 29,230	$ 30,510
Maintenance & Operations	266,932	365,600	365,600
Total:	**$ 275,133**	**$ 394,830**	**$ 396,110**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Lighting & Landscape District	$ 275,133	$ 394,830	$ 396,110
Total:	**$ 275,133**	**$ 394,830**	**$ 396,110**

KEY PROGRAM GOALS

Work with Los Angeles County and Southern California Edison to ensure that all street lights are functional and properly maintained.

Program: Street Lighting
Account: 47-960-78

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 4,981	$ 16,780	$ 17,475
4012	Float Holiday - Cash Out	129	0	0
4014	Merit Leave - Cash Out	48	0	0
4021	Comp Time - Cash Out	33	0	0
4306	Bilingual Pay	115	240	240
4307	Standby/Call Back Pay	0	300	300
4308	Education Incentive	52	0	45
4309	Opt-Out Medical	370	360	360
4310	Optional Benefits Program	75	430	405
4320	Health Insurance	876	4,265	4,290
4340	PERS Retirement	1,069	5,390	5,995
4350	Medicare Tax	83	260	255
4352	Workers Compensation	260	825	745
4361	Life/Disability Insurance	110	380	400
	Total:	**$ 8,201**	**$ 29,230**	**$ 30,510**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4240	Assessment District Eng	$ 1,140	$ 9,000	$ 9,000
4271	Prv/Spc Prgs Contract Srv	2,380	2,000	2,000
4510	Maintenance & Repair	56,354	50,000	50,000
4570	Energy & Maintenance	203,068	300,000	300,000
4695	Education Reimbursement	0	100	100
4960	Administrative Charges	3,990	4,500	4,500
	Total:	**$ 266,932**	**$ 365,600**	**$ 365,600**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 47-960-78			STREET LIGHTING
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**17,475**
	Maintenance Lead Worker (0.10 FTE)	6,110		
	Maintenance Worker (0.10 FTE)	5,475		
	Office Assistant I (0.05 FTE)	2,360		
	Secretary - Public Works (0.05 FTE)	3,530		
4306	**Bilingual Pay**			**240**
4307	**Standby/Call Back Pay**			**300**
4308	**Education Incentive**			**45**
4309	**Opt-Out Medical**			**360**
4310	**Optional Benefits Program**			**405**
4320	**Health Insurance**			**4,290**
4340	**PERS Retirement**			**5,995**
4350	**Medicare Tax**			**255**
4352	**Workers Compensation**			**745**
4361	**Life/Disability Insurance**			**400**
	Total Salaries and Benefits		**$**	**30,510**
	MAINTENANCE AND OPERATIONS			
4240	**Assessment District Engineer** Annual Lighting and Maintenance Assessment District Update		**$**	**9,000**
4271	**Private/Special Programs Contract Services** Underground Service Alert (Dig Alert) services			**2,000**
4510	**Maintenance & Repair** Maintenance and repair services under contract with L.A. County Department of Public Works Supplies for repairs performed by City staff			**50,000**
4570	**Energy & Maintenance** So Cal Edison streetlight maintenance, repair, and electricity costs			**300,000**
4695	**Education Reimbursement**			**100**
4960	**Administrative Charges** Reimbursement of general funds direct and indirect costs associated with managing the program budget			**4,500**
	Total Maintenance and Operations		**$**	**365,600**
	TOTAL BUDGET - STREET LIGHTING		**$**	**396,110**

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INFRASTRUCTURE & MAINTENANCE

Program: General Government Buildings

Account: 01-970-81

STATEMENT OF PURPOSE

The General Government Buildings Program provides the resources to operate and maintain all City facilities other than parks and parking lots, which are covered under other programs.

PERSONNEL (FTEs)	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Community Dev Director	0.05	0.05	0.05
Office Assistant I	0.05	0.05	0.05
Secretary	0.05	0.05	0.05
Maint Lead Worker	0.40	0.30	0.30
Maint Worker	0.60	0.40	0.40
Total:	**1.15**	**0.85**	**0.85**

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Salaries & Benefits	$ 133,484	$ 100,055	$ 103,725
Maintenance & Operations	196,978	185,760	191,420
Total:	**$ 330,462**	**$ 285,815**	**$ 295,145**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 330,462	$ 285,815	$ 295,145
Total:	**$ 330,462**	**$ 285,815**	**$ 295,145**

KEY PROGRAM GOALS

1. Provide comprehensive maintenance and repair services for all City facilities.
2. Effectively manage building maintenance contracts including janitorial services and HVAC systems.

Program: Gen. Gov. Bldgs.
Account: 01-970-81

EXPENDITURE DETAIL

SALARIES & BENEFITS	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account			
4010 Salaries - Full-Time	$ 61,341	$ 51,850	$ 53,740
4011 Vacation - Cash Out	592	0	0
4012 Float Holiday - Cash Out	1,792	0	0
4014 Merit Leave - Cash Out	438	0	0
4016 One Time Lump Sum Payment	3,000	0	0
4020 Overtime	24,273	10,000	10,000
4021 Comp Time - Cash Out	33	0	0
4306 Bilingual Pay	478	720	480
4307 Stand By/Call Back Pay	1,101	1,050	1,050
4308 Education Incentive	52	0	45
4309 Opt-Out Medical	370	360	360
4310 Optional Benefits Program	1,716	1,350	1,270
4311 Auto Allowance	24	90	90
4312 Cell Phone Allowance	10	40	40
4320 Health Insurance	15,206	12,195	12,250
4340 PERS Retirement	17,169	17,685	19,855
4350 Medicare Tax	1,349	1,090	1,065
4352 Workers Compensation	3,300	2,505	2,295
4361 Life/Disability Insurance	1,240	1,120	1,185
Total:	**$ 133,484**	**$ 100,055**	**$ 103,725**

MAINTENANCE & OPERATIONS	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account			
4252 Janitorial Services	$ 31,110	$ 32,100	$ 32,100
4259 Mechanical Maintenance	23,293	21,440	21,440
4260 General Maintenance	14,953	13,620	13,620
4425 Memberships/Subscriptions	2,364	1,800	1,800
4435 Utilities	72,935	67,000	67,000
4440 Telephone	2,460	2,500	2,160
4465 Special Dept Supplies	14,917	16,500	16,500
4510 Maintenance & Repair	34,828	22,000	22,000
4530 Special Equipment Maint	0	8,000	14,000
4580 Equipment Rental	118	100	100
4695 Education Reimbursement	0	700	700
Total:	**$ 196,978**	**$ 185,760**	**$ 191,420**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-970-81 GENERAL GOVERNMENT BUILDINGS			
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**53,740**
	Comm Dev Director (0.05 FTE)	7,525		
	Office Assistant I (0.05 FTE)	2,455		
	Secretary (0.05 FTE)	3,530		
	Maintenance Lead Worker (0.30 FTE)	18,335		
	Maintenance Worker (0.40 FTE)	21,895		
4020	**Overtime**			**10,000**
4306	**Bilingual Pay**			**480**
4307	**Stand By/Call Back Pay**			**1,050**
4308	**Education Incentive**			**45**
4309	**Opt-Out Medical**			**360**
4310	**Optional Benefits Program**			**1,270**
4311	**Auto Allowance**			**90**
4312	**Cell Phone Allowance**			**40**
4320	**Health Insurance**			**12,250**
4340	**PERS Retirement**			**19,855**
4350	**Medicare Tax**			**1,065**
4352	**Workers Compensation**			**2,295**
4361	**Life/Disability Insurance**			**1,185**
	Total Salaries and Benefits		**$**	**103,725**
	MAINTENANCE AND OPERATIONS			
4252	**Janitorial Services**		**$**	**32,100**
	Janitorial Services for City Hall, Community Room, and Civic Center @ $2,675/month			
4259	**Mechanical Maintenance**			**21,440**
	HVAC system maintenance La Rosa Yard 2x annually @ $200	400		
	HVAC filter-upgrade	405		
	HVAC system maintenance City Hall, Community Room, and Civic Center 6x annually @ $967	5,800		
	HVAC filters-upgrades	7,715		
	HVAC system repairs as needed	7,120		
4260	**General Maintenance**			**13,620**
	Alarm services City Hall, Civic Center, La Rosa Yard @$290/month	3,490		

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-970-81 GENERAL GOVERNMENT BUILDINGS			
	Pest control services City Hall and Las Tunas Drive @ 769/month	9,230		
	Pest control services La Rosa Yard @ $75/month	900		
4425	**Memberships & Subscriptions**			**1,800**
	Charter TV subscription for City Hall @ $150/month			
4435	**Utilities**			**67,000**
	City Hall and Civic Center electric, gas, and water			
4440	**Telephone**			**2,160**
	Cell phones for 3 maintenance workers	1,560		
	Service for one iPad	600		
4465	**Special Department Supplies**			**16,500**
	Cleaning, janitorial, and sanitary supplies	8,600		
	Drinking water serv-City Hall @ $240/mth	2,900		
	Misc. supplies: Office equipment, seasonal decorations, lighting & misc. supplies	5,000		
4510	**Maintenance & Repair**			**22,000**
	L.A. County annual backflow device testing and certification	500		
	Hazardous and electronic waste disposal	9,000		
	Facilities repair & maint. supplies & serv.	12,500		
4530	**Special Equipment Maintenance**			**14,000**
	Rosemead underpass pump station maintenance and repair		8,000	
	Annual Maintenance Agreement for underpass pump		6,000	
4580	**Equipment Rental**			**100**
4695	**Education Reimbursement**			**700**
	Total Maintenance and Operations			**$ 191,420**
	TOTAL BUDGET - GENERAL GOVERNMENT BUILDINGS			**$ 295,145**

INFRASTRUCTURE & MAINTENANCE

Program: Parking Facilities

Account: 01-970-82

STATEMENT OF PURPOSE

The Parking Facilities Program provides resources to operate and maintain the City-owned parking lots throughout the Downtown area.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Maintenance Lead Worker	0.30	0.20	0.10
Maintenance Worker	0.60	0.50	0.50
Total:	**0.90**	**0.70**	**0.60**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 81,240	$ 69,610	$ 71,410
Maintenance & Operations	20,671	28,990	28,990
Total:	**$ 101,911**	**$ 98,600**	**$ 100,400**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 101,911	$ 98,600	$ 100,400
Total:	**$ 101,911**	**$ 98,600**	**$ 100,400**

KEY PROGRAM GOALS

Provide comprehensive maintenance and repair services for all City parking lots.

Program: Parking Facilities
Account: 01-970-82

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 48,223	$ 38,865	$ 39,595
4012	Float Holiday - Cash Out	1,425	0	0
4014	Merit Leave - Cash Out	330	0	0
4306	Bilingual Pay	363	540	240
4307	Stand By/Call Back Pay	1,001	1,050	1,050
4310	Optional Benefits Program	1,401	1,220	1,035
4320	Health Insurance	11,938	10,985	11,070
4340	PERS Retirement	12,522	13,650	15,170
4350	Medicare Tax	738	595	575
4352	Workers Compensation	2,360	1,875	1,695
4361	Life/Disability Insurance	939	830	980
	Total:	**$ 81,240**	**$ 69,610**	**$ 71,410**

OPERATING EXPENSES		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4435	Utilities	$ 10,122	$ 12,000	$ 12,000
4440	Telephone	518	540	540
4455	Uniforms	3,746	4,200	4,200
4465	Special Dept Supplies	1,518	4,000	4,000
4490	Training	15	1,300	1,300
4510	Maintenance & Repair	3,992	4,000	4,000
4530	Special Equipment Maint	760	2,500	2,500
4695	Education Reimbursement	0	450	450
	Total:	**$ 20,671**	**$ 28,990**	**$ 28,990**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-970-82			PARKING FACILITIES
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**39,595**
	Maintenance Lead Worker (0.20 FTE)	12,225		
	Maintenance Worker (0.50 FTE)	27,370		
4306	**Bilingual Pay**			**240**
4307	**Stand By/Call Back Pay**			**1,050**
4310	**Optional Benefits Program**			**1,035**
4320	**Health Insurance**			**11,070**
4340	**PERS Retirement**			**15,170**
4350	**Medicare Tax**			**575**
4352	**Workers Compensation**			**1,695**
4361	**Life/Disability Insurance**			**980**
	Total Salaries and Benefits		**$**	**71,410**
	MAINTENANCE AND OPERATIONS			
4435	**Utilities**		**$**	**12,000**
	Southern California Edison			
	Sunnyslope Water			
4440	**Telephone**			**540**
	Stand-by cell phone			
4455	**Uniforms**			**4,200**
	Maintenance worker uniforms 3 @ $1,000			
	Maintenance worker boots 2x annually 3 @ $200			
4465	**Special Department Supplies**			**4,000**
	Herbicides, trash bags, water hoses, gloves, safety equipment, etc.			
4490	**Training**			**1,300**
	Backflow tester annual certification and membership			
4510	**Maintenance & Repair**			**4,000**
	Maintenance and repair of lighting, landscaping, irrigation, signs			
4530	**Special Equipment Maintenance**			**2,500**
	Power equipment maintenance and repair			
4695	**Education Reimbursement**			**450**
	Total Maintenance and Operations		**$**	**28,990**
	TOTAL BUDGET - PARKING FACILITIES		**$**	**100,400**

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City of Temple City
Adopted Budget
Fiscal Year 2021-2022

ADMINISTRATIVE SERVICES DEPARTMENT

Human Resources-Support Services

Human Resources-Personnel/Risk Management

Accounting/Finance

Purchasing

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ADMINISTRATIVE SERVICES

Program 46: Support Services/HR
Supports workforce needs.

