PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

SEPTEMBER 18, 2024 – 7:30 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE

1. **CALL TO ORDER** – Chair Haddad

2. **ROLL CALL**

PRESENT: Commissioner Baroldi, Burroughs, Tarin, Rosso, Haddad

ALSO PRESENT: Director of Parks and Recreation Matsumoto and Parks and Recreation Secretary Venters

ABSENT: None

3. **PLEDGE OF ALLEGIANCE** - Chair Haddad led those present in the Pledge of Allegiance.

4. **PRESENTATIONS** - None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None

6. **CONSENT CALENDAR**

Commissioner Rosso moved to approve the Consent Calendar, seconded by Commissioner Baroldi and carried by the following roll call vote:

AYES: Commissioner – Baroldi, Burroughs, Tarin, Rosso, Haddad
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

A. APPROVAL OF MINUTES
Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS
Action: Approved.

7. **UNFINISHED BUSINESS** - None

8. **NEW BUSINESS**

A. AUGUST PROGRAMMING REPORT

Director of Parks and Recreation Matsumoto stated that STARS Club currently operates at all elementary schools within the Temple City Unified School District with a total of 110 participants collectively, Summer Day Camp and Summer Youth and Mini Sports Blitz concluded with positive feedback and the City's volunteer program held an orientation to pilot a multi-generational program to assist seniors with technical items. He then provided an update stating that the Urban Forestry team received 34 tree requests and assisted with the lighting project and paver project. He stated that the Parks Maintenance team repaired a watermain, provided pickleball court maintenance, and addressed overall maintenance needs at Temple City Park. He concluded the report by asking the Commission if they had comments or questions regarding the August Programming Report.

The Commission did not have comments or questions, therefore received and filed the report.

**9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** – None

**10. UPDATE FROM PARKS & RECREATION DIRECTOR**

A. PARKS & RECREATION DIRECTOR'S REPORT

Director of Parks and Recreation Matsumoto stated that the City Council approved a fee waiver request for Relay for Life. He stated that Chinese South has returned since Temple City Relay for Life has stepped out. He stated that the Parks and Recreation Department is conducting a survey to consider converting tennis court six into pickleball courts. He stated that the survey will include court usage, parking impacts, wait time and miscellaneous items. He stated that contractors are demolishing the playground at Live Oak Park. He stated that the shade structures are currently being tested, causing a delay in the first step of development.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if the shade structures should be installed prior to other components of the playground.

Director of Parks and Recreation Matsumoto stated that the shade structures have extensive footings, therefore access to the center of the playground is required.

The Commission had no further questions or comments, therefore Director of Parks and Recreation Matsumoto continued the verbal report.

Director of Parks and Recreation Matsumoto provided an update regarding City events. He stated that during the first weekend of September the

Autumn Festival in partnership with World Journal was held with positive feedback received, the final film for the Movies in the Park series will be held at Temple City Park on September 27, and the Fall Festival and Classic Car Show will be held on September 28. He then briefed the Commission regarding the components of the upcoming Halloween Carnival event to include an expanded trunk or treat area, haunted house, arts and crafts, games and costume patrol.

Commissioner Rosso asked Director of Parks and Recreation Matsumoto if staff has explored options to mitigate long lines and suggested additional medals and candy for the costume patrol.

Director of Parks and Recreation Matsumoto stated that he would like to include a digital process with waivers that participants could complete in advance to shorten wait times.

Commissioner Burroughs asked Director of Parks and Recreation for the purpose of the waivers.

Director of Parks and Recreation Matsumoto stated that the waivers are for the bouncers.

The Commission did not have additional comments or questions regarding events. Director of Parks and Recreation Matsumoto continued the verbal presentation of the Director's Report.

Director of Parks and Recreation Matsumoto stated that the City resurfaced the rubberized paving at Primrose Park. He stated that the rubberized walking path should be maintained every two years. He then concluded the Directors Report and asked the Commission if they had additional comments or questions.

Chair Haddad asked Director of Parks and Recreation if the walking path at Live Oak Park could be resurfaced, if parks maintenance staff sprays the sports field to prevent mosquitoes, and if the restrooms adjacent to the baseball diamonds are cleaned and maintained.

Director of Parks and Recreation Matsumoto stated that the walking path at Live Oak Park may require replacement within the next few years. He stated that the City does not spray the park for mosquito prevention, however he can contact the San Gabriel Valley MVCD for additional options. He stated that the restrooms adjacent to the baseball diamonds are maintained in the same manner as the other restrooms at Live Oak Park.

## 11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSINER BAROLDI – Stated that he is pleased that the City Council will consider the conversion of tennis court six to pickleball courts.

B. COMMISSIONER BURROUGHS – Stated that she is pleased that the blinds have been replaced at Live Oak Park.

C. COMMISSIONER TARIN – Stated that he is looking forward to reviewing the use of tennis court six in December.

D. VICE CHAIRPERSON ROSSO – Stated that she is pleased to hear positive feedback from the public regarding the repairs made at Primrose Park.

E. CHAIRPERSON HADDAD – None.

## 12. ADJOURNMENT

The Parks and Recreation Commission Meeting was adjourned at 8:03 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, October 16, 2024 at 7:30 p.m.

Kristel Haddad, Chair

ATTEST:

Jennifer Venters, Secretary