COMMITTEE ON AGING

REGULAR MEETING
Tuesday, July 28, 2020, 6:30 p.m.

MINUTES

1. **CALL TO ORDER** – Chair Liou called the meeting to order at 6:35 p.m.

2. **ROLL CALL**

Committee Members Present

Aubrey Chan	Carole Rodenbucher
Judith Gunther	Ann Seitz
Lucy Liou	Michael Wintercorn
Jerry Jambazian	
Elizabeth Powell	

Committee Members Absent
Martin tan de bibana

Ex-Officio Members Present
Joanne Rosso, Parks & Recreation Commissioner

Ex-Officio Members Absent
Kenneth Knollenberg, TCUSD Board Member
Fernando Vizcarra, City Councilmember

Also Present
Adam Matsumoto, Director of Parks and Recreation
Steve Lawson, Parks and Recreation Manager
Roman Rodriguez, Parks and Recreation Coordinator
Jennifer Venters, Parks and Recreation Secretary

3. **PLEDGE OF ALLEGIANCE**

4. **WRITTEN COMMUNICATION** - None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None

6. **CONSENT CALENDAR**

A. APPROVAL OF MINUTES

The Committee on Aging is requested to review and approve the minutes of the Special Committee Meeting of June 24, 2020.

Committee Member Powell moved to approve the Consent Calendar as amended, seconded by Committee Member Chan and carried by the following roll call vote:

AYES:	Committee Member – Chan, Gunther, Jambazian, Powell, Rodenbucher, Seitz, Wintercorn, Liou
NOES:	Committee Member – None
ABSENT:	Committee Member – tan de bibana
ABSTAIN:	Committee Member – None

7. NEW BUSINESS

A. DISCUSSION ON COMMITTEE ON AGING GOALS FOR 2020

Parks and Recreation Manager Lawson provided a PowerPoint presentation and gave a verbal overview of the staff report. Key items presented included action steps selected by the Committee; how the selected action steps have been affected by the COVID-19 pandemic; and review of additional immediate, short-term, and long term action steps.

Committee Member Jambazian asked Parks and Recreation Manager Lawson if any short term changes have been made to accommodate the senior community and if the City has information regarding COVID-19 cases in Temple City.

Parks and Recreation Manager Lawson stated that the City's senior lunch program has been amended to deliver five meals on a weekly basis and that the Public Safety Division provides an action summary of COVID-19 incidents in Temple City and Los Angeles County on a daily basis.

Director of Recreation Matsumoto stated that presently there are 389 reported COVID-19 cases in Temple City. He stated that of the cases reported there have been 37 deaths.

Committee Member Chan commented that some of the selected goals may have to be postponed due to the COVID-19 pandemic.

Chair Liou felt that four out of five of the selected goals could be modified and be met. She suggested that the foundation of an older adult database be created from information already accumulated though the senior lunch delivery program. She asked Parks and Recreation Coordinator Rodriguez how staff communicates with seniors who are not savvy with technology.

Parks and Recreation Coordinator Rodriguez stated that a community resource list and information packets are included in the senior meal delivery and staff periodically conducts welfare checks on seniors.

Committee Member Chan suggested that the Connect Magazine be used as a resource to reach out to all members of the senior community.

Parks and Recreation Manager Lawson stated that staff could provide information and resources on the City's social media platforms and create a e-newsletter for the senior community.

Committee Member Seitz suggested to provide information regarding establishing a senior database to local churches.

Ex-Officio Member Rosso suggested to send an automated call to all residents to inform the community that an older adult database is going to be established.

Committee Member Rodenbucher suggested to advertise the older adult database in local newspapers.

Chair Liou felt that two of the selected action steps should be retained and asked for input from the Committee regarding bringing on additional goals.

Committee Member Chan suggested to amend the language in action step one to include "virtual or non-physical contact". He felt that action steps three and four were interrelated.

Chair Liou stated that action step four may be difficult to implement as the special assignment team is short-staffed.

Committee Member Jambazian would like to implement action step two immediately. He suggested that the City conduct a mass-mailing inviting seniors to join the older adult database along with a newsletter emphasizing public safety relating to COVID-19.

Parks and Recreation Lawson stated that the budgetary impact of a mass-mailing would need to be explored; however, the City could invite those who are enrolled in the lunch program to be part of the older adult database. He stated that he appreciates the comments and ideas brought forth by the Committee and suggested to form a senior database subcommittee to further discuss this topic.

Chair Liou read each action step for the Committee to consider retaining or postponing to a later date.