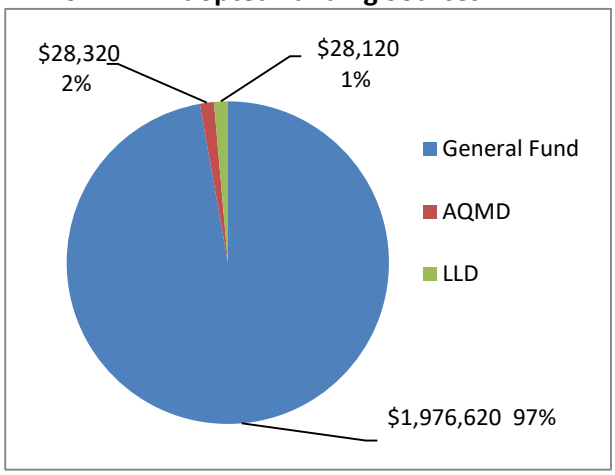
Program 47: Personnel/Risk
Manages insurance programs.

Program 48: Accounting
Tracks City financials.

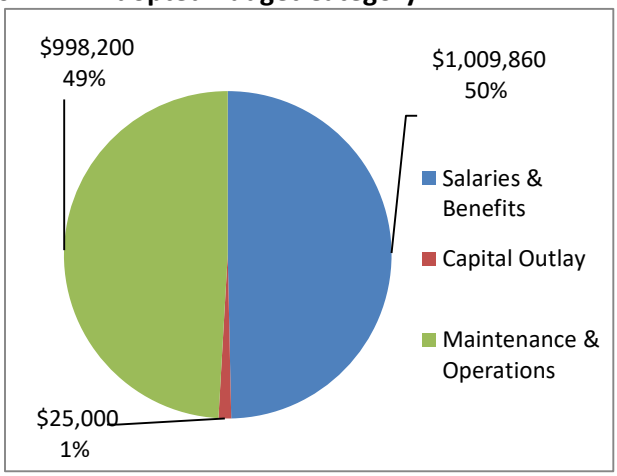
Program 49: Purchasing
Acquires supplies and services.

DEPARTMENT SUMMARY

FY 2021-22: Adopted Funding Sources



FY 2021-22: Adopted Budget Category



	ACTUAL 2019-20	*CURRENT 2020-21*	*ADOPTED 2021-22*
BUDGET CATEGORY			
Salaries & Benefits	1,089,000	982,185	1,009,860
Maintenance & Operations	1,079,106	945,755	998,200
Capital Outlay	-	40,000	25,000
Total:	**$ 2,168,106**	**$ 1,967,940**	**$ 2,033,060**
FUNDING SOURCES			
General Fund	1,989,901	1,918,120	1,976,620
Air Quality Management District	148,834	21,340	28,320
Lighting & Landscape District	29,371	28,480	28,120
Total:	**$ 2,168,106**	**$ 1,967,940**	**$ 2,033,060**
PERSONNEL (FTEs)	4.95	4.95	4.95
Total:	**4.95**	**4.95**	**4.95**

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ADMINISTRATIVE SERVICES

Program: Support Services / Human Resources

Account: 01-910-46

STATEMENT OF PURPOSE

Program includes all personnel and employee relations and functions: recruitment, selection, training, evaluation, affirmative action, administration of the classification and pay plan.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Personnel Analyst	0.50	0.50	0.50
Admin Services Director	0.25	0.25	0.25
Total:	**0.75**	**0.75**	**0.75**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 281,714	$ 113,505	$ 117,970
Maintenance & Operations	26,241	24,100	26,925
Total:	**$ 307,955**	**$ 137,605**	**$ 144,895**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 307,955	$ 137,605	$ 144,895
Total:	**$ 307,955**	**$ 137,605**	**$ 144,895**

KEY PROGRAM GOALS

1. Streamline and modernize personnel process utilizing technology to achieve accuracy and efficiency.
2 . Implement new and continue existing training programs (ethics, performance evaluation, employee relations, etc.).

Program: Support Services / Human Resources
Account: 01-910-46

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full Time	$ 79,320	$ 81,985	$ 83,215
4020	Overtime	490	500	500
4090	Salaries - COVID-19	158,045	0	0
4310	Optional Benefits Program	445	870	925
4311	Auto Allowance	462	450	450
4320	Health Insurance	6,173	6,380	7,035
4340	PERS Retirement	14,000	17,345	19,650
4350	Medicare Tax	1,165	1,205	1,220
4352	Workers Compensation	3,680	3,750	3,560
4361	Life/Disability Insurance	1,042	1,020	1,415
4390	Benefits - COVID-19	16,892	0	0
	Total:	**$ 281,714**	**$ 113,505**	**$ 117,970**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4231	Private/Special Contract Services	$ 5,626	$ 8,285	$ 11,110
4410	Meeting Expense	29	100	100
4420	Travel & Conference	559	0	0
4425	Memberships/Subscriptions	5,580	6,515	6,515
4465	Special Dept. Supplies	698	1,000	1,000
4475	Classified Advertising	1,685	1,200	1,200
4490	Training	709	1,000	1,000
4495	Recruitment/Testing	3,486	1,000	1,000
4685	Special Projects	7,869	5,000	5,000
	Total:	**$ 26,241**	**$ 24,100**	**$ 26,925**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-910-46 SUPPORT SERVICES-HUMAN RESOURCES			
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**83,215**
	Personnel Analyst (0.50 FTE)	42,235		
	Administrative Services Dir. (0.25 FTE)	40,980		
4020	**Overtime**			**500**
4310	**Optional Benefits Program**			**925**
4311	**Auto Allowance**			**450**
4320	**Health Insurance**			**7,035**
4340	**PERS Retirement**			**19,650**
4350	**Medicare**			**1,220**
4352	**Workers Compensation**			**3,560**
4361	**Life/Disability Insurance**			**1,415**
	Total Salaries and Benefits		**$**	**117,970**
	MAINTENANCE AND OPERATIONS			
4231	**Private/Special Contract Services**		**$**	**11,110**
	Hyas Monitoring-457 Plan and NeoGov License Fee			
4410	**Meeting Expense**			**100**
	Miscellaneous meeting expense			
4425	**Memberships/Subscriptions**			**6,515**
	Gateway Public Employment Consortium, Employee Assistance Program			
	Public Employer Labor Relations Assn of California (PELRAC)			
	Southern California Public Labor Relations Council			
4465	**Special Department Supplies**			**1,000**
	Business Cards/Business Card Shells, miscellaneous			
4475	**Classified Advertising**			**1,200**
	Pasadena Star News, SGV Weekly, JoBTRAK, LA Times, Jobs Available,			
	ICMA, Western City, etc.			
4490	**Training**			**1,000**
	Mandatory trainings, customer service			
4495	**Recruitment/Testing**			**1,000**
	Physical exams, fingerprinting, lunches for oral boards			
4685	**Special Projects**			**5,000**
	Employee Recognition (Years of Service)	1,000		
	Employee Recognition Program	4,000		
	Total Maintenance and Operations		**$**	**26,925**
	TOTAL BUDGET - HUMAN RESOURCES/SUPPORT SERVICES		**$**	**144,895**

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ADMINISTRATIVE SERVICES

Program: Personnel / Risk Management

Account: 01-910-47

STATEMENT OF PURPOSE

Program includes risk management functions for general city liability and workers' compensation insurance, all-risk property insurance through the California Joint Powers Insurance Authority

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Personnel Analyst	0.50	0.50	0.50
Admin Services Director	0.25	0.25	0.25
Total:	**0.75**	**0.75**	**0.75**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 369,856	$ 390,330	$ 390,620
Maintenance & Operations	369,863	397,375	455,210
Total:	**$ 739,719**	**$ 787,705**	**$ 845,830**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 739,719	$ 787,705	$ 845,830
Total:	**$ 739,719**	**$ 787,705**	**$ 845,830**

KEY PROGRAM GOALS

1. Ensure adequate coverage and loss control measures.
2. Implement safe practices city-wide.

Program: Personnel / Risk Management
Account: 01-910-47

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full Time	$ 79,320	$ 81,985	$ 83,215
4016	One Time Lump Sum Payment	1,000	0	0
4020	Overtime	486	500	500
4310	Optional Benefits Program	445	870	925
4311	Auto Allowance	462	450	450
4315	Section 125	900	1,200	1,200
4320	Health Insurance	7,734	6,380	7,035
4321	Other Post Employment Benefits	238,912	250,625	246,450
4330	Unemployment Compensation	20,691	25,000	25,000
4340	PERS Retirement	14,002	17,345	19,650
4350	Medicare Tax	1,180	1,205	1,220
4352	Workers Compensation	3,680	3,750	3,560
4361	Life/Disability Insurance	1,044	1,020	1,415
	Total:	**$ 369,856**	**$ 390,330**	**$ 390,620**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4363	General Liability	$ 368,915	$ 394,775	$ 452,610
4410	Meeting Expense	0	100	100
4425	Memberships/Subscriptions	874	1,000	1,000
4465	Special Dept Supplies	0	500	500
4490	Training	74	1,000	1,000
	Total:	**$ 369,863**	**$ 397,375**	**$ 455,210**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-910-47 PERSONNEL / RISK MANAGEMENT			
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**83,215**
	Personnel Analyst (0.50 FTE)	42,235		
	Administrative Services Dir. (0.25 FTE)	40,980		
4020	**Overtime**			**500**
4310	**Optional Benefits**			**925**
4311	**Auto Allowance**			**450**
4315	**Section 125** (12 @ $100/mo.)-WageWorks			**1,200**
4320	**Health Insurance**			**7,035**
4321	**Other Post Employment Benefits (Retirees)**			**246,450**
	Medical Coverage	221,050		
	Dental Coverage	11,810		
	Vision Coverage	6,410		
	Administrative charge	7,180		
4330	**Unemployment Compensation**			**25,000**
4340	**PERS Retirement**			**19,650**
4350	**Medicare Tax**			**1,220**
4352	**Worker Compensation**			**3,560**
4361	**Life/Disability Insurance**			**1,415**
	Total Salaries and Benefits		**$**	**390,620**
	MAINTENANCE AND OPERATIONS			
4363	**General Liability**		**$**	**452,610**
	General Liability - Annual Contribution	296,160		
	All Risk Property, including Earthquake	148,380		
	Environmental Insurance	2,650		
	Notary Insurance (2 @ $100)	200		
	Commercial Crime Program	1,550		
	Administrative Fee	3,670		
4410	**Meeting Expense**			**100**
	Miscellaneous Meeting Expense			
4425	**Memberships/Subscriptions**			**1,000**
	Hazmat Compliance, Best's Insurance Rating Guide			
4465	**Special Department Supplies**			**500**
	Employee safety videos, brochures and posters			
4490	**Training**			**1,000**
	Safety workshops as required by law.			
	Total Maintenance and Operations		**$**	**455,210**
	TOTAL BUDGET - PERSONNEL/RISK MANAGEMENT		**$**	**845,830**

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ADMINISTRATIVE SERVICES

Program: Accounting

Account: 01-920-48

STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

PERSONNEL (FTEs)	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Admin Services Director	0.45	0.45	0.45
Accountant	2.00	2.00	2.00
Accounting Technician	1.00	1.00	1.00
Total:	**3.45**	**3.45**	**3.45**

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Salaries & Benefits	$ 437,430	$ 478,350	$ 501,270
Maintenance & Operations	183,003	199,140	209,620
Total:	**$ 620,433**	**$ 677,490**	**$ 710,890**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 620,433	$ 677,490	$ 710,890
Total:	**$ 620,433**	**$ 677,490**	**$ 710,890**

KEY PROGRAM GOALS

1. Create digital documents.
2. Develop/update financial policies and procedures.
3. Expand utilization of financial system.
4. Redesign budget documents.

