COMMITTEE ON AGING

REGULAR MEETING
Tuesday, January 24, 2023 6:30 p.m.

MINUTES

1. **CALL TO ORDER** – Chair Rodenbucher called the meeting to order at 6:31.

2. **ROLL CALL**

Committee Members Present

Judith Gunther	Jerry Jambazian
Lucy Liou	Michael Wintercorn
Elizabeth Powell	Carole Rodenbucher

Committee Members Absent
Ann Seitz

Ex-Officio Members Present
Mary Sneed, TCUSD Board Member

Ex-Officio Members Absent
Joanne Rosso, Parks & Recreation Commissioner
Fernando Vizcarra, City Councilmember

Also Present
Adam Matsumoto, Director of Parks and Recreation
Rubi Ramos-Ruiz, Parks and Recreation Coordinator
Jennifer Venters, Parks and Recreation Secretary

Committee Member Jambazian made a motion to excuse Committee Member Seitz and Ex Officio Member Rosso for due cause. Seconded by Committee Member Liou and carried by the following roll call vote:

AYES:	Commissioner – Gunther, Jambazian, Liou, Wintercorn, Powell, Rodenbucher
NOES:	Commissioner – None
ABSENT:	Commissioner – Seitz
ABSTAIN:	Commissioner – None

3. **PLEDGE OF ALLEGIANCE**

Director of Parks and Recreation Matsumoto led those present in the Pledge of Allegiance.

4. **PRESENTATIONS –** None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None

6. CONSENT CALENDAR

A. APPROVAL OF MINUTES

The Committee on Aging is requested to review and approve the Minutes of the Regular Committee Meeting of October 25, 2022.

Committee Member Liou moved to approve the Consent Calendar as amended, seconded by Committee Member Wintercorn and carried by the following roll call vote:

AYES: Commissioner – Gunther, Jambazian, Liou, Wintercorn, Powell, Rodenbucher
NOES: Commissioner – None
ABSENT: Commissioner – Seitz
ABSTAIN: Commissioner – None

7. UNFINISHED BUSINESS

A. COMMITTEE ON AGING POLICIES AND PROCEDURES

Director of Parks and Recreation Matsumoto reviewed the current Policies and Procedures of the Committee and proposed amendments: to add a resignation procedure, to include a TCUSD Board Member as an Ex-Officio Committee Member and to allow a motion to excuse Committee and Ex-Officio Members for cause. He stated that all proposed changes to the current Policies and Procedures will be presented to the City Council for review and approval.

Committee Member Jambazian asked Director of Parks and Recreation Matsumoto where a Committee Member would submit their resignation.

Director of Parks and Recreation Matsumoto stated that resignations be handled in the same manner as a resignation from a City Councilmember.

Chair Rodenbucher suggested that resignations should be effective the date received by the City.

Committee Member Liou asked Director of Parks and Recreation what a Commissioner would do if they wished to resign.

Director of Parks and Recreation Matsumoto stated that there currently is not a standardized policy in place for resignation of a Commissioner. He added that the policy added by the Committee would likely extend to City Commissions.

Committee Member Jambazian stated that he would like the language for resignation procedures to specify a City position as opposed to a person.

Chair Rodenbucher asked the Committee for further questions or comments. The Committee had no further questions or comments.

Vice-Chair Powell made a motion to recommend that the City Council adopt the following amendments to the Committee on Aging Policies and Procedures: 1) include a TCUSD Board member as a non-voting member of the Committee, 2) include a roll call vote to excuse a Committee Member or Ex-Officio Member and 3) to implement a resignation procedure for Committee Members. Seconded by Committee Member Liou and carried by the following roll call vote:

AYES: Commissioner – Gunther, Jambazian, Liou, Wintercorn, Powell, Rodenbucher
NOES: Commissioner – None
ABSENT: Commissioner – Seitz
ABSTAIN: Commissioner – None

8. NEW BUSINESS

A. COMMITTEE ON AGING GOALS FOR 2023

Parks and Recreation Coordinator Ramos provided a verbal presentation of the staff report and recommended that the Committee prioritize two to three goals to focus on for the calendar year of 2023.

Director of Parks and Recreation Matsumoto added that many of the immediate action steps have been completed. He stated that primarily long term action steps remain. He concluded that some long term action steps may be completed in a year whereas others may continue over a period of years.

Committee Member Liou suggested that Immediate Action Step 1 could be completed with the assistance of non-profit organizations and CERT volunteers to provide and install safety alert systems and/or smoke detectors.

Chair Rodenbucher stated that she was informed by the City that for liability reasons City staff could not inspect the installation of safety devices.

