PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

AUGUST 20, 2025 – 7:00 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE

1. **CALL TO ORDER** – Chair Rosso

2. **ROLL CALL**

PRESENT: Commissioner - Baroldi, Burroughs, Haddad, Tarin, Rosso

ABSENT: Commissioner - None

ALSO PRESENT: Director of Parks and Recreation Matsumoto and Parks and Recreation Secretary Venters

3. **PLEDGE OF ALLEGIANCE** – Chair Rosso led those present in the Pledge of Allegiance.

4. **PRESENTATIONS** - None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

6. **CONSENT CALENDAR**

Commissioner Burroughs moved to approve the Consent Calendar, seconded by Commissioner Baroldi and carried by the following roll call vote:

AYES: Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

A. APPROVAL OF MINUTES
Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS
Action: Approved.

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

A. REQUEST FROM THE AMERICAN RED CROSS TO WAIVE FACILITY RENTAL FEES FOR SOUND THE AMARM EVENT

Director of Parks and Recreation Matsumoto provided a verbal presentation of the staff report. He stated that the American Red Cross will host an event at Live Oak Park on September 13, from 10 am – 1:30 pm. He stated that the event highlights the benefits of preparedness specifically with smoke alarms. He concluded that the American Red Cross is seeking a fee waiver for the use of the facilities inside of the Community Center.

Fatima Vazquez, American Red Cross – Stated that the American Red Cross is looking to host their first City event to install smoke alarms. She stated that smoke alarms and installation are free to those who register.

Commissioner Burroughs asked Ms. Vazquez for clarification regarding the use of the Community Center.

Fatima Vazquez, American Red Cross – Stated that the Community Center would be used as a base area volunteers, giveaways and attendees.

Vice-Chair Tarin asked how the American Red Cross is advertising the event.

Fatima Vazquez, American Red Cross – Stated that advertising is conducted around Live Oak Park to attract City residents and the surrounding community.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if the request includes waiving the security deposit.

Director of Parks and Recreation Matsumoto stated that the security deposit will still be required, however is refundable after the event.

Chair Rosso invited additional public comment. No person came forth therefore closed the item for public comment.

Commissioner Burroughs made a motion to approve the American Red Cross to waive facility rental fees for Sound The Alarm event. Seconded by Vice Chair Tarin and carried by the following roll call vote:

AYES:	Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES:	Commissioner – None
ABSENT:	Commissioner – None
ABSTAIN:	Commissioner – None

B. AUGUST PROGRAMMING REPORT

Director of Parks and Recreation Matsumoto stated that Summer Day Camp, one of the City's most popular programs, concluded in August. He stated that the program is highly sought after for cost efficiency and activities. He stated that Summer Sports Blitz, another highly sought program operated over the course of two sessions with approximately 90 participants. He stated that Camp-A-Palooza had 70 camp sites reserved and over two hundred participants. He stated that Parks and Recreation month was celebrated by holding a free Neon Night Walk event. He stated that the Urban Forestry team attended to sixteen tree requests in July, trimmed the Lollypop trees along Las Tunas and addressed trees in distress along Rosemead Boulevard. He stated that the Parks Maintenance team conducted a variety of different repairs, cleaned park amenities, and addressed facility and HVAC issues. He concluded the report and asked the Commission for comments or questions.

The Commission had no comments or questions therefore received and filed the report.

9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA
- None

10. UPDATE FROM PARKS & RECREATION DIRECTOR

A. PARKS & RECREATION DIRECTOR'S REPORT

Director of Parks and Recreation Matsumoto stated that the City Council approved support from the City for the Camellia Festival, a new boom truck for the Urban Forestry team, and mower for the Parks Maintenance team. He stated that League of California Cities (LOCC) is going to feature the City's renovated parks, highlighting cities with family friendly amenities. He stated he will bring a copy of the magazine featuring Temple City to the October Commission meeting. He stated that the Sereno Open Space Project held its first outreach to seek surrounding resident input on July 26. He stated that SWA Group is in the process of putting together three concept designs to be released to a broad public outreach in October. He stated that the findings from the public and SWA Group will be presented to the Commission once the outreach is complete. He stated that upcoming events include Movies in the Park, Autumn Festival, and Classic Car Show. He stated that the City will show a movie each week in September, provide entertainment and free activities for those who attend. He stated that the Hi Autumn Festival will take place September 20 – 21 in partnership with the World Journal. He stated that scale of the event will be reduced to be on Temple City Park grounds only. He stated that the Fall Festival and Classic Car Show will take place during the month of September to accommodate the availability of TCUSD performers. He stated that the

Blue Star Banner program relaunch will be announced at the Veterans Day event. Lastly, he stated that the City is working on a fixed asset inventory to track and address repairs. He concluded the report and asked the Commission for comments and questions.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if the Live Oak Park playground surfacing will be power washed.

Director of Parks and Recreation Matsumoto stated that staff currently power washes the surface area and is exploring options to mitigate stains.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto for feedback from the public regarding the Sereno Open Space Project.

Director of Parks and Recreation Matsumoto stated that the public expressed security concerns and undesirable use of the site. He stated that other comments included a desire for active components for the area, limited access and gated access.

Chair Rosso asked Director of Parks and Recreation Matsumoto if retired veterans may be commemorated in the Blue Star Banner program.

Director of Parks and Recreation Matsumoto stated that the intent of the Blue Star Banner program is to commemorate active-duty veterans, however if feedback from the public is to include all military personnel that have served, the City would rename the program.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto for the number of banners and if a bicycle rack could be added near the playground at Live Oak Park.

Director of Parks and Recreation Matsumoto stated that the City has approximately 200 banners, but not all are active-duty veterans. He stated that he could explore installing a bicycle rack near the playground.

Chair Rosso asked Director of Parks and Recreation Matsumoto if additional handicapped parking spaces could be placed at Live Oak Park.

Director of Parks and Recreation Matsumoto stated that he would have to speak to the public safety division to see if there would be a location available for additional handicapped parking spaces.

The Commission had no further comments or questions therefore received and filed the report.

11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSIONER BAROLDI – Stated that he visited a park that had a play structure made in 2012 by Landscape Structures that still looked new. He stated that he felt good about the City's choice to use Landscape Structures for the City's parks.

B. COMMISSIONER BURROUGHS – Congratulated Director of Parks and Recreation Matsumoto on all summer programs and asked when the signage for the playground will arrive.

Director of Parks and Recreation Matsumoto stated that the park signs should be installed in two months.

C. COMMISSIONER HADDAD – None.

D. VICE CHAIRPERSON TARIN – Stated that he enjoyed the Concerts in the Park and National Night Out event.

E. CHAIRPERSON ROSSO – Stated that the Women's Club sold $5,476 in jewelry during the Concerts in the Park.

12. ADJOURNMENT

The Parks and Recreation Commission Meeting was adjourned at 7:35 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, September 17, 2025 at 7:00 p.m.

Joanne Rosso, Chair

ATTEST:

Jennifer Venters, Secretary