Program: Accounting
Account: 01-920-48

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full Time	$ 302,610	$ 316,855	$ 324,160
4012	Floating Holiday - Cash Out	5,101	0	0
4014	Merit Leave - Cash Out	2,587	0	0
4016	One-Time Lump Sum Payment	3,000	1,000	0
4020	Overtime	1,965	2,500	2,500
4021	Comp Time - Cash Out	30	0	0
4306	Bilingual Pay	1,209	1,200	1,200
4310	Optional Benefits Program	3,836	2,565	4,510
4311	Auto Allowance	797	810	810
4320	Health Insurance	34,228	38,580	39,125
4340	PERS Retirement	58,574	90,000	104,390
4350	Medicare Tax	4,179	4,635	4,740
4352	Workers Compensation	14,461	14,490	13,870
4361	Life/Disability Insurance	4,853	5,715	5,965
	Total:	**$ 437,430**	**$ 478,350**	**$ 501,270**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4231	Private/Special Contract Services	$ 10,361	$ 12,700	$ 13,000
4232	Revenue Audit Services	7,585	7,000	9,500
4233	Audit Services	53,975	63,000	68,375
4410	Meeting Expense	0	400	160
4420	Travel & Conference	60	0	0
4425	Memberships/Subscriptions	840	920	735
4440	Telephone	441	480	550
4460	Office Supplies	618	750	750
4465	Special Dept Supplies	892	1,500	1,030
4480	Bank Charges	62,284	60,000	65,200
4490	Training	1,460	1,000	1,000
4530	Special Equipment Maintenance	44,487	50,390	48,320
4695	Education Reimbursement	0	1,000	1,000
	Total:	**$ 183,003**	**$ 199,140**	**$ 209,620**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-920-48			ACCOUNTING
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**324,160**
	Administrative Services Dir. (0.45 FTE)	76,020		
	Accountants (2.0 FTE)	181,850		
	Accounting Technician (1.0 FTE)	66,290		
4020	**Overtime**			**2,500**
4306	**Bilingual Pay**			**1,200**
4310	**Optional Benefits Program**			**4,510**
4311	**Auto Allowance**			**810**
4320	**Health Insurance**			**39,125**
4340	**PERS Retirement**			**104,390**
4350	**Medicare**			**4,740**
4352	**Workers Compensation**			**13,870**
4361	**Life/Disability Insurance**			**5,965**
	Total Salaries and Benefits		**$**	**501,270**
	MAINTENANCE AND OPERATIONS			
4231	**Private/Special Contract Services**		**$**	**13,000**
	OPEB Valuation Report			
	CalPERS GASB68 Reports			
4232	**Revenue Audit Services**			**9,500**
	Sales Tax Revenue Audit			
	Documentary Transfer Tax Audits			
4233	**Audit Services**			**68,375**
	Annual Audit			
	State Reports			
4410	**Meeting Expense**			**160**
	CSMFO Bi-Monthly Meetings and other			
4425	**Memberships/Subscriptions**			**735**
	California Society of Municipal Finance Officers (CSMFO)			
	California Municipal Treasurers Association (CMTA)			
	Municipal Information Systems Association of CA (MISAC)			
	Municipal Management Association of So. Calif. (MMASC)			
	Government Finance Officers Association (GFOA)			

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-920-48		ACCOUNTING
4440	**Telephone** Cellular Phone Monthly Service Charge		**550**
4460	**Office Supplies** Pens, Pencils, Staples, Tape, etc.		**750**
4465	**Special Department Supplies** Check Order, Cash Register Supplies, Misc Office& Computer Supplies		**1,030**
4480	**Bank/Payroll Charges** Checking Account Merchant Account (Visa/Master Card Charges) Section 125 Account Payroll Processing Charges Armored Truck Services		**65,200**
4490	**Training** Seminars/workshops for CMTA, CSMFO, Payroll Certification and other trainings for the Accounting Staff		**1,000**
4530	**Special Equipment Maintenance** Superion ASP and Payroll System Progressive Solution for Cash Register Office 365 Backup	40,805 4,300 3,215	**48,320**
4695	**Education Reimbursement** Education/Tuition reimbursement program		**1,000**
	Total Maintenance and Operations	**$**	**209,620**
	TOTAL BUDGET - ACCOUNTING	**$**	**710,890**

ADMINISTRATIVE SERVICES

Program: Purchasing

Account: 01-920-49 (GF)
Account: 29-920-49 (AQMD)
Account: 47-920-49 (L/LD)

STATEMENT OF PURPOSE

Responsible for planning, directing and controlling the purchasing, duplicating, printing and mail service for the City.

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Maintenance & Operations	$ 499,999	$ 325,140	$ 306,445
Capital Outlay	11,422	18,400	25,000
Total:	**$ 511,421**	**$ 343,540**	**$ 331,445**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 333,216	$ 293,720	$ 275,005
Air Quality Management District	148,834	21,340	28,320
Lighting & Landscape District	29,371	28,480	28,120
Total:	**$ 511,421**	**$ 343,540**	**$ 331,445**

KEY PROGRAM GOALS

1. Expand utilization of purchase requisition/order system.
2. Update procurement policy.
3. Identify cost-saving opportunites for City.

Program: Purchasing
Account: 01-920-49 (GF)
Account: 29-920-49 (AQMD)
Account: 47-920-49 (LLD)

EXPENDITURE DETAIL

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4231	Prv/Spec Contract Service (GF)	$ 102,695	$ 88,680	$ 69,060
4231	Prv/Spec Contract Service (AQMD)	136,913	13,440	22,920
4231	Prv/Spec Contract Service (LLD)	17,166	16,080	14,520
4415	Vehicle Operation (GF)	38,127	24,180	20,400
4415	Vehicle Operation (AQMD)	11,921	7,900	5,400
4415	Vehicle Operation (LLD)	12,205	12,400	13,600
4425	Memberships/Subscriptions	325	325	325
4445	Printing	0	1,000	1,000
4450	Postage	10,191	8,000	8,130
4460	Office Supplies	14,352	11,000	10,000
4465	Special Dept Supplies	688	1,000	1,000
4510	Maintenance & Repair	67,756	65,970	48,620
4520	Office Equipment Maintenance	64,867	40,825	66,470
4530	Special Equipment Maintenance	22,793	34,340	25,000
	Total:	**$ 499,999**	**$ 325,140**	**$ 306,445**

CAPITAL OUTLAYS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
5010	Office Equipment	$ 11,422	$ 18,400	$ 25,000
	Total:	**$ 11,422**	**$ 18,400**	**$ 25,000**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-920-49 (GF) 29-920-49 (AQMD) 47-920-49 (LLD)		PURCHASING
	MAINTENANCE AND OPERATIONS		
4231	**Private/Special Contract Service**		**$ 106,500**
	City Leased Vehicles (including repair and maintenance)		
	General Fund ($5,755 x 12 mths)	69,060	
	AQMD ($1,910 x 12 mths)	22,920	
	Lighting Landscape Dist. ($1,210 x 12 mths)	14,520	
4415	**Vehicle Operation**		**39,400**
	Fuel-City Vehicles (GF)	20,400	
	Fuel-City Vehicles (AQMD)	5,400	
	Fuel-Trees & Parkway Vehicles (LLD)	3,600	
	Maintenance-Trees & Parkway Vehicles (LLD)	10,000	
4425	**Memberships/Subscriptions**		**325**
	Sams Club Annual Membership		
4445	**Printing**		**1,000**
	Outside Printing, Engraving		
4450	**Postage**		**8,130**
	Replenish meter, 3rd class bulk, 1st class bulk, postal box rental,		
	Overnight letters, public notices, cert/return receipts		
4460	**Office Supplies**		**10,000**
	Office Supplies:		
	Pencils/pens, typewriter ribbons, calculator tapes, etc.		
	Computer/Copier paper, ribbons, laser printer, monitor,		
	drum units, software programs, laser printer developer and misc.		
4465	**Special Department Supplies**		**1,000**
	Lunch Room Supplies		
4510	**Maintenance & Repair**		**48,620**
	Equipment Maintenance, Support Services		
	Annual Hosting Fee and Cloud Services for Website		
4520	**Office Equipment Maintenance**		**66,470**
	Telephone, mail machine and scale, copiers		
4530	**Special Equipment Maintenance**		**25,000**
	Anti-Virus Renewal, Fortinet Firewall Support, SSL Certificate		
	Telephone Equipment Maintenance, Navisite O365, Canva, Dropbox		
	Adobe Creative Suite, Domain Name, GoToMeeting		
5010	**Office Equipment**		**25,000**
	Computer technology upgrades		
	Total Maintenance and Operations		**$ 331,445**
	TOTAL BUDGET - PURCHASING		**$ 331,445**

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City of Temple City
Adopted Budget
Fiscal Year 2021-2022

COMMUNITY DEVELOPMENT DEPARTMENT

Planning
Building
Housing
Community Preservation

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COMMUNITY DEVELOPMENT

Program 53: Planning
Guide physical & economic development

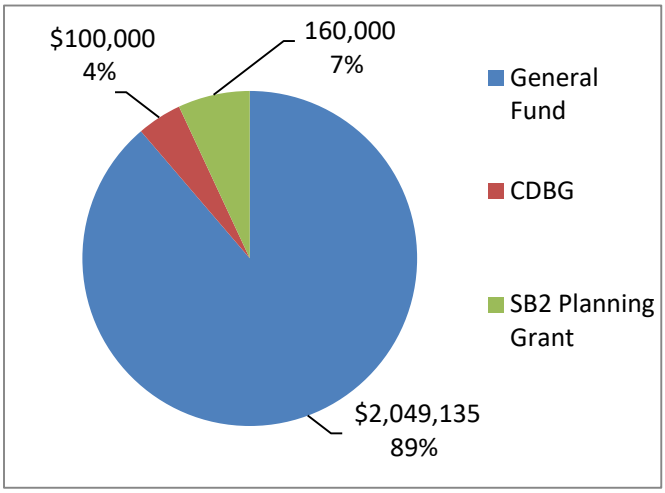
Program 54: Building
Building permitting and inspection

Program 55: Housing
Preserve and improve housing

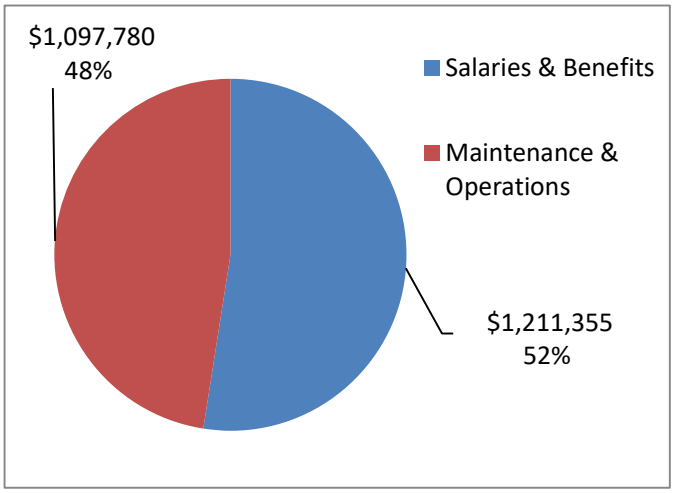
Program 65: Community Preservation
Code enforcement and compliance

DEPARTMENT SUMMARY

FY 2021-22: Adopted Funding Sources



FY 2021-22: Adopted Budget Category



	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
BUDGET CATEGORY			
Salaries & Benefits	$ 1,226,570	$ 1,107,425	$ 1,211,355
Maintenance & Operations	905,193	1,272,275	1,097,780
Total:	**$ 2,131,763**	**$ 2,379,700**	**$ 2,309,135**
FUNDING SOURCES			
General Fund	$ 1,933,489	$ 1,839,800	$ 2,049,135
CDBG	198,274	539,900	100,000
SB2 Planning Grant	0	0	160,000
Total:	**$ 2,131,763**	**$ 2,379,700**	**$ 2,309,135**
PERSONNEL (FTEs)	9.60	7.98	**8.98**
Total:	**9.60**	**7.98**	**8.98**

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COMMUNITY ENHANCEMENT

Program: Planning

Account: 01-930-53
Account: XX-930-53

STATEMENT OF PURPOSE

The Planning program ensures that all development in Temple City furthers the community's vision for its built environment through maintenance and administration of the General Plan and Zoning Code.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Community Dev Director	0.25	0.25	0.25
Secretary - Comm. Dev	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Associate Planner	0.90	0.90	0.90
Management Analyst	0.70	0.70	0.70
Total:	**3.85**	**3.85**	**3.85**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 583,769	$ 557,335	580,645
Maintenance & Operations	113,645	90,150	368,100
Total:	**$ 697,414**	**$ 647,485**	**$ 948,745**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 697,414	$ 647,485	653,145
Grant-Other	0	0	150,000
SB 2 Planning Grant	0	0	145,600
Total:	**$ 697,414**	**$ 647,485**	**$ 948,745**

KEY PROGRAM GOALS

1. Progress toward completing the Multi-Family Objective Design Standards
2. Completion of Housing Element
3. COVID Recovery Tasks

