PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

MAY 21, 2025 – 7:00 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE

1. **CALL TO ORDER** – Chair Haddad

2. **ROLL CALL**

PRESENT: Commissioner - Baroldi, Burroughs, Tarin, Rosso, Haddad

ABSENT: Commissioner - None

ALSO PRESENT: Director of Parks and Recreation Matsumoto and Parks and Recreation Secretary Venters

3. **PLEDGE OF ALLEGIANCE** – Chair Haddad led those present in the Pledge of Allegiance.

4. **PRESENTATIONS** - None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None

6. **CONSENT CALENDAR**

Vice Chair Rosso moved to approve the Consent Calendar, seconded by Commissioner Baroldi and carried by the following roll call vote:

AYES: Commissioner – Baroldi, Burroughs, Tarin, Rosso, Haddad
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

A. APPROVAL OF MINUTES
Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS
Action: Approved.

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

A. APRIL PROGRAMMING REPORT

Director of Parks and Recreation Matsumoto stated that during the month of April STARS club enjoyed spring and Earth Day activities whereas LEAD participants focused on the environment and recognized Earth Day and the importance of preserving the environment. He stated that Youth & Mini Soccer began April 2nd with 105 participants, Track and Field participants competed with other cities through Southern California Municipal Athletic Federation (SCMAF) with some participants qualifying for regional races. He then provided a summary regarding the Easter Egg Hunt and Pancake Breakfast and Arbor Day highlighting activities and positive community response. Lastly, he briefed the Commission regarding the urban forestry and parks maintenance teams. He stated that urban forestry addressed tree requests, began installing flags along Las Tunas Drive, relocated Blue Star Banners to Temple City Boulevard and removed two trees. He stated that parks maintenance staff repaired a drinking fountain at Live Oak Park, received NPDES training, became recertified in playground safety, and provided general maintenance and irrigation repairs to all parks throughout the City. He concluded the report and asked the Commission for comments or questions.

Vice Chair Rosso suggested allowing electronic payment in addition to cash to purchase breakfast at the Easter event.

Commissioner Burroughs suggested allowing people to go into the Community Center to pay with a credit card if people do not have cash for breakfast at the Easter Event.

Director of Parks and Recreation Matsumoto stated that he could explore what the cost would be for cashless payment systems.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if the City is a Tree City USA participant.

Director of Parks and Recreation Matsumoto stated that Parks and Tree Supervisor Magana is working to reestablish being a participant of Tree City USA.

Chair Haddad suggested to agendize a discussion to establish a committee to list items that would need repair at the parks, agendize a discussion regarding a traffic study along Gracewood Avenue, to have parking lines painted along Gracewood Avenue to maximize parking and explore installing a permanent shade structure over the bleachers.

Director of Parks and Recreation Matsumoto stated that he would like the Commission to take a comprehensive approach in creating a repair and maintenance list for the City parks. He stated that amending traffic control

measures is a formulaic process that requires data collection. He stated that he spoke to the Transportation and Public Safety Commission regarding the concerns of the Commission. He stated that the shade structure currently on the bleachers is removable and under the responsibility of an outside organization.

Commissioner Tarin asked Director of Parks and Recreation Matsumoto if the City would be liable if the shade structure fell.

Director of Parks and Recreation Matsumoto stated that an organization is required to provide liability insurance to protect the City.

The Commission had no further comments or questions therefore received and filed the report.

9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA
- None

10. UPDATE FROM PARKS & RECREATION DIRECTOR

A. PARKS & RECREATION DIRECTOR'S REPORT

Director of Parks and Recreation Matsumoto stated that City Council actions during the month of May include proclamation of May as Older American month and recommendation of the Live Oak Park playground sign. He stated that the selected sign is a planetary pedestal design that sits lower to ground to be interactive for youth with LED lighting at the base and overhead lighting. He stated that the sign will also include content describing the history behind the reason why the City chose to have a rocket as part of the playground structure and recognize those who took part in the playground development. He stated that the grand opening of the playground will take place June 21st from 9 a.m. to 11 a.m. He stated that the structure located at the Sereno Open Space Project has been removed. He stated that the City will hold an onsite outreach effort and a broader outreach effort offsite. He stated that staff is drafting a Request for Proposals for the Sultana Park Project that is targeted to be released in June. He stated that over 30 lightbulbs along the athletic fields were replaced at Live Oak Park. He stated that the restrooms at Live Oak Park have been cleaned and electrical issues addressed, however the restroom near the playground needs repair. He stated that the City is working alongside the Transportation and Public Safety Commission for marked street parking along the streets surrounding Live Oak Park. He stated that Live Oak Park now has eight full pickleball courts along with poured concrete and rubberized matting for players. He stated that four new candidates submitted applications during the commission recruitment. He

stated that if a current Commissioner has submitted their application they will not need to be notified. He stated that existing commissioners will be notified regarding results. He stated that a candidate accepted the position of Parks and Trees Assistant. He stated that they will be working with both Parks Maintenance and Urban Forestry teams. He concluded the report and asked the Commission for comments and questions.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if there is a Commissioner who is involved with the Committee on Aging, if the report card available on the City's website, and if organizations are allowed to have tournaments outside of normal season.

Director of Parks and Recreation Matsumoto stated that Vice Chair Rosso is a liaison for the Committee on Aging. He stated that he will follow up with a link from the City's website to view the Committee on Aging report card. He stated that tournament scheduling depends on the performance of a team, however he could provide dates to the Commission.

Chair Haddad asked Director of Parks and Recreation Matsumoto for an update regarding decomposed granite for the Gaga Ball Pit.

Director of Parks and Recreation Matsumoto stated that the Gaga Ball Pit improvement is not scheduled at this time.

The Commission had no further comment or questions therefore received and filed the report.

11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSINER BAROLDI – Stated that he enjoyed the Easter event and is looking forward to the grand opening of Live Oak Park playground.

B. COMMISSIONER BURROUGHS – Congratulated Director of Parks and Recreation Matsumoto on a successful event. She stated that she is looking forward to the Live Oak Park grand opening and Summer Concerts in the Park.

C. COMMISSIONER TARIN – Echoed the comments made by his fellow Commissioners.

D. VICE CHAIRPERSON ROSSO – Announced that the Women's Club will be selling jewelry and donating funds to the cancer society during the Concerts in the Park season.

E. CHAIRPERSON HADDAD – Stated that she will be out of town for the next meeting and unfortunately will not be able to attend the Live Oak Park playground grand opening event.

12. ADJOURNMENT

The Parks and Recreation Commission Meeting was adjourned at 7:50 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, June 18, 2025 at 7:00 p.m.

Kristel Haddad, Chair

ATTEST:

Jennifer Venters, Secretary