Committee Member Wintercorn suggested that a voucher for safety alert systems be provided to the senior community by the City.

Director of Parks and Recreation Matsumoto stated that measures taken to implement the selected actions steps could be identified at a subsequent meeting or through a subcommittee. He stated that the purpose of the

agenda item is to identify and prioritize the remaining action steps to create goals for the year of 2023.

Vice-Chair Powell suggested to create an area of the Community Center to encourage congregation such as a place for seniors to eat their lunches.

Committee Member Gunther stated that she recently participated in a City excursion and found that people are willing to leave their home.

Chair Rodenbucher asked Parks and Recreation Coordinator Ramos if there is an area for seniors to congregate and if notifications of activities are distributed to the senior community in various languages.

Parks and Recreation Coordinator Ramos stated that senior database forms have resulted in an increased awareness of City based programming.

Committee Member Liou suggested to have the senior database forms distributed at Neighborhood Watch Meeting and Lunar New Year event.

Committee Member Gunther stated that she would like to prioritize long term action steps three, four and five.

Committee Member Jambazian stated that he would like to prioritize long term action steps two, four and five.

Committee Member Liou stated that she would like to prioritize long term action steps three, five and four.

Committee Member Wintercorn stated that he would like to prioritize long term action steps five, two and three.

Vice-Chair Powell stated that she would like to prioritize long term action steps two, five and three.

Chair Rodenbucher stated that she would like to prioritize long term action steps two, five and three.

Committee Member Liou made a motion to prioritize long term action steps two, three and five as goals for the calendar year of 2023. Seconded by Vice-Chair Powell and carried by the following roll call vote:

AYES: Commissioner – Gunther, Jambazian, Liou, Wintercorn, Powell, Rodenbucher
NOES: Commissioner – None
ABSENT: Commissioner – Seitz
ABSTAIN: Commissioner – None

B. 2021-2022 REPORT CARD

Parks and Recreation Coordinator Ruiz updated the Committee regarding items to be included in the 2021-2022 Report Card. She stated that the 2021-2022 Subcommittee found the following items to be included: Senior Resources webpage on the City website, E-Newsletter, senior lunch pick up and delivery, Neighborhood Watch Meetings, working in partnership with outside organizations to host workshops senior wellness, fraud prevention, flu and Covid-19 vaccine clinics and Pickleball and Tennis.

Chair Rodenbucher asked if there were comments or questions regarding the 2021-2022 Report Card. The Committee did not have comments or questions at the time. The Committee received and filed the report.

9. COMMUNICATIONS FROM STAFF

A. Adam Matsumoto, Parks and Recreation Director briefed the Commission regarding the upcoming Lunar New Year Event taking place on February 4, from noon to four p.m. He stated that activities include traditional performances, free food from local vendors and arts and crafts. Secondly, he updated the Committee regarding a public art project submitted by a Girl Scout in efforts to receive a Gold Award. He stated that the approved art project will be displayed on the blank side of the monument signs along Rosemead Boulevard. Lastly, he briefed the Committee regarding a Request for Proposal for park renovations at Live Oak Park and Temple City Park. He stated that the City aspires to yield similar results as Primrose Park with custom features inspired by community input. He stated that once approved, the project is targeted to be completed in approximately one year.

Committee Member Jambazian suggested public art to be placed in heavy pedestrian traveled areas and asked Director of Parks and Recreation Matsumoto for an update regarding the art installation at Primrose Park.

Director of Parks and Recreation Matsumoto stated that he can explore options for public art along pedestrian based commercial corridors of the City. He stated that the muralist backed out and art pieces designated for Primrose Park have increased significantly in price. He stated that the City may work with an artist that provide art concepts for MTA.

B. Rubi Ramos-Ruiz, Parks and Recreation Coordinator stated that the City is now accepting applications for Older American of the Year. She stated that to date no applications have been submitted. She encouraged the Committee to communicate with her if they can think of seniors that would qualify.

10. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

- None

11. COMMITTEE ON AGING AND EX-OFFICIO MEMBERS ITEMS SEPARATE FROM THE REGULAR AGENDA

Ex-Officio Member Sneed stated that 84 teams of Science Olympiads from across the country will be visiting the City, the budget for schools within TCUSD is healthy and will soon be addressing leaks at schools.

12. ADJOURNMENT

The Committee on Aging Meeting was adjourned at 7:44 p.m. The next scheduled meeting is Tuesday April 25, 2023 at 6:30 p.m.

Carole Rodenbucher

Carole Rodenbucher, Chair

ATTEST:

Jennifer Venters

Jennifer Venters, Secretary