Program: Planning
Account: 01-930-53
Account: xx-930-53

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 356,913	$ 340,160	$ 344,870
4011	Vacation - Cash Out	2,959	0	0
4012	Float Holiday - Cash Out	2,666	0	0
4014	Merit Leave - Cash Out	2,237	0	0
4016	One Time Lump Sum Payment	4,000	1,000	0
4020	Overtime	4,362	6,000	4,000
4305	Unique Bonus Skill	3,726	3,810	3,810
4306	Bilingual Pay	2,418	2,400	2,400
4308	Education Incentive	1,863	1,905	1,905
4309	Opt-Out Medical	6,655	6,480	6,480
4310	Optional Benefits Program	5,736	5,860	6,385
4311	Auto Allowance	121	450	450
4312	Cell Phone Allowance	413	195	195
4320	Health Insurance	48,126	49,310	51,480
4340	PERS Retirement	110,814	112,625	132,095
4350	Medicare Tax	5,615	4,990	5,085
4352	Workers Compensation	18,231	15,470	14,760
4361	Life/Disability Insurance	6,914	6,680	6,730
	Total:	**$ 583,769**	**$ 557,335**	**$ 580,645**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4231	Prv/Spc Contract Services	$ 45,962	$ 27,000	$ 35,000
4271	Prv/Spc Prog Cont Serv (LEAF Grant)	21,501	0	150,000
4271	Prv/Spc Prog Contract (SB2 Grant)	0	14,400	145,600
4405	Mileage Reimbursement	0	200	200
4410	Meeting Expense	4	1,000	1,000
4425	Memberships/Subscriptions	1,744	3,100	3,100
4470	Legal Advertising	4,262	2,500	2,500
4490	Training	1,257	5,000	5,000
4530	Special Equipment Maint	27,234	24,950	13,700
4790	Business License Enforcement	11,681	12,000	12,000
	Total:	**$ 113,645**	**$ 90,150**	**$ 368,100**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-930-53/xx-930-53		PLANNING
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time**		**$ 344,870**
	Comm Dev Director (0.25 FTE)	37,620	
	Secretary - Comm Dev (1.0 FTE)	64,690	
	Associate Planner (1.90 FTE)	183,585	
	Management Analyst (0.70 FTE)	58,975	
4020	**Overtime**		**4,000**
4305	**Unique Bonus Skill**		**3,810**
4306	**Bilingual Pay**		**2,400**
4308	**Education Incentive**		**1,905**
4309	**Opt-Out Medical**		**6,480**
4310	**Optional Benefits Program**		**6,385**
4311	**Auto Allowance**		**450**
4312	**Cell Phone Allowance**		**195**
4320	**Health Insurance**		**51,480**
4340	**PERS Retirement**		**132,095**
4350	**Medicare**		**5,085**
4352	**Workers Compensation**		**14,760**
4361	**Life/Disability Insurance**		**6,730**
	Total Salaries and Benefits		**$ 580,645**
	MAINTENANCE AND OPERATIONS		
4231	**Prv/Spc Contract Services**		**$ 35,000**
	Proj Reviews (City Eng./Reimb.)	5,000	
	Architectural Consulting Services	20,000	
	Customer Service	10,000	
4271	**Prv/Spc Program Contract Services**		**295,600**
	Housing Element Update (Grant)	120,000	
	Housing Element Implement. (Grant)	30,000	
	Objective Design Standards - *(SB2 Grant)*	145,600	
4405	**Mileage Reimbursement**		**200**
	Staff use of personal vehicles for City business		
4410	**Meeting Expense**		**1,000**
	Supplies and miscellaneous cost for community meetings		

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION 01-930-53/xx-930-53		PLANNING
4425	**Memberships/Subscriptions** APA/AICP memberships for planners, Planning Manager, CD Director		**3,100**
4470	**Legal Advertising** Planning department legal notices		**2,500**
4490	**Training** Training for planning staff and Planning Commission		**5,000**
4530	**Special Equipment Maintenance**		**13,700**
	HdL business license software annual licensing Fee	10,000	
	HdL business license software e-check processing fees	700	
	ESRI GIS software annual maintenance fee	900	
	SketchUp software annual maintenance fee	1,500	
	Bluebeam software annual fee	600	
4790	**Business License Enforcement** Background Checks to LA County Sheriff (reimbursable)		**12,000**
	Total Maintenance and Operations		**$ 368,100**
	TOTAL BUDGET - PLANNING		**$ 948,745**

COMMUNITY ENHANCEMENT

Program: Building

Account: 01-930-54

STATEMENT OF PURPOSE

The Building program protects the public health and safety by conducting plan checks, issuing permits, and performing inspections to ensure that all development complies with the Building Code and other applicable codes.

Note: The contractor for the Building Plan Check and Building Official is due for an increase adjustment this fiscal year. However, due to the negative financial impacts caused by the COVID-19 pandemic, the contractor has agreed to defer the increase.

PERSONNEL (FTEs)	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Community Dev Director	0.20	0.20	0.20
Building/Housing Assistant	1.00	1.00	1.00
Building and Code Inspector III	1.00	1.00	1.00
Part-Time Position	1.05	0.43	0.43
Total:	**3.25**	**2.63**	**2.63**

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Salaries & Benefits	$ 318,603	$ 324,040	$ 298,495
Maintenance & Operations	315,194	336,720	336,380
Total:	**$ 633,797**	**$ 660,760**	**$ 634,875**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 633,797	$ 660,760	$ 634,875
Total:	**$ 633,797**	**$ 660,760**	**$ 634,875**

KEY PROGRAM GOALS

1. Expand types of applications submitted online
2. Expand use of QuickBase to track cases and notify applicants

Program: Building
Account: 01-930-54

EXPENDITURE DETAIL

SALARIES & BENEFTITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 178,819	$ 186,575	$ 176,665
4011	Vacation - Cash Out	2,367	0	0
4012	Float Holiday - Cash Out	1,473	0	0
4014	Merit Leave - Cash Out	1,123	0	0
4015	Salaries - Part-Time	25,276	21,385	21,705
4016	One Time Lump Sum Payment	2,000	0	0
4020	Overtime	0	750	750
4306	Bilingual Pay	1,209	1,200	1,200
4310	Optional Benefits Program	2,584	2,730	1,190
4311	Auto Allowance	97	360	360
4312	Cell Phone Allowance	242	155	155
4320	Health Insurance	24,731	25,995	27,445
4340	PERS Retirement	59,747	68,740	54,190
4350	Medicare Tax	3,100	2,995	2,875
4352	Workers Compensation	12,286	9,445	8,490
4361	Life/Disability Insurance	3,549	3,710	3,470
	Total:	**$ 318,603**	**$ 324,040**	**$ 298,495**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4213	State Building Fees	$ 3,585	$ 10,000	$ 10,000
4217	LA CO - Industrial Waste	24,569	25,000	25,000
4231	Prv/Spc Contract Services	269,811	275,000	275,000
4425	Memberships/Subscriptions	1,345	800	800
4440	Telephone	0	2,020	1,680
4465	Special Dept Supplies	7,464	7,000	7,000
4490	Training	920	6,000	6,000
4530	Special Equipment Maintenance	7,500	10,900	10,900
	Total:	**$ 315,194**	**$ 336,720**	**$ 336,380**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION			
ACCOUNT NO.	01-930-54		BUILDING
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time**		$ 176,665
	Comm Dev Director (0.20 FTE)	30,095	
	Building/Housing Assistant (1.0 FTE)	73,500	
	Building and Code Inspector III (1.0 FTE)	73,070	
4015	**Salaries - Part-Time**		21,705
	Office Asst I (17 Hrs x 52 Wks)	21,705	
4020	**Overtime**		750
4306	**Bilingual Pay**		1,200
4310	**Optional Benefits Program**		1,190
4311	**Auto Allowance**		360
4312	**Cell Phone Allowance**		155
4320	**Health Insurance**		27,445
4340	**PERS Retirement**		54,190
4350	**Medicare**		2,875
4352	**Workers Compensation**		8,490
4361	**Life/Disability Insurance**		3,470
	Total Salaries and Benefits		$ 298,495
	MAINTENANCE AND OPERATIONS		
4213	**State Building Fees**		$ 10,000
	State Strong Motion and SB 1473 (Green Building) Fees (reimbursable)		
4217	**LA Co - Industrial Waste**		25,000
	L.A. County Industrial Waste Inspections		
4231	**Prv/Spc Contract Services**		275,000
	Building Plan Check and Building Official serv (revenue offset)		
4425	**Membership/Subscriptions**		800
	ICC, CALBO, and CACEO Memberships		
4440	**Telephone**		1,680
	Cell phone for 3 inspectors		
4465	**Special Department Supplies**		7,000
	Office supplies for building, planning and community preservation		

CITY OF TEMPLE CITY BUDGET WORKSHEET FY 2021-2022		
	DESCRIPTION	
ACCOUNT NO.	**01-930-54**	**BUILDING**
4490	**Training** Training and certification for inspectors	**6,000**
4530	**Special Equipment Maintenance** Quickbase building permit database 25 users @ $340/user and Quickbase addtitional storage ($2,400)	**10,900**
	Total Maintenance and Operations	**$ 336,380**
	TOTAL BUDGET - BUILDING	**$ 634,875**

COMMUNITY ENHANCEMENT

Program: Housing

Account: 01-930-55 (GF)
Account: 27-930-55 (CDBG)

STATEMENT OF PURPOSE

The Housing program administers the Community Development Block Grant program to maintain Temple City's affordable housing stock through home improvement grants and loans.

PERSONNEL (FTEs)	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Community Dev Director	0.05	0.05	0.05
Associate Planner	0.10	0.10	0.10
Total:	**0.15**	**0.15**	**0.15**

BUDGET CATEGORY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Salaries & Benefits	$ 27,757	$ 25,015	$ 26,240
Maintenance & Operations	198,274	539,900	100,000
Total:	**$ 226,031**	**$ 564,915**	**$ 126,240**

FUNDING SOURCES	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
General Fund	$ 27,757	$ 25,015	$ 26,240
CDBG	198,274	539,900	100,000
Total:	**$ 226,031**	**$ 564,915**	**$ 126,240**

KEY PROGRAM GOALS

Administer Community Development Block Grant program and ensure that funds are spent within required timelines.

Program: Housing
Account: 01-930-55 (GF)
Account: 27-930-55 (CDBG)

EXPENDITURE DETAIL

SALARIES & BENEFITS		*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Account				
4010	Salaries - Full-Time	$ 17,556	$ 17,010	$ 17,185
4011	Vacation - Cash Out	592	0	0
4012	Floating Holiday - Cash Out	185	0	0
4014	Merit Leave - Cash Out	156	0	0
4309	Opt-Out Medical	739	720	720
4310	Optional Benefits Program	155	145	195
4311	Auto Allowance	24	90	90
4312	Cell Phone Allowance	51	40	40
4320	Health Insurance	581	140	140
4340	PERS Retirement	5,990	5,535	6,580
4350	Medicare Tax	281	245	250
4352	Workers Compensation	1,110	760	735
4361	Life/Disability Insurance	337	330	305
	Total:	**$ 27,757**	**$ 25,015**	**$ 26,240**

MAINTENANCE & OPERATIONS		*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Account				
4231	Prv/Spc Contract Services (CDBG)	$ 19,482	$ 14,400	$ 20,000
4930	Housing Rehab Loans (CDBG)	119,192	65,000	40,250
4931	SBA-Special Econ Dev (CDBG)	0	203,000	0
4932	Misc. Loan Expense (CDBG)	500	1,000	1,000
4933	Rental-COVID Cares Act (CDBG)	0	123,206	0
4935	Grant Expense (CDBG)	59,100	0	38,750
4937	SBA-Micro Enterprise (CDBG)	0	73,500	0
4938	Temp Emergency Asst (CDBG)	0	59,794	0
	Total:	**$ 198,274**	**$ 539,900**	**$ 100,000**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION			
ACCOUNT NO.	**01-930-55 (GF) 27-930-55 (CDBG)**		**HOUSING**
	SALARIES AND BENEFITS		
4010	**Salaries - Full-time**		**$ 17,185**
	Comm Dev Director (0.05 FTE)	7,525	
	Associate Planner (0.10 FTE)	9,660	
4309	**Opt-Out Medical**		**720**
4310	**Optional Benefits Program**		**195**
4311	**Auto Allowance**		**90**
4312	**Cell Phone Allowance**		**40**
4320	**Health Insurance**		**140**
4340	**PERS Retirement**		**6,580**
4350	**Medicare**		**250**
4352	**Workers Compensation**		**735**
4361	**Life/Disability Insurance**		**305**
	Total Salaries and Benefits		**$ 26,240**
	MAINTENANCE AND OPERATIONS		
4231	**Prv/Spc Contract Services C22-05**		**$ 20,000**
	(CDBG) Lead-Based Paint and Asbestos Testing & Abatement		
4930	**Housing Rehabilitation Loans C22-03**		**40,250**
	(CDBG) This category provides funds for rehabilitation projects for low income residents. Maximum of $35,000 per household		
4932	**Miscellaneous Loan Expense C22-03**		**1,000**
	(CDBG)		
4935	**Grant Expense C22-04**		**38,750**
	(CDBG) Handyworker Grant Program, maximum of 10,000 per household		
	Total Maintenance and Operations		**$ 100,000**
	TOTAL BUDGET - HOUSING		**$ 126,240**

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COMMUNITY ENHANCEMENT

Program: Community Preservation

Account: 01-950-65

STATEMENT OF PURPOSE

The Community Preservation program protects the public health, safety, and welfare and maintains a high quality of life in Temple City by ensuring compliance with the Temple City Municipal Code and other codes.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Community Development Director	0.15	0.15	0.15
Building and Code Inspector I	1.00	0.00	1.00
Senior Community Preservation Officer	1.00	1.00	1.00
Management Analyst	0.20	0.20	0.20
Total:	**2.35**	**1.35**	**2.35**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 296,441	$ 201,035	$ 305,975
Maintenance & Operations	278,080	305,505	293,300
Total:	**$ 574,521**	**$ 506,540**	**$ 599,275**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 574,521	$ 506,540	$ 599,275
Total:	**$ 574,521**	**$ 506,540**	**$ 599,275**

KEY PROGRAM GOALS

1. Quickly and effectively respond to community complaints
2. Achieve voluntary compliance by working with residents without issuing citations
3. Conduct targeted and proactive enforcement

