PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

SEPTEMBER 20, 2023 – 7:30 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE

1. **CALL TO ORDER** – Chair Vance

2. **ROLL CALL**

PRESENT: Commissioner Rosso, Tarin, Haddad, Vance

ALSO PRESENT: Director of Parks and Recreation Matsumoto and Parks and Recreation Secretary Venters

ABSENT: Baroldi

Commissioner Rosso made a motion to excuse Commissioner Baroldi for due cause. Seconded by Commissioner Tarin and carried by the following roll call vote:

AYES: Commissioner – Rosso, Tarin, Haddad, Vance
NOES: Commissioner – None
ABSENT: Commissioner – Baroldi
ABSTAIN: Commissioner – None

3. **PLEDGE OF ALLEGIANCE** Chair Vance led those present in the Pledge of Allegiance.

4. **PRESENTATIONS** -

Director of Parks and Recreation Matsumoto introduced Youth Committee Members Amir King and Kevin Zhang to the Commission.

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None

6. **CONSENT CALENDAR**

Commissioner Rosso moved to approve the Consent Calendar, seconded by Vice-Chair Haddad and carried by the following roll call vote:

AYES: Commissioner – Rosso, Tarin, Haddad, Vance
NOES: Commissioner – None
ABSENT: Commissioner – Baroldi
ABSTAIN: Commissioner – None

A. APPROVAL OF MINUTES
Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS
Action: Approved.

7. UNFINISHED BUSINESS

A. COMMITTEE ON AGING UPDATE

Director of Parks and Recreation Matsumoto updated the Commission that the Committee is currently working on calendar goal items. He concluded that the next regularly scheduled meeting will take place in October. He asked the Commission for comments and questions. The Commission did not have comments or questions at this time.

8. NEW BUSINESS

A. AUGUST PROGRAMMING RECAP

Director of Parks and Recreation Matsumoto updated the Commission regarding programming that had taken place during the month of August. He highlighted that the Youth Sports Summer Program had over 120 participants, STARS Club has returned with consistently strong enrollment and Summer Day Camp received positive feedback from parents. He asked the Commission for comments and questions. The Commission did not have comments or questions at this time.

9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

- None

10. UPDATE FROM PARKS & RECREATION DIRECTOR

A. PARKS & RECREATION DIRECTOR'S REPORT

Director of Parks and Recreation Matsumoto updated the Commission that the special meeting held by the City Council to review the conceptual design for the playground renovation project will be held on September 25, at 6:30 p.m. He stated that suggestions made by the Commission will be considered by the City Council. He stated that if the City Council approves the conceptual design the City will begin a bidding process for a contractor. He stated that if the targeted timeline is maintained Temple City Park will be renovated in approximately seven months and Live Oak Park will break ground in June 2024.

Vice-Chair Haddad asked Director of Parks and Recreation Matsumoto if the presentation of the conceptual design would be the same as shown to the Commission.

Director of Parks and Recreation Matsumoto stated that the same presentation of the conceptual design will be shown to the City Council. He continued by providing an update regarding the upcoming Centennial Celebration in conjunction with the Classic Car Show to be held on September 30. He stated that festivities will begin with a parade at 9 a.m., a ceremonial opening at 10 a.m. festivities for children, photo opportunities and food vendors.

Commissioner Rosso asked Director of Parks and Recreation Matsumoto if he would like the Commission to volunteer for the Centennial Event and where the Classic Car Show would be held.

Director of Parks and Recreation Matsumoto stated that he would enjoy the Commissions presence in the parade, however they would not be obligated. He stated that the Classic Car Show will take place in the parking lot adjacent to the library. He then announced that he is pending approval for two job descriptions for the positions of Parks and Trees Supervisor and Parks and Trees Assistant. He stated that currently the existing positions of Tree Trimmer and Parks and Recreation Coordinator are vacant. He commended City field staff for addressing tree incidents that impacted the City during Tropical Storm Hillary. He concluded by providing updates on the progress of the tile mural at Primrose Park, Movies in the Park, and Autumn Festival.

Vice-Chair Haddad asked Director of Parks and Recreation Matsumoto how is the City notified of tree requests.

Director of Parks and Recreation Matsumoto stated that the City is notified either online or by phone call. He stated that after hour requests are taken by the Sheriffs Department then directed to on call staff. He continued his update by stating that once quotes are received staff will present a recommendation to approve a fully converted pickleball court. He stated that he explored the suggestion made by Commissioner Baroldi to reorientate the courts and found the reason why all courts face north and south is to avoid the sun hitting players in the face. He asked the Commission for comments and questions. The Commission did not have comments or questions at this time.

11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSINER BAROLDI - Absent

B. COMMISSIONER ROSSO – Welcomed Youth Committee Members Amir King and Kevin Zhang to the Commission Meeting. She asked Director of Parks and Recreation Matsumoto if he would like the Commissions

participation in judging Halloween costumes and if lighting along tennis court seven would be included in the pickleball conversion.

Director of Parks and Recreation Matsumoto stated that he would like the Commission to judge Halloween costumes if they are available. He stated that additional lighting along court seven is not included in the pickleball court conversion.

C. COMMISSIONER TARIN – Asked Director of Parks and Recreation Matsumoto if the rise in mosquitoes has impacted the parks.

Director of Parks and Recreation Matsumoto stated that the parks have not received a quantifiable increase of mosquitoes. He offered to reach out to Vector Control for community outreach at events.

D. VICE-CHAIRPERSON HADDAD – Asked Director of Parks and Recreation Matsumoto if the consultant had considered her suggestion of incorporating stars on the new shade structure at Live Oak Park. She concluded by expressing gratitude to the Urban Forestry Team for their fast response during Tropical Storm Hillary.

Director of Parks and Recreation Matsumoto stated that the consultant had explored various options to incorporate stars into the shade structure. He stated that incorporating stars would exponentially increase cost and could decrease the lifespan of the shade structure.

E. CHAIRPERSON VANCE – Wished former Parks and Recreation Coordinator Casillas well in her new endeavor.

12. ADJOURNMENT

The Parks and Recreation Commission Meeting was adjourned at 8:14 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, October 18, 2023 at 7:30 p.m.

Cynthia Vance

Cynthia Vance, Chair

ATTEST:

Jennifer Venters

Jennifer Venters, Secretary