PARKS & RECREATION COMMISSION

REGULAR MEETING
JULY 16, 2025 – 7:00 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE
TEMPLE CITY, CALIFORNIA

AGENDA

PROCEDURE TO ADDRESS PARKS & RECREATION COMMISSION:
If you wish to address the Parks & Recreation Commission, please complete a Speaker Request Form, indicating the agenda item number and submit it to the Secretary. There will be a maximum 30-minute period for comments on any subject with a 3- minute time limit on each speaker, unless waived by Commission. You have the opportunity to address the Parks & Recreation Commission at the following times:

- AGENDA ITEM - at the time the Parks & Recreation Commission considers the agenda item; and

- NON-AGENDA ITEM - at the time for PUBLIC COMMENTS. Please note that while the Parks & Recreation Commission values your comments, pursuant to the Brown Act, the Commission cannot take action on any item not listed on the agenda.

The listing of any item on the agenda includes the authority of the Commission to take action on such item and to approve, disapprove, or give direction on any item.

1. **CALL TO ORDER** – Chair Haddad

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **REORGANIZATION OF THE COMMISSION**

   The Commission will elect a Chairperson and Vice-Chairperson for the 2025-2026 term.

5. **PRESENTATIONS**

6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

   The Parks & Recreation Commission will now hear public comments regarding items not listed on the agenda. The procedure to address the Parks & Recreation Commission is highlighted on the first page of this agenda.

7. CONSENT CALENDAR

All consent calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the Commission or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: approve items A - B per recommendations

A. APPROVAL OF MINUTES

The Parks & Recreation Commission is requested to review and approve the Minutes of the Parks & Recreation Commission Meeting of June 18, 2025.

Recommendation: Approve

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS

The Parks & Recreation Commission is requested to review the Monthly Attendance/Activity Reports for June 2025.

Recommendation: Receive and file

8. UNFINISHED BUSINESS

9. NEW BUSINESS

A. REQUEST FROM TEMPLE CITY AMATEUR SOFTBALL ASSOCIATION (TCASA) FOR RESERVED USE OF THE SOFTBALL FIELD AT LIVE OAK PARK

As required by the Agreement for use of the Athletic Fields, the Commission is requested to review and approve the request for reserved use of the softball in-field at Live Oak Park for fall practices from August – November 2025.

Presentation: Adam Matsumoto, Director of Parks and Recreation

Recommendation: Approve the request from TCASA for reserved use of the softball in-field at Live Oak Park from August – November 2025 for fall practices with the conditions stated in the staff report and waive the

51% residency requirement for reserved use of the field.

B. REQUEST FROM AYSO FOR RESERVED USE OF THE ATHLETIC FIELDS AT LIVE OAK PARK AND HANGING SPONSOR BANNERS

As required by the Agreement for use of the Athletic Fields, the Commission is requested to review and approve the request for reserved use of the athletic fields at Live Oak Park for fall practices and games from August – December 2025. Additionally, AYSO is requesting to hang sponsor banners at Live Oak Park for their 2025 fall soccer season.

Presentation: Adam Matsumoto, Director of Parks and Recreation

Recommendation: Approve the request from AYSO for use of athletic fields, waive the 51% residency requirement for reserved use of the fields, and to hang sponsor banners at Live Oak Park for the 2025 fall season.

C. JUNE PROGRAMMING REPORT

Recap of June programming including: Concerts in the Park, summer camp, summer sports blitz, Park Maintenance and Urban Forestry.

Presentation: Adam Matsumoto, Director of Parks and Recreation

Recommendation: Receive and file.

10. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

If a member of the audience would like to address the Commission on any item, which does not appear on the agenda, please do so at this time. Please fill out a speaker request form and present to the Secretary.

11. UPDATE FROM PARKS & RECREATION DIRECTOR

A. PARKS & RECREATION DIRECTOR'S REPORT

12. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSINER BAROLDI

B. COMMISSIONER BURROUGHS

C. COMMISSIONER TARIN

D. VICE CHAIRPERSON ROSSO

E. CHAIRPERSON HADDAD

13. ADJOURNMENT

Notice: Staff reports or written documentation relating to each item of business of this Agenda are available for viewing on the City's website at http://www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular business hours.

NEXT REGULAR MEETING OF:

PARKS & RECREATION COMMISSION 7:00 P.M. AUGUST 20, 2025

ACCOMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CERTIFICATION OF POSTING

I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on June 18, 2025, on the bulletin board outside the Civic Center located at 5938 Kauffman Avenue, CA 91780, and on the city, website as required by law, on the date listed below.

6/13/2025 at 12:00p.m. /S/

Date Jennifer Venters, Secretary

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the Civic Center bulletin board not less than 72 hours prior to the meeting.

Adam Matsumoto, Parks and Recreation Director