Program: Comm. Pres.
Account: 01-950-65

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 175,877	$ 125,545	$ 184,910
4011	Vacation - Cash Out	3,759	0	0
4012	Float Holiday - Cash Out	4,576	0	0
4014	Merit Leave - Cash Out	1,395	0	0
4016	One Time Lump Sum Payment	2,000	0	0
4020	Overtime	5,627	4,000	4,000
4021	Comp Time - Cash Out	1,879	0	0
4305	Unique Bonus Skill	3,385	3,460	3,460
4306	Bilingual Pay	2,248	1,200	1,200
4308	Education Incentive	1,692	1,730	1,730
4309	Opt-Out Medical	7,246	7,200	7,200
4310	Optional Benefits Program	1,456	1,295	2,285
4311	Auto Allowance	73	270	270
4312	Cell Phone Allowance	227	115	115
4320	Health Insurance	14,067	4,740	15,145
4340	PERS Retirement	54,500	41,425	70,825
4350	Medicare Tax	3,069	1,865	2,740
4352	Workers Compensation	9,765	5,695	7,910
4361	Life/Disability Insurance	3,600	2,495	4,185
	Total:	**$ 296,441**	**$ 201,035**	**$ 305,975**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4214	Animal Control	$ 252,000	$ 276,205	$ 254,000
4231	Private/Special Contract Services	10,000	0	10,000
4238	Contract Legal Services	12,750	27,000	27,000
4440	Telephone	1,011	0	0
4445	Printing	892	1,000	1,000
4455	Uniforms	1,123	1,300	1,300
4465	Special Department Supplies	304	0	0
	Total:	**$ 278,080**	**$ 305,505**	**$ 293,300**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

ACCOUNT NO.	DESCRIPTION			
	01-950-65			COMMUNITY PRESERVATION
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**184,910**
	Comm Dev Director (0.15 FTE)	22,570		
	Building and Code Inspector I	57,720		
	Sr. Comm. Preservation Officer (1.0 FTE)	87,770		
	Management Analyst (0.20 FTE)	16,850		
4020	**Overtime**			**4,000**
	LASD meetings & assistance/monthly weekend enforcement/neighborhood watch meetings			
4305	**Unique Bonus Skill**			**3,460**
4306	**Bilingual Pay**			**1,200**
4308	**Education Incentive**			**1,730**
4309	**Opt-Out Medical**			**7,200**
4310	**Optional Benefits Program**			**2,285**
4311	**Auto Allowance**			**270**
4312	**Cell Phone Allowance**			**115**
4320	**Health Insurance**			**15,145**
4340	**PERS Retirement**			**70,825**
4350	**Medicare Tax**			**2,740**
4352	**Workers Compensation**			**7,910**
4361	**Life/Disability Insurance**			**4,185**
	Total Salaries and Benefits		**$**	**305,975**
	MAINTENANCE AND OPERATIONS			
4214	**Animal Control**			**254,000**
	San Gabriel Valley Humane Society annual contract			
4231	**Prv/Spc Contract Services**			**10,000**
	Coyote Management Plan-SGVCOG	10,000		
4238	**Contract legal services**			**27,000**
	City Prosecutor	20,000		
	Short Term Rental Monitoring Srvs	7,000		
4445	**Printing**			**1,000**
	Community Outreach Materials			
4455	**Uniforms**			**1,300**
	Inspector uniforms 3 @ $500			
	Inspector boots 3 @ $150			
	Total Maintenance and Operations		**$**	**293,300**
	TOTAL BUDGET - COMMUNITY PRESERVATION		**$**	**599,275**

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City of Temple City
Adopted Budget
Fiscal Year 2021-2022

PARKS AND RECREATION DEPARTMENT

Recreation
Public Transportation
Parks Facilities Maintenance
Trees and Parkways

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PARKS & RECREATION

Program 57: Recreation-Human Services
Coordinates recreation programs.

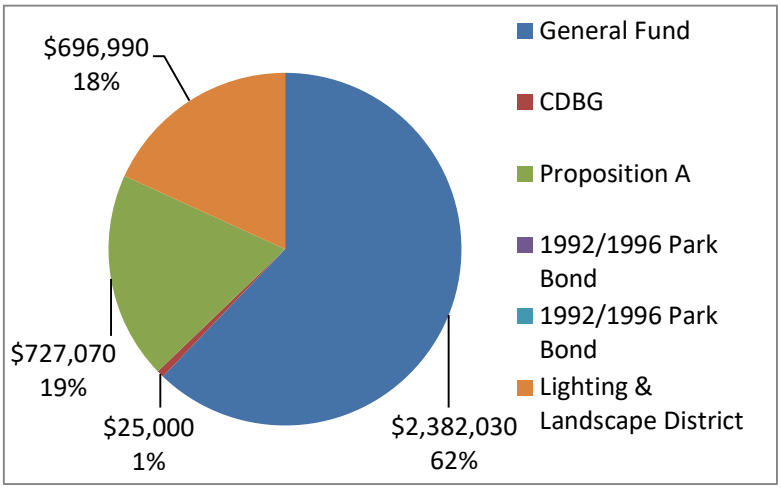
Program 58: Public Transportation
Coordinates public transit programs.

Program 59: Parks-Facilities Maintenance
Operates & maintains park facilities.

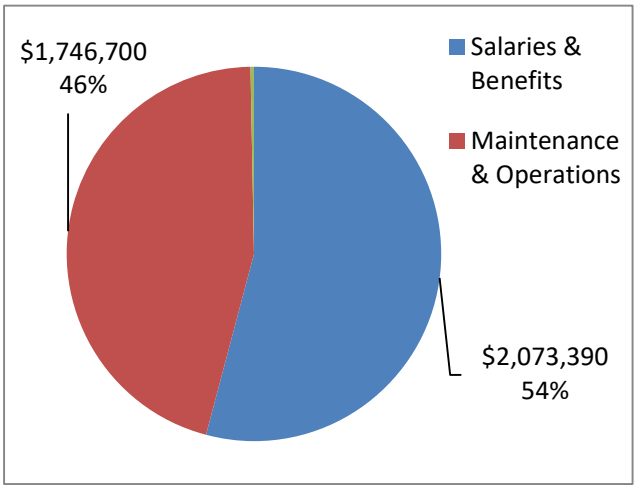
Program 83: Trees & Parkways
Maintains City's urban forest.

DEPARTMENT SUMMARY

FY 2021-22: Adopted Funding Sources



FY 2021-22: Adopted Budget Category



	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
BUDGET CATEGORY			
Salaries & Benefits	$ 1,943,853	$ 1,847,040	$ 2,073,390
Maintenance & Operations	2,158,740	1,485,630	1,746,700
Capital Outlays	0	11,000	11,000
Total:	**$ 4,102,593**	**$ 3,343,670**	**$ 3,831,090**

FUNDING SOURCES			
General Fund (Includes Transfer In)	$ 2,484,779	$ 1,914,910	$ 2,382,030
CDBG	10,711	10,000	25,000
Proposition A	503,696	738,210	727,070
Proposition C (Transfer)	750,000	0	0
1992/1996 Park Bond (Transfer)	14,500	0	0
Lighting & Landscape Dist.	338,907	680,550	696,990
Total:	**$ 4,102,593**	**$ 3,343,670**	**$ 3,831,090**

PERSONNEL (FTEs)	34.48	29.05	29.05
Total:	34.48	29.05	**29.05**

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PARKS & RECREATION

Program: Recreation-Human Services

Account: 01-940-57 (GF)
Account: 27-940-57 (CDBG)

STATEMENT OF PURPOSE

To coordinate programs, services, and activities that contribute to Temple City residents' quality of life including youth, adult and senior programs as well as community special events.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Parks & Recreation Director	0.45	0.45	0.45
Parks & Recreation Manager	0.35	0.00	0.00
Secretary	0.25	0.25	0.25
Parks & Recreation Coordinator	2.20	2.20	2.20
Part-Time Positions	14.00	12.09	12.09
Total:	**17.25**	**14.99**	**14.99**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 616,715	$ 655,225	$ 705,900
Maintenance & Operations	352,947	179,800	437,900
Total:	**$ 969,662**	**$ 835,025**	**$ 1,143,800**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 958,951	$ 825,025	$ 1,118,800
CDBG	10,711	10,000	25,000
Total:	**$ 969,662**	**$ 835,025**	**$ 1,143,800**

KEY PROGRAM GOALS

1. Plan and provide a variety of quality recreation programs for the community.
2. Coordinate Parks and Recreation Commission and Committee on Aging meetings and activities.
3. Coordinate community special events.
4. Review and process youth scholarship and Camellia Trust Fund applications and funding requests.
5. Coordinate City's volunteer program.

Program: Recreation-HS
Account: 01-940-57 (GF)
Account: 27-940-57 (CDBG)

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 228,725	$ 211,030	$ 214,185
4011	Vacation - Cash Out	2,071	0	0
4012	Float Holiday - Cash Out	2,150	0	0
4014	Merit Leave - Cash Out	506	0	0
4015	Salaries - Part-Time	239,346	231,330	307,060
4016	One-Time Lump Sum Payment	4,000	2,000	0
4020	Overtime	17,847	20,000	20,000
4021	Comp Time - Cash Out	868	0	0
4306	Bilingual Pay	355	1,200	1,200
4308	Education Incentive	3,671	1,680	2,740
4310	Optional Benefits Program	1,534	2,790	3,955
4311	Auto Allowance	645	810	810
4320	Health Insurance	29,776	44,330	39,480
4340	PERS Retirement	43,587	81,970	82,030
4350	Medicare Tax	6,753	13,050	7,930
4352	Workers Compensation	30,981	39,980	22,310
4361	Life/Disability Insurance	3,900	5,055	4,200
	Total:	**$ 616,715**	**$ 655,225**	**$ 705,900**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4216	Contract Srvc - Public	$ 6,000	$ 6,000	$ 6,000
4272	Contract Srvc-Rec Specialists	73,078	0	61,500
4410	Meeting Expense	30	500	500
4420	Travel & Conference	1,350	0	0
4425	Memberships/Subscriptions	3,317	4,300	4,300
4440	Telephone	3,269	1,500	3,000
4445	Printing	23,656	14,000	14,000
4455	Uniforms	382	4,000	5,000
4460	Office Supplies	3,269	2,500	2,500
4465	Special Dept. Supplies	3,642	2,000	4,700
4490	Training	3,048	2,000	2,000
4617	TC Unified School District	24,161	0	35,000
4618	Rental Facilities	10,620	0	11,000
4621	Youth Scholarship (CDBG)	10,711	10,000	25,000
4630	Annual Events	122,050	100,000	150,000
4680	Promotional Items	1,515	2,500	2,500
4690	Special Program Expense	62,849	30,500	110,900
	Total:	**$ 352,947**	**$ 179,800**	**$ 437,900**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION			
ACCOUNT NO.	**01-940-57 (GF) 27-940-57 (CDBG)**	**RECREATION-HUMAN SERVICES**	
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time**	**$**	**214,185**
	Parks & Recreation Director (0.45 FTE) #1 65,295		
	Secretary (0.25 FTE) #1 18,375		
	Parks & Recreation Coordinators 130,515		
	#5 - Classes (0.20 FTE)		
	#3 - Teens (0.25 FTE)		
	#4 - Playgrounds (0.30 FTE)		
	#8 - Sports (0.30 FTE)		
	#9 - Day Camp (0.15 FTE)		
	#6 - Seniors (0.40 FTE)		
	#7 - Special Events (0.40 FTE)		
	#10 - Volunteers (0.20 FTE)		
4015	**Salaries - Part-Time**		**307,060**
	Recreation Leader		
	#3 - Teens		
	#4 - Playgrounds		
	#7 - Special Events		
	#8 - Sports		
	#9 - Day Camp		
	Community Center		
	Senior Leader		
	#3 - Teens		
	#4 - Playgrounds		
	#6 - Seniors		
	#7 - Special Events		
	#9 - Day Camp		
	Community Center		
4020	**Overtime**		**20,000**
	#1 - Administration 2,000		
	#6 - Seniors 1,000		
	#7 - Special Events 15,000		
	#8 - Sports 2,000		
4306	**Bilingual Pay**		**1,200**

DESCRIPTION			
ACCOUNT NO.	01-940-57 (GF) 27-940-57 (CDBG) RECREATION-HUMAN SERVICES		
4308	Education Incentive		2,740
4310	Optional Benefits Program		3,955
4311	Auto Allowance		810
4320	Health Insurance		39,480
4340	PERS Retirement		82,030
4350	Medicare		7,930
4352	Workers Compensation		22,310
4361	Life/Disability Insurance		4,200
	Total Salaries and Benefits	$	705,900
	MAINTENANCE AND OPERATIONS		
4216	Contract Svs Public - Senior Lunch Manager #6 - Seniors	$	6,000
4272	Contract Services - Recreation Specialists #5 - Classes (Half-Year)		61,500
4410	Meeting Expense #1 - Administration		500
4425	Memberships/Subcriptions #1 - Administration		4,300
4440	Telephone #4 - Playgrounds		3,000
4445	Printing #1 - Administration		14,000
4455	Uniforms #1 - Administration		5,000
4460	Office Supplies #1 - Administration		2,500
4465	Special Department Supplies #1 - Administration (Software: publishing, emails,surveys)		4,700
4490	Training #1 - Administration		2,000
4617	Temple City Unified School District #4 Facility Use Fees - STARS Club 23,500 #8 Facility Use Fees - Youth Sports 11,500		35,000
4618	Rental Facilities #8 Youth/Adult Sports		11,000
4621	Youth Scholarship (CDBG)		25,000
4630	Annual Events #6 - Senior Citizens 8,000		150,000

DESCRIPTION				
ACCOUNT NO.	**01-940-57 (GF) 27-940-57 (CDBG)**	**RECREATION-HUMAN SERVICES**		
	#7 - Special Events	132,000		
	#10 - Volunteers	10,000		
4680	**Promotional Items**			**2,500**
	#1 - City apparel & giveaways			
4690	**Special Program Expense**			**110,900**
	#3 - Teens	9,000		
	#4 - Playgrounds	7,500		
	#5 - Classes	1,000		
	#6 - Senior Citizens	34,000		
	#8 - Sports	30,000		
	#9 - Day Camp	29,400		
	Total Maintenance and Operations		**$**	**437,900**
	TOTAL BUDGET - RECREATION-HUMAN SERVICES		**$**	**1,143,800**

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PARKS & RECREATION

Program: Public Transportation

Account: 15-940-58

STATEMENT OF PURPOSE

To coordinate public transit services including Dial-A-Ride, sale of bus passes at a reduced rate for residents, bus shelter maintenance, and recreation excursions utilizing Proposition A funds.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Admin Services Director	0.05	0.05	0.05
Director of Parks & Recreation	0.10	0.10	0.10
Secretary	0.25	0.25	0.25
Part Time Position	0.18	0.08	0.08
Total:	**0.58**	**0.48**	**0.48**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 64,714	$ 68,930	$ 73,160
Maintenance & Operations	1,188,982	669,280	653,910
Total:	**$ 1,253,696**	**$ 738,210**	**$ 727,070**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Proposition A	$ 503,696	$ 738,210	$ 727,070
Proposition C	750,000	0	0
Total:	**$ 1,253,696**	**$ 738,210**	**$ 727,070**

KEY PROGRAM GOALS

1. Manage, supervise and promote the Dial-A-Ride program including processing of new members.
2. Work with the Metropolitan Transportation Authority, review subsidy amounts and coordinate the sale of reduced fare passes.
3. Manage private service contracts relative to Public Transportation.
4. Coordinate youth and adult excursions as part of the Recreational Transit program.

