# COMMITTEE ON AGING

## REGULAR MEETING

Tuesday, October 25, 2022, 6:30 p.m.

## MINUTES

1. **CALL TO ORDER** – Chair Rodenbucher called the meeting to order at 6:30.

2. **ROLL CALL**

Committee Members Present

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| Judith Gunther | Lucy Liou |
| Ann Seitz | Michael Wintercorn |
| Elizabeth Powell | Carole Rodenbucher |

Committee Members Absent
Jerry Jambazian

Ex-Officio Members Present
Joanne Rosso, Parks & Recreation Commissioner
Mary Sneed, TCUSD Board Member
Fernando Vizcarra, City Councilmember

Also Present
Adam Matsumoto, Director of Parks and Recreation
Rubi Ramos-Ruiz, Parks and Recreation Coordinator
Jennifer Venters, Parks and Recreation Secretary

3. **PLEDGE OF ALLEGIANCE**

Director of Parks and Recreation Matsumoto led those present in the Pledge of Allegiance.

4. **PRESENTATIONS** – None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None

6. **CONSENT CALENDAR**

A. APPROVAL OF MINUTES

The Committee on Aging is requested to review and approve the Minutes of the Regular Committee Meeting of July 26, 2022.

Committee Member Powell moved to approve the Consent Calendar as amended, seconded by Committee Member Wintercorn and carried by the following roll call vote:

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| AYES: | Committee Member – Gunther, Liou, Seitz, Wintercorn, Powell, Rodenbucher |
| NOES: | Committee Member – None |
| ABSENT: | Committee Member – Jambazian |
| ABSTAIN: | Committee Member – None |

## 7. UNFINISHED BUSINESS

### A. COMMITTEE ON AGING GOALS FOR 2022

Parks and Recreation Coordinator Ramos provided a verbal presentation of the staff report reviewing Immediate and Long-Term Action Steps. She reported the following items have been taken under Immediate Action Steps: 1) the City is currently in the process of working with various cities regarding senior resources and partnerships; 2) taking opportunity to notify seniors of Neighborhood Watch Meetings and public safety education through various events such as Concerts in the Park; 3) the City is looking to explore partnerships and funding safety alert systems; and 4) the City is looking to implement additional classes and work with local churches for additional programs for adults and seniors. She stated that the City has accomplished installing a Pickleball court, implemented Zumba classes and partnerships to host flu shot clinics, hypertension, relaxation and financial fraud. She asked the Committee if they had questions or comments regarding Immediate Action Steps taken.

Ex-Officio Member Rosso asked if more notice could be provided regarding Neighborhood Watch Meetings.

Ex-Officio Member Sneed asked if Neighborhood Watch Meetings could take place during daytime hours.

Committee Member Liou stated that Neighborhood Watch Meetings take place on the third Thursday of each month, however, will be dark during the months of November and December. She stated that deputies who participate in Neighborhood Watch Meetings do so as a voluntary act and typically are not available during daytime hours. She stated the Neighborhood Watch Meeting dates are included in the Connect Magazine and suggested to include meeting dates in the Senior Newsletter.

Director of Parks and Recreation Matsumoto stated that he will work with various departments to encourage advance notice of future Neighborhood Watch Meetings.

Committee Member Powell stated that health related safety alert systems can be obtained through Medicare Advantage Plans.

Parks and Recreation Coordinator Ramos continued the verbal presentation of the staff report highlighting Long-Term Action Steps indicating that the City is working in conjunction with the County of Los Angeles regarding crossing times at crosswalks and is progressively moving forward in working on partnerships that benefit seniors. She asked the Committee if they had questions or comments regarding Long-Term Action Steps taken.

Ex-Officio Member Rosso stated that St. Luke Catholic Church has a bereavement support group.

Committee Member Powell stated that Optum has counselors and that a beauty school in the City of El Monte offers free haircuts.

Parks and Recreation Coordinator Ramos asked the Committee if they had additional questions or comments regarding Immediate and/or Long-Term Action Steps. The Committee did not have additional questions or comments and receive and filed the report.

## 8. NEW BUSINESS

### A. REVIEW OF POLICIES AND PROCEDURES OF COMMITTEE OF AGING

Parks and Recreation Coordinator Ramos provided a verbal presentation of the staff report and read the Committee on Aging Policies and Procedures.

Committee Member Liou asked Director of Parks and Recreation Matsumoto for the length of a Committee Members term.

Director of Parks and Recreation Matsumoto stated that the term of a Committee Member is two years.

Chair Rodenbucher stated that resignations are not included in the Policies and Procedures and should be addressed.

Director of Parks and Recreation Matsumoto stated that he was made aware that the Policies and Procedures may not have been presented to the Committee previously. He stated that that suggestions to improve the Policies and Procedures can be discussed.

Chair Rodenbucher suggested to add a policy regarding resignation and that Temple City Unified School District should be included in number four under Memberships.

Director of Parks and Recreation Matsumoto stated that he will add the suggested amendments to the Policies and Procedures and present to the Committee prior to submitting for approval to the City Council.

B. APPOINTMENT OF END OF YEAR REPORT CARD SUBCOMMITTEE

Parks and Recreation Coordinator Ramos provided a verbal presentation of the staff report stating that the End of Year Report Card Subcommittee could be comprised of a combination of members of the community and Committee or solely the Committee.

Director of Parks and Recreation Matsumoto stated that the new End of Year Report Card Subcommittee could consist of the same previous members. He stated that the updated End of Year Report Card Subcommittee would draft a Report Card for the years of 2021 and 2022.

Committee Members Liou, Powell and Wintercorn volunteered to participate in the Report Card Subcommittee.

Committee Member Powell made a motion to appoint Committee Members Liou, Powell and Wintercorn to the End of Year Report Card Subcommittee. Seconded by Committee Member Liou and carried by the following roll call vote:

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| AYES: | Committee Member – Gunther, Liou, Seitz, Wintercorn, Powell, Rodenbucher |
| NOES: | Committee Member – None |
| ABSENT: | Committee Member – Jambazian |
| ABSTAIN: | Committee Member – None |

**9. COMMUNICATIONS FROM STAFF**

A. Adam Matsumoto, Parks and Recreation Director provided the following updates to the Committee: The City is in process of receiving Request for Proposals for the renovation of Live Oak Park and Temple City Park. He stated that the City is looking for a cohesive design concept that will meet the needs of the community. He stated that the City is in the process of renovating streets throughout the City. He concluded that some trees require removal however will be replaced.

B. Rubi Ramos-Ortiz, Parks and Recreation Coordinator provided the following updates to the Committee: Upcoming events including the Halloween Carnival, Veteran's Day Event, Lights on Temple City and adult excursions to Morongo Casino and Mission Inn.

**10. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**
- None

**11. COMMITTEE ON AGING AND EX-OFFICIO MEMBERS ITEMS SEPARATE FROM THE REGULAR AGENDA**

## 12. ADJOURNMENT

The Committee on Aging Meeting was adjourned at 7:23 p.m. The next scheduled meeting is Tuesday January 24, 2023 at 6:30 p.m.

Carole Rodenbucher, Chair

ATTEST:

Jennifer Venters, Secretary