Consideration to retain Action Step 1: The Senior Program should work with the Temple City Unified School District and other community partners to create an intergenerational program(s) that brings older adults and youth together.

Language in Action Step 1 shall include amended language to include virtual and/or non-physical contact.

AYES: Committee Member – Chan, Gunther, Jambazian, Powell, Rodenbucher, Seitz, Wintercorn, Liou
NOES: Committee Member – None
ABSENT: Committee Member – tan de bibana
ABSTAIN: Committee Member – None

Consideration to retain Action Step 2: The City and Senior Programs should explore developing a focused communications strategy for older adults. This might include a special senior program newsletter or email blast.

AYES: Committee Member – Chan, Gunther, Jambazian, Powell, Rodenbucher, Seitz, Wintercorn, Liou
NOES: Committee Member – None
ABSENT: Committee Member – tan de bibana
ABSTAIN: Committee Member – None

Consideration to retain Action Step 3: The City should explore obtaining an older adult data base so that it can provide direct information regarding programs, services, alerts, etc.

AYES: Committee Member – Chan, Gunther, Jambazian, Powell, Rodenbucher, Seitz, Wintercorn, Liou
NOES: Committee Member – None
ABSENT: Committee Member – tan de bibana
ABSTAIN: Committee Member – None

Consideration to retain Action Step 4: The Senior Program should work with the Temple City Sheriff's station, the Los Angeles County Fire Department, and City of Temple City Public Safety Division to create and implement an ongoing series of public safety educational programs.

AYES: Committee Member –Gunther, Jambazian, Powell, Rodenbucher, Seitz
NOES: Committee Member – Chan, Wintercorn, Liou
ABSENT: Committee Member – tan de bibana
ABSTAIN: Committee Member – None

Consideration to retain Action Step 5: Work with local churches, service organizations, etc. to identify additional meeting.

AYES: Committee Member –Gunther, Jambazian, Rodenbucher, Seitz
NOES: Committee Member – Chan, Powell, Wintercorn, Liou

ABSENT: Committee Member – tan de bibana
ABSTAIN: Committee Member – None

Parks and Recreation Manager Lawson recommended that action steps two and three be prioritized and action step five be delayed.

Chair Liou called the Commmittee to revote on Action Step Five as the previous motion was a tie vote.

Reconsideration to retain Action Step 5: Work with local churches, service organizations, etc. to identify additional meeting.

AYES: Committee Member – Jambazian
NOES: Committee Member – Chan, Gunther, Powell, Rodenbucher, Seitz Wintercorn, Liou
ABSENT: Committee Member – tan de bibana
ABSTAIN: Committee Member – None

Committee Member Rodenbucher made a motion to retain Action Steps 1 through 4. Seconded by Committee Member Seitz and unanimously carried.

AYES: Committee Member – Chan, Gunther, Jambazian, Powell, Rodenbucher, Seitz, Wintercorn, Liou
NOES: Committee Member – None
ABSENT: Committee Member – tan de bibana
ABSTAIN: Committee Member – None

Committee Members Gunther, Jambazian, Seitz, and Powell volunteered to participate in the Senior Database Subcommittee.

8. COMMUNICATIONS FROM STAFF

A. Adam Matsumoto, Director of Parks and Recreation – Thanked the Committee for their investment of time and spirited conversation. He stated that he is excited by the ideas shared by the Committee and from staff.

B. Steve Lawson, Parks and Recreation Manager – Stated he felt the Committee is making great progress.

C. Roman Rodriguez, Parks and Recreation Coordinator – Thanked the Committee for their efforts and concern with the senior community. He recommended that the senior database be available in dual languages.

9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Committee Member Jambazian asked Parks and Recreation Manager Lawson if it is difficult to provide virtual programming.

Parks and Recrreation Manager Lawson stated that a Parks and Recreation Coordinator is assigned to manage specific events; however, the department works together as a team so we're getting through it together.

Director of Parks and Recreation Matsumoto echoed the comments made by Parks and Recreation Manager Lawson.

10. COMMITTEE ON AGING AND EX-OFFICIO MEMBERS ITEMS SEPARATE FROM THE REGULAR AGENDA – None

11. ADJOURNMENT

The Committee on Aging Meeting was adjourned at 8:06 p.m. The next scheduled meeting is Tuesday October 27, 2020 at 6:30 p.m. via teleconferencing.

Lucy Liou, Chairman

ATTEST:

Jennifer Venters, Secretary