Program: Public Transportation
Account: 15-940-58

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 11,063	$ 40,165	$ 41,330
4012	Float Holiday - Cash Out	611	0	0
4014	Merit Leave - Cash Out	251	0	0
4015	Salaries - Part-Time	400	3,775	3,830
4310	Optional Benefits Program	900	435	645
4311	Auto Allowance	236	270	270
4320	Health Insurance	9,245	6,325	6,455
4340	PERS Retirement	38,217	14,625	17,300
4350	Medicare Tax	1,021	635	650
4352	Workers Compensation	2,260	2,015	1,930
4361	Life/Disability Insurance	510	685	750
	Total:	**$ 64,714**	**$ 68,930**	**$ 73,160**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4233	Audit Services	$ 800	$ 800	$ 800
4274	Dial-A-Ride	349,542	525,000	525,000
4275	Recreation Transit	29,879	55,000	55,000
4278	Bus Passes	36,621	61,480	46,110
4425	Memberships/Subscriptions	11,000	11,000	11,000
4440	Telephone	2,140	1,000	1,000
4465	Special Dept. Supplies	0	1,000	1,000
4540	Bus Shelter Maintenance	9,000	14,000	14,000
9220	Prop A Exchange	750,000	0	0
	Total:	**$ 1,188,982**	**$ 669,280**	**$ 653,910**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION

ACCOUNT NO.	15-940-58		PUBLIC TRANSPORTATION	
	SALARIES AND BENEFITS			
4010	**Salaries - Full-Time**		**$**	**41,330**
	Parks & Recreation Director (0.10 FTE)	14,510		
	Secretary (0.25 FTE)	18,375		
	Administrative Services Dir. (0.05 FTE)	8,445		
4015	**Salaries - Part-Time**			**3,830**
	Office Assistant I (3 Hrs x 52 Weeks)			
4310	**Optional Benefits Program**			**645**
4311	**Auto Allowance**			**270**
4320	**Health Insurance**			**6,455**
4340	**PERS Retirement**			**17,300**
4350	**Medicare**			**650**
4352	**Workers Compensation**			**1,930**
4361	**Life/Disability Insurance**			**750**
	Total Salaries and Benefits		**$**	**73,160**
	MAINTENANCE AND OPERATIONS			
4233	**Audit Service**		**$**	**800**
	Audit of Prop A Account (Portion of Prop A revenue not to exceed $800)			
4274	**Dial-A-Ride**			**525,000**
	Contract to operate City's Dial-A-Ride Service	525,000		
4275	**Recreation Transit**			**55,000**
	Youth & Family Excursions	25,000		
	Adult Excursions	30,000		
4278	**Bus Passes**			**46,110**
	MTA Bus passes & tokens sold to residents at a reduced rate			
4425	**Memberships/Subscriptions**			**11,000**
	San Gabriel Valley COG (60% of membership cost)			
4440	**Telephone**			**1,000**
	Phone line for bus pass TAP cards			
4465	**Special Department Supplies**			**1,000**
	Includes receipts, laminating supplies and other miscellaneous supplies			
4540	**Bus Shelter Maintenance**			**14,000**
	Clean & rep. shelters ($25x30x12 mths)	9,000		
	Structure repairs, painting, etc.	5,000		
	Total Maintenance and Operations		**$**	**653,910**
	TOTAL BUDGET-PUBLIC TRANSPORTATION		**$**	**727,070**

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PARKS & RECREATION

Program: Parks - Facilities Maintenance

Account: 01-940-59 (GF)
Account: 29-940-59 (AQMD)

STATEMENT OF PURPOSE

To provide the resources required to operate and maintain the indoor and outdoor facilities at Live Oak Park and Temple City Park.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Director of Parks & Recreation	0.30	0.30	0.30
Secretary	0.25	0.25	0.25
Parks & Recreation Manager	0.30	0.00	0.00
Parks & Recreation Coordinator	0.80	0.80	0.80
Park Maintenance Worker	3.00	3.00	3.00
Park Maintenance Lead Worker	1.00	1.00	1.00
Part Time Positions	6.50	4.10	4.10
Total:	**12.15**	**9.45**	**9.45**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 844,033	$ 719,185	$ 889,990
Maintenance & Operations	338,535	359,700	362,240
Capital Outlay	0	11,000	11,000
Total:	**$ 1,182,568**	**$ 1,089,885**	**$ 1,263,230**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
General Fund	$ 1,168,068	$ 1,089,885	$ 1,263,230
1992/1996 Park Bond (Transfer)	14,500	0	0
Total:	**$ 1,182,568**	**$ 1,089,885**	**$ 1,263,230**

KEY PROGRAM GOALS

1. Provide comprehensive, landscape, janitorial, and maintenance services for Temple City and Live Oak Park including exterior and interior facilities.
2. Coordinate public use of the community facilities including the Community Center, Annex, Picnic Shelters, Tennis Courts, Athletic Fields, and Performing Arts Pavilion.
3. Manage private service contracts relative to the park facilities.
4. Perform monthly inspections of park facilities and provide daily enforcement for code violations.

Program: Parks-Fac. Maint.
Account: 01-940-59 (GF)

EXPENDITURE DETAIL

SALARIES & BENEFITS	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account			
4010 Salaries - Full-Time	$ 377,056	$ 348,830	$ 354,985
4012 Float Holiday - Cash Out	8,275	0	0
4014 Merit Leave - Cash Out	2,664	0	0
4015 Salaries - Part-Time	204,279	102,405	251,045
4016 One-Time Lump Sum Payment	4,000	0	0
4020 Overtime	11,553	4,500	4,500
4021 Comp Time - Cash Out	1,732	0	0
4306 Bilingual Pay	2,418	2,400	2,400
4307 Stand By/Call Back Pay	1,063	6,000	4,500
4308 Education Incentive	0	1,765	1,765
4309 Opt-Out Medical	7,394	7,200	7,200
4310 Optional Benefits Program	6,951	5,270	6,345
4311 Auto Allowance	430	540	540
4320 Health Insurance	59,869	62,940	59,290
4340 PERS Retirement	111,063	140,465	155,295
4350 Medicare Tax	8,940	7,145	8,945
4352 Workers Compensation	29,181	22,015	25,935
4361 Life/Disability Insurance	7,165	7,710	7,245
Total:	**$ 844,033**	**$ 719,185**	**$ 889,990**

MAINTENANCE & OPERATIONS	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account			
4252 Janitorial Services	$ 45,881	$ 51,000	$ 51,000
4259 Mechanical Maintenance	15,009	11,500	11,500
4260 General Maintenance	11,769	14,000	14,000
4425 Memberships	161	0	0
4435 Utilities	182,116	180,000	180,000
4440 Telephone	21,828	20,400	22,940
4455 Uniforms	4,563	6,000	6,000
4460 Office Supplies	497	2,000	2,000
4465 Special Dept. Supplies	22,375	31,800	31,800
4490 Training	2,827	2,000	2,000
4510 Maintenance & Repair	29,125	38,000	38,000
4530 Special Equipment Maintenance	1,540	2,000	0
4550 Small Tool Replacement	159	1,000	0
4580 Equipment Rental	685	0	2,000
4695 Education Reimbursement	0	0	1,000
Total:	**$ 338,535**	**$ 359,700**	**$ 362,240**

CAPITAL OUTLAY	ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account			
5011 Special Equipment	0	11,000	$ 11,000
Total:	**$ 0**	**$ 11,000**	**$ 11,000**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION			
ACCOUNT NO.	**01-940-59**		**PARKS - MAINT/FACILITIES**
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time**		**$ 354,985**
	Parks & Recreation Director (0.30 FTE)	43,530	
	Secretary (0.25 FTE)	18,375	
	Parks & Recreation Coord. (0.80 FTE)	46,550	
	Park Maintenance Workers (3.0 FTE)	178,600	
	Park Maintenance Lead Worker (1.0 FTE)	67,930	
4015	**Salaries - Part-Time**		**251,045**
	Rec Leaders (1.91 FTE)	117,670	
	Senior Rec Leaders (0.19 FTE)	11,530	
	Park Patrol Officers (1.30 FTE)	85,530	
	Park Maintenance Worker (0.70 FTE)	36,315	
4020	**Overtime**		**4,500**
4306	**Bilingual Pay**		**2,400**
4307	**Stand By/Call Back Pay**		**4,500**
4308	**Education Incentive**		**1,765**
4309	**Opt-Out Medical**		**7,200**
4310	**Optional Benefits Program**		**6,345**
4311	**Auto Allowance**		**540**
4320	**Health Insurance**		**59,290**
4340	**PERS Retirement**		**155,295**
4350	**Medicare**		**8,945**
4352	**Workers Compensation**		**25,935**
4361	**Life/Disability Insurance**		**7,245**
	Total Salaries and Benefits		**$ 889,990**
	MAINTENANCE AND OPERATIONS		
4252	**Janitorial Services**		**$ 51,000**
	Monthly maintenance - Comm. Cntr.	28,200	
	LOP exterior restrooms	12,600	
	Monthly maintenance - Annex	6,600	
	Monthly maintenance - City Yards	3,600	
4259	**Mechanical Maintenance**		**11,500**
4260	**General Maintenance**		**14,000**
	Weed Abatement Services	2,500	
	Pest Control	700	
	Alarm, Fire, CCTV System Monitoring	4,000	
	Fire Supression Sys. Insp. & Monitor.	1,500	
	Charbroiler Fee - SCAQMD	300	

DESCRIPTION				
ACCOUNT NO.	**01-940-59**			**PARKS - MAINT/FACILITIES**
	Health Permit Fee - Concession Stand	750		
	Control Link Fee - Musco	1,000		
	Fire Extinguisher Inspection/Srvc	250		
	Industrial Waste Pumping Svc & Fees	1,000		
	Backflow Certification	1,000		
	Miscellaneous	1,000		
4435	**Utilities**			**180,000**
	Edison International	85,000		
	Southern California Gas	3,000		
	Cal-American /Sunnyslope	92,000		
4440	**Telephone**			**22,940**
	Local & Long Distance , ISDN, Internet	17,000		
	Cellular Phones $495/mo x 12 mo	5,940		
4455	**Uniforms**			**6,000**
	Maintenance personnel uniforms	4,000		
	Maint. personnel-rain and safety gear	1,000		
	Park Patrol Officers uniforms	1,000		
4460	**Office Supplies**			**2,000**
	Miscellaneous office supplies			
4465	**Special Department Supplies**			**31,800**
	Janitorial Supplies	16,000		
	Filtered Water	3,000		
	Flags	1,000		
	Misc. Supplies	11,800		
4490	**Training**			**2,000**
4510	**Maintenance & Repair**			**38,000**
	Water irrigation sys. maint. & repair	5,000		
	Vandalism repairs	1,000		
	General plumbling & electrical repairs	6,000		
	Landscape materials - plants & trees	3,000		
	Annual turf reno. (LOP & TC Park)	5,000		
	General repairs	13,000		
	Yearly re-seal of walking path	5,000		
4580	**Equipment Rental**			**2,000**
4695	**Education Reimbursement**			**1,000**
	Total Maintenance and Operations		**$**	**362,240**
	TOTAL BUDGET-PARKS-FACILITIES MAINTENANCE		**$**	**1,252,230**

PARKS & RECREATION

Program: Trees & Parkways

Account: 47-970-83

STATEMENT OF PURPOSE

To provide the resources necessary to maintain the City's urban forest consisting of approximately 5,700 trees in the right-of-way public parks and public parkings.

PERSONNEL (FTEs)	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Director of Parks & Recreation	0.15	0.15	0.15
Parks & Recreation Manager	0.35	0.00	0.00
Secretary	0.25	0.25	0.25
Tree Trimmer - Leadworker	1.00	1.00	1.00
Tree Trimmer	2.00	2.00	2.00
Part-Time Tree Trimmer	0.75	0.73	0.73
Total:	**4.50**	**4.13**	**4.13**

BUDGET CATEGORY	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Salaries & Benefits	$ 418,391	$ 403,700	$ 404,340
Maintenance & Operations	278,276	276,850	292,650
Total:	**$ 696,667**	**$ 680,550**	**$ 696,990**

FUNDING SOURCES	*ACTUAL 2019-20*	*CURRENT 2020-21*	*ADOPTED 2021-22*
Lighting & Landscape District	$ 338,907	$ 628,050	$ 696,990
General Fund (Transfer)	357,760	52,500	0
Total:	**$ 696,667**	**$ 680,550**	**$ 696,990**

KEY PROGRAM GOALS

1. Provide comprehensive tree maintenance services including inspection, trimming, removal, and planting.
2. Coordinate contract landscape maintenance services for street medians.
3. Manage private service contracts relative to Trees and Parkways.
4. Evaluate and respond to citizen tree maintenance service requests.
5. Provide 24-hour emergency tree maintenance services.

Program: Trees & Parkways
Account: 47-970-83 (L/LD)

EXPENDITURE DETAIL

SALARIES & BENEFITS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4010	Salaries - Full-Time	$ 229,587	$ 204,915	$ 210,205
4012	Float Holiday - Cash Out	4,719	0	0
4014	Merit Leave - Cash Out	1,026	0	0
4015	Salaries - Part-Time	30,962	28,105	36,615
4016	One-Time Lump Sum Payment	3,000	0	0
4020	Overtime	8,008	5,000	5,000
4306	Bilingual Pay	1,564	2,400	1,200
4307	Stand By/Call Back Pay	2,150	3,000	3,000
4310	Optional Benefits Program	4,255	3,610	4,220
4311	Auto Allowance	215	270	270
4320	Health Insurance	44,012	45,975	41,140
4340	PERS Retirement	67,197	87,675	83,605
4350	Medicare Tax	4,000	4,295	3,655
4352	Workers Compensation	13,258	13,315	10,555
4361	Life/Disability Insurance	4,438	5,140	4,875
	Total:	**$ 418,391**	**$ 403,700**	**$ 404,340**

MAINTENANCE & OPERATIONS		ACTUAL 2019-20	CURRENT 2020-21	ADOPTED 2021-22
Account				
4254	Tree Trimming (Contract)	$ 108,539	$ 110,000	$ 122,800
4260	General Maintenance	225	1,500	1,500
4261	Tree Removal	0	10,000	10,000
4264	Median Maintenance	84,626	82,150	82,150
4425	Memberships/Subscriptions	395	600	600
4435	Utilities	31,975	40,000	43,000
4440	Telephone	2,410	2,600	2,600
4455	Uniforms	3,894	4,000	4,000
4460	Office Supplies	153	0	0
4465	Special Dept. Supplies	4,224	6,500	6,500
4490	Training	1,371	2,000	2,000
4510	Maintenance & Repair	356	3,500	3,500
4530	Special Equipment Maint.	4,145	0	0
4550	Small Tool Replacement	416	0	0
4580	Equipment Rental	20,141	0	0
4660	Tree Planting	(2,050)	5,000	5,000
4960	Administrative Charges	17,456	9,000	9,000
	Total:	**$ 278,276**	**$ 276,850**	**$ 292,650**

CITY OF TEMPLE CITY
BUDGET WORKSHEET
FY 2021-2022

DESCRIPTION			
ACCOUNT NO.	**47-970-83**	**TREES & PARKWAYS**	
	SALARIES AND BENEFITS		
4010	**Salaries - Full-Time**	**$**	**210,205**
	Parks & Recreation Director (0.15 FTE) 21,765		
	Secretary (0.25 FTE) 18,375		
	Tree Trimmer (2.0 FTE) 115,010		
	Tree Trimmer Leadworker (1.0 FTE) 55,055		
4015	**Salaries - Part-Time**		**36,615**
	Tree Trimmer (0.73 FTE) (29 hrs/wk x 52 wks)		
4020	**Overtime (After hours service/emergency calls)**		**5,000**
4306	**Bilingual Pay**		**1,200**
4307	**Stand By/Call Back pay**		**3,000**
4310	**Optional Benefits Program**		**4,220**
4311	**Auto Allowance**		**270**
4320	**Health Insurance**		**41,140**
4340	**PERS Retirement**		**83,605**
4350	**Medicare**		**3,655**
4352	**Workers Compensation**		**10,555**
4361	**Life/Disability Insurance**		**4,875**
	Total Salaries and Benefits	**$**	**404,340**
	MAINTENANCE AND OPERATIONS		
4254	**Tree Trimming**	**$**	**122,800**
	Scheduled Citywide tree maintenance - (4-year trim cycle) 110,000		
	Trim Palms once per year 12,800		
4260	**General Maintenance**		**1,500**
	Chemical eradication services		
4261	**Tree Removal**		**10,000**
	Removal of dead, diseased or hazardous trees		
	Debris removal & replace with clean fill dirt (100 trees x $95 per site)		
4264	**Median Maintenance**		**82,150**
	Baldwin, Santa Anita, Las Tunas & Lower Azusa Median Maintenance/Contract 21,150		
	Rosemead Blvd. Median Maintenance/Contrac 51,000		
	Special Services/Repairs 10,000		

DESCRIPTION		
ACCOUNT NO.	**47-970-83**	**TREES & PARKWAYS**
4425	**Memberships/Subscriptions** International Society of Arborist (ISA) Street Tree Seminars Arbor Foundation Society of Municipal Arborist	**600**
4435	**Utilities** Cal- American Water Corporation Yard Edison International Edison International Golden State Water San Gabriel Water District Southern California Gas Southern California Water Southern California Water Sunnyslope Water	**43,000**
4440	**Telephone** Cell phone usage (Lead Tree Trimmer and two Tree Trimmers) Additional cell phone accessories	**2,600**
4455	**Uniforms** Tree Maintenance Personnel uniforms	**4,000**
4465	**Special Department Supplies** Safety equipment Saws, chain saws, saw chains, bars and oil Tree stakes, ties, shovels, rakes, and brooms	**6,500**
4490	**Training** Training workshops and related reference materials, Training for Class B Driver's License	**2,000**
4510	**Maintenance & Repair** Water irrigation system repairs Organic landscape material for Las Tunas Drive La Rosa Maintenance Facility	**3,500**
4660	**Tree Planting** Replacement trees for removals resulting from disease, storm damage, natural deterioration, citizen service requests and community development projects	**5,000**
4960	**Administrative Charges** Reimbursement for general fund direct and indirect costs associated with managing the program budget	**9,000**
	Total Maintenance and Operations	**$ 292,650**
	TOTAL BUDGET-TREES & PARKWAYS	**$ 696,990**

City of Temple City

Adopted Budget

Fiscal Year 2021-2022

CAPITAL IMPROVEMENT PROGRAM

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CAPITAL IMPROVEMENT PROGRAM
PROJECT COST SUMMARY

	FISCAL YEAR 2020-21		FISCAL YEAR 2021-22		
	ADOPTED	ESTIMATED	CARRY OVER	NEW	TOTAL
SUMMARY BY NEED:					
Essential	$ 9,735,000	$ 1,235,900	$ 8,499,100	$ 261,885	$ 8,760,985
Mandated	147,000	0	147,000	0	147,000
Necessary	90,000	0	90,000	0	90,000
Routine	1,000,000	0	500,000	0	500,000
TOTAL CIP - NEED	**$ 10,972,000**	**$ 1,354,800**	**$ 9,236,100**	**$ 261,885**	**$ 9,497,985**
SUMMARY BY PROJECTS:					
Parks Maintenance / Facilities	$ 2,915,000	$ 0	$ 2,796,100	$ 261,885	$ 3,057,985
Street Construction / Maintenance	8,057,000	1,117,000	6,440,000	0	6,440,000
TOTAL CIP - PROJECTS	**$ 10,972,000**	**$ 1,117,000**	**$ 9,236,100**	**$ 261,885**	**$ 9,497,985**
SUMMARY BY FUNDING SOURCES:					
AQMD	$ 0	$ 0	$ 0	$ 53,000	$ 53,000
General Fund	210,000	0	210,000	0	210,000
Lighting/Landscape District	1,075,000	0	575,000	136,825	711,825
Measure M	1,136,000	0	1,136,000	0	1,136,000
Measure R	1,244,000	0	1,244,000	0	1,244,000
Measure W	76,000	0	76,000	0	76,000
Park Acquisition	15,000	0	15,000	0	15,000
Proposition C	2,900,000	1,117,000	1,783,000	0	1,783,000
Road Maintenance & Rehabilitation Act	1,345,000	0	1,345,000	0	1,345,000
State Parks Grant	2,900,000	118,900	2,781,100	72,060	2,853,160
Transportation Development Account/SB821	71,000	0	71,000	0	71,000
TOTAL CIP - FUNDING SOURCES	**$ 10,972,000**	**$ 1,235,900**	**$ 9,236,100**	**$ 261,885**	**$ 9,497,985**

CITY OF TEMPLE CITY
ADOPTED BUDGET
FY 2021-22

CAPITAL IMPROVEMENT PROGRAM

PARKS MAINTENANCE / FACILITIES
ACCOUNT NO. XX-980-59-6010

PROJ NO.	DESCRIPTION	NEED*	FUNDING SOURCE	FISCAL YEAR 2020-21 ADOPTED	FISCAL YEAR 2020-21 ESTIMATED	FISCAL YEAR 2021-22 CARRY OVER	FISCAL YEAR 2021-22 NEW	FISCAL YEAR 2021-22 TOTAL
P19-14/P21-01	Primrose Park and Parking Lot Construction	(E)	State Parks Grant	$ 2,900,000	$ 118,900	$ 2,781,100	$ 72,060	$ 2,853,160
			AQMD	0	0	0	53,000	53,000
			LLD	0	0	0	136,825	136,825
	Total - P19-14/P21-01			2,900,000	118,900	2,781,100	261,885	3,042,985
P20-03	Replace Conduit and Wiring - Temple City Park	(N)	Park Acq	15,000	0	15,000	0	15,000
	TOTAL - PARKS MAINTENANCE / FACILITIES			**$ 2,915,000**	**$ 118,900**	**$ 2,796,100**	**$ 261,885**	**$ 3,057,985**
	Summary - Funding Sources							
			AQMD	$ 0	$ 0	$ 0	$ 53,000	$ 53,000
			LLD	0	0	0	136,825	136,825
			Park Acq - Parks Acquisition	15,000	0	15,000	0	15,000
			State Parks Grant	2,900,000	118,900	2,781,100	72,060	2,853,160
	TOTAL - PARKS MAINT./FACILITIES			**$ 2,915,000**	**$ 118,900**	**$ 2,796,100**	**$ 261,885**	**$ 3,057,985**

*(D) = Discretionary (E) = Essential (M) = Mandated (N) = Necessary (R) = Routine

STREET CONSTRUCTION / MAINTENANCE

ACCT. NO. XX-980-75-6010

PROJ NO.	DESCRIPTION	NEED*	FUNDING SOURCE	FISCAL YEAR 2020-21 ADOPTED	FISCAL YEAR 2020-21 ESTIMATED	FISCAL YEAR 2021-22 CARRY OVER	FISCAL YEAR 2021-22 NEW	FISCAL YEAR 2021-22 TOTAL
P19-05	Safe Clean Water Program (Green St. Improv. Proj.)	(M)	Meas W	$ 76,000	$ 0	$ 76,000	$ 0	$ 76,000
P19-07	Pavement Management Street Resurfacing	(E)	GF	210,000	0	210,000	0	210,000
			Meas M	1,136,000	0	1,136,000	0	1,136,000
			Meas R	1,244,000	0	1,244,000	0	1,244,000
			Prop C	2,900,000	1,117,000	1,783,000	0	1,783,000
			RMRA	1,220,000	0	1,220,000	0	1,220,000
	Total - P19-07			6,710,000	1,117,000	5,593,000	0	5,593,000
P19-08	Sidewalk & Curb Ramps ADA Improvements	(M)	TDA	71,000	0	71,000	0	71,000
P20-04	Bridge Repair & Maintenance	(E)	RMRA	125,000	0	125,000	0	125,000
P20-06	Rosemead Boulevard Median Irrigation Retrofit	(N))	LLD	75,000	0	75,000	0	75,000
P21-03	LED Lighting	(R)	LLD	1,000,000	0	500,000	0	500,000
	TOTAL - STREET CONSTRUCTION / MAINT.			**$ 8,057,000**	**$ 1,117,000**	**$ 6,440,000**	**$ 0**	**$ 6,440,000**

*(D) = Discretionary (E) = Essential (M) = Mandated (N) = Necessary (R) = Routine

STREET CONSTRUCTION / MAINTENANCE
ACCT. NO. XX-980-75-6010

	FISCAL YEAR 2020-21		FISCAL YEAR 2021-22		
FUNDING SOURCE	ADOPTED	ESTIMATED	CARRY OVER	NEW	TOTAL
Summary - Funding Sources					
GF - General Fund	$ 210,000	$ 0	$ 210,000	$ 0	$ 210,000
LLD - Lighting/Landscape District	1,075,000	0	575,000	0	575,000
Meas M - Measure M	1,136,000	0	1,136,000	0	1,136,000
Meas R - Measure R	1,244,000	0	1,244,000	0	1,244,000
Meas W - Measure W	76,000	0	76,000	0	76,000
Prop C - Proposition C	2,900,000	1,117,000	1,783,000	0	1,783,000
RMRA - Road Maintenance & Rehabilitation Act	1,345,000	0	1,345,000	0	1,345,000
TDA - Transportation Development Acct	71,000	0	71,000	0	71,000
TOTAL-STREET CONSTRUCT./MAINT.	**$ 8,057,000**	**$ 1,117,000**	**$ 6,440,000**	**$ 0**	**$ 6,440,000**

*(D) = Discretionary (E) = Essential (M) = Mandated (N) = Necessary (R) = Routine

City of Temple City
Adopted Budget
Fiscal Year 2021-2022

FIVE-YEAR PROJECTIONS

General Fund

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CITY OF TEMPLE CITY

FIVE-YEAR BUDGET PROJECTIONS
GENERAL FUND

	FY 21-22 Adopted	FY 22-23 Estimate	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate
REVENUE DETAILS - OPERATING					
TAXES:					
Property taxes	$ 3,824,955	$ 3,863,205	$ 3,940,470	$ 4,019,280	$ 4,099,665
Sales and Use Tax	1,842,305	1,860,730	1,897,945	1,935,905	1,974,625
Franchise Fees	560,000	560,000	560,000	560,000	560,000
Franchise Fees-In-Lieu	300,000	300,000	300,000	300,000	300,000
Transient Occupancy Tax	42,000	42,000	42,000	42,000	42,000
Real Estate Transfer Tax	130,000	130,000	130,000	130,000	130,000
Total Taxes	**6,699,260**	**6,755,935**	**6,870,415**	**6,987,185**	**7,106,290**
LICENSES AND PERMITS:					
Business License Fees	141,655	141,655	141,655	141,655	141,655
Building Permit Fees	462,395	462,395	462,395	462,395	462,395
Parking Permit Fees	45,000	65,000	85,000	85,000	85,000
Encroachment Permits	152,090	152,090	152,090	152,090	152,090
Animal License Permits	23,250	28,250	30,750	33,250	35,750
Vehicle Impound Fees	10,690	10,690	10,690	10,690	10,690
Temporary Parking Permits	112,500	117,500	127,500	137,500	147,500
Code Enforcement Fees	22,750	22,750	22,750	22,750	22,750
Total Licenses & Permits	**970,330**	**1,000,330**	**1,032,830**	**1,045,330**	**1,057,830**
INTERGOVERNMENTAL:					
In-Lieu VLF	5,319,160	5,478,735	5,697,885	5,925,800	6,162,830
Total Revenues-Intergovt.	**5,319,160**	**5,478,735**	**5,697,885**	**5,925,800**	**6,162,830**
CHARGES FOR SERVICES:					
Shared Maintenance Fees	4,755	4,755	4,755	4,755	4,755
Zoning Fees	59,370	59,370	59,370	59,370	59,370
Recreation Fees	250,000	500,000	500,000	500,000	500,000
Plan Check Fees	551,380	551,380	551,380	551,380	551,380
Facility Rental Fees	13,000	18,000	23,000	33,000	43,000
Public Works/Eng. Fees	39,520	39,520	44,520	49,520	54,520
Total Charges for Services	**918,025**	**1,173,025**	**1,183,025**	**1,198,025**	**1,213,025**
FINES & FORFEITURES:					
Court Fines	432,800	472,800	522,800	547,800	572,800
Total Fines & Forfeitures	**432,800**	**472,800**	**522,800**	**547,800**	**572,800**
USE OF MONEY & PROPERTY:					
Interest Income	168,880	173,945	179,165	184,540	190,075
Total Use of Money & Prop.	**168,880**	**173,945**	**179,165**	**184,540**	**190,075**

	FY 21-22 Adopted	FY 22-23 Estimate	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate
OTHER REVENUES:					
AB 939 Reimbursement	7,100	7,100	7,100	7,100	7,100
Rental Income	37,300	38,045	38,805	39,580	40,370
Other Reimbursements	100,000	100,000	100,000	100,000	100,000
CRA Admin. Allocation	9,300	9,300	9,300	9,300	9,300
LLD Admin. Reimbursement	15,000	15,000	15,000	15,000	15,000
Total Other Revenues	**168,700**	**169,445**	**170,205**	**170,980**	**171,770**
TOTAL GF REVENUES	**$ 14,677,155**	**$ 15,224,215**	**$ 15,656,325**	**$16,059,660**	**$16,474,620**

EXPENDITURE DETAILS - OPERATING

Personnel:					
Salaries-Full Time	$ 2,796,795	$ 2,825,635	$ 2,852,900	$ 2,870,765	$ 2,877,525
Salaries-Part-Time	753,120	923,525	930,210	935,350	939,050
Allowance-Car	8,460	8,460	8,460	8,460	8,460
Allowance-Cell Phone	780	780	780	780	780
PERS-Classic-Full-Time*	320,070	322,640	325,340	326,930	327,380
PERS-PEPRA-Full-Time	37,840	38,570	39,030	39,460	39,710
PERS-Part-Time	21,800	22,415	22,870	23,245	23,505
PERS-Lump Sum	616,755	684,990	723,540	764,975	788,450
Medicare	52,535	55,435	55,930	56,270	56,420
Life Insurance	6,880	6,880	6,880	6,880	6,880
Bilingual Pay	14,880	14,880	14,880	14,880	14,880
Standby Pay	6,600	6,600	6,600	6,600	6,600
Unique Skills	7,270	7,270	7,270	7,270	7,270
Opt-Out Medical	28,440	28,440	28,440	28,440	28,440
Education Pay	9,025	9,025	9,025	9,025	9,025
Short-Term Disability	29,210	29,210	29,210	29,210	29,210
Long-Term Disability	18,580	18,580	18,580	18,580	18,580
Insurance Premiums-Medical	371,580	397,585	425,410	455,175	487,055
Insurance Premiums-Dental	24,905	27,860	29,840	31,925	34,205
Insurance Premiums-Vision	9,625	10,330	11,055	11,800	12,655
Workers Compensation	150,050	152,270	153,655	155,110	156,665
Optional Benefits	37,770	37,770	37,770	37,770	37,770
Overtime	55,750	55,750	55,750	55,750	55,750
Section 125	1,200	1,200	1,200	1,200	1,200
Other Post-Emp. Benefits	246,450	263,700	282,160	282,160	301,910
Unemployment Comp.	25,000	25,000	20,000	15,000	15,000
TOTAL PERSONNEL EXP.	**5,651,370**	**5,974,800**	**6,096,785**	**6,193,010**	**6,284,375**

**Includes City-Paid Employee Contributions*

Non-Personnel:					
Management Services					
City Council	86,290	86,290	86,290	86,290	86,290
City Manager	198,070	198,070	198,070	198,070	198,070
City Attorney	300,000	300,000	300,000	300,000	300,000
Elections	152,820	0	152,820	0	155,000
City Clerk	64,255	64,255	64,255	64,255	64,255
Total Mgt Serv. Exp.	**801,435**	**648,615**	**801,435**	**648,615**	**803,615**

	FY 21-22 Adopted	FY 22-23 Estimate	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate
Public Safety					
Law Enforcement	72,230	72,230	72,230	72,230	72,230
- Sheriffs	4,867,725	5,111,110	5,366,665	5,635,000	5,916,750
Traffic Engineering	20,000	20,000	20,000	20,000	20,000
Emergency Services	47,470	47,470	47,470	47,470	47,470
Parking Administration	78,020	78,020	78,020	78,020	78,020
Total Public Safety Exp.	**5,085,445**	**5,328,830**	**5,584,385**	**5,852,720**	**6,134,470**
Administrative Services					
Support Services	26,925	26,925	26,925	26,925	26,925
Personnel/Insurance	10,670	10,670	10,670	10,670	10,670
-General Liability	296,160	310,970	326,520	326,520	342,845
-All Risk Property	148,380	155,800	163,590	163,590	171,770
Accounting	209,620	209,620	209,620	209,620	209,620
Purchasing	275,005	276,205	277,705	278,005	279,705
Total Admin. Serv. Exp.	**966,760**	**990,190**	**1,015,030**	**1,015,330**	**1,041,535**
Community Services					
Recreation	412,900	474,400	474,400	474,400	474,400
Parks Main. & Facilities	362,240	362,240	362,240	362,240	362,240
Total Community Serv. Exp.	**775,140**	**836,640**	**836,640**	**836,640**	**836,640**
Community Development					
Planning	72,500	72,500	72,500	72,500	72,500
Building & Safety	336,380	336,380	336,380	336,380	336,380
Community Preservation	293,300	293,300	293,300	293,300	293,300
Total Community Dev. Exp.	**702,180**	**702,180**	**702,180**	**702,180**	**702,180**
Public Works					
Administration & Engineering	259,000	259,000	259,000	259,000	259,000
Street Maintenance					
General Government Build.	191,420	191,420	191,420	191,420	191,420
Parking Facilities	28,990	28,990	28,990	28,990	28,990
Total Public Works Exp.	**479,410**	**479,410**	**479,410**	**479,410**	**479,410**
TOTAL NON-PERSONNEL COSTS	**8,810,370**	**8,985,865**	**9,419,080**	**9,534,895**	**9,997,850**
TOTAL GF OPERATING EXP.	**$ 14,461,740**	**$ 14,960,665**	**$ 15,515,865**	**$ 15,727,905**	**$ 16,282,225**
Net Operating Rev/Exp. (+/-)	**$ 215,415**	**$ 263,550**	**$ 140,460**	**$ 331,755**	**$ 192,395**
Net Transfers	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**
Net GF Surplus (Deficit)	**$ 221,415**	**$ 269,550**	**$ 146,460**	**$ 337,755**	**$ 198,395**
CAPITAL OUTLAY-One-Time Expend.	**$ 221,000**	**$ 210,000**	**$ 210,000**	**$ 210,000**	**$ 210,000**
CIP	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 0**
TOTAL GF NET CHANGES	**$ 415**	**$ 59,550**	**$ (63,540)**	**$ 127,755**	**$ (11,605)**

CITY OF TEMPLE CITY

FIVE-YEAR PROJECTIONS
GENERAL FUND - FUND BALANCE

FUND BALANCE

	FY 21-22 Estimate	FY 22-23 Estimate	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate
Beginning Fund Balance-Estimate	$ 20,527,373	$ 20,527,788	$ 20,587,338	$ 20,523,798	$ 20,651,553
Revenues	14,677,155	15,224,215	15,656,325	16,059,660	16,474,620
Transfers In	6,000	6,000	6,000	6,000	6,000
Expenditures	14,461,740	14,960,665	15,515,865	15,727,905	16,282,225
Net FY Oper. Surplus (Deficit)	**$ 221,415**	**$ 269,550**	**$ 146,460**	**$ 337,755**	**$ 198,395**
One-Time Expenditures	$ 221,000	$ 210,000	$ 210,000	$ 210,000	$ 210,000
Total Net FY Surplus (Deficit)	**$ 415**	**$ 59,550**	**$ (63,540)**	**$ 127,755**	**$ (11,605)**
Ending Fund Balance-Proj.	**$ 20,527,788**	**$ 20,587,338**	**$ 20,523,798**	**$ 20,651,553**	**$ 20,639,948**

FUND BALANCE CLASSIFICATIONS

	FY 21-22 Estimate	FY 22-23 Estimate	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate
Committed	$ 3,500,000	$ 3,500,000	$ 3,500,000	$ 3,500,000	$ 3,500,000
Assigned	10,455,704	10,455,704	10,455,704	10,455,704	10,455,704
Unassigned	$ 6,572,084	$ 6,631,634	$ 6,568,094	$ 6,695,849	$ 6,684,244
Ending Fund Balance-Proj.	**$ 20,527,788**	**$ 20,587,338**	**$ 20,523,798**	**$ 20,651,553**	**$ 20,639,948**

CITY OF TEMPLE CITY

FIVE-YEAR PROJECTIONS
GENERAL FUND

ASSUMPTIONS

	FY 21-22 Adopted	FY 22-23 Estimate	FY 23-24 Estimate	FY 24-25 Estimate	FY 25-26 Estimate
REVENUES					
Assessed Property values	+1.0%	+2.0%	+2.0%	+2.0%	+2.0%
In-Lieu Vehicle License Fees	+3.0%	+4.0%	+4.0%	+4.0%	+4.0%
Temporary Parking Permit Fees	75% of Regular Annual Fees	+4.0%	+8.5%	+7.8%	100% of Regular Annual Fees
Parking Permit Fees	75% of Regular Annual Fees	+$20,000	+$20,000	0.0%	0.0%
Recreation Fees	50% of Annual Fees	100% of Annual Fees	0.0%	0.0%	0.0%
Sales Tax	+1.0%	+2.0%	+2.0%	+2.0%	+2.0%
EXPENDITURES					
Employee COLAs	+1.5%	0.0%	0.0%	0.0%	0.0%
General Liab/All Risk	+5.0%	+5.0%	+5.0%	+5.0%	+5.0%
Health Insurance	+7.0%	+7.0%	+7.0%	+7.0%	+7.0%
PERS Lump-Sum*	+$74,225	+$45,000	+$48,000	+$27,000	+$40,000
Sheriff's Contract	+5.0%	+5.0%	+5.0%	+5.0%	+5.0%

**Source: CalPERS Annual Valuation 6-30-19 (Aug 2020)*

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