PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

SEPTEMBER 17, 2025 – 7:00 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE

1. **CALL TO ORDER** – Chair Rosso

2. **ROLL CALL**

PRESENT: Commissioner - Baroldi, Burroughs, Haddad, Tarin, Rosso

ABSENT: Commissioner - None

ALSO PRESENT: Director of Parks and Recreation Matsumoto and Parks and Recreation Secretary Venters

3. **PLEDGE OF ALLEGIANCE** – Chair Rosso led those present in the Pledge of Allegiance.

4. **PRESENTATIONS** - None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

6. **CONSENT CALENDAR**

Commissioner Baroldi moved to approve the Consent Calendar, seconded by Vice Chair Tarin and carried by the following roll call vote:

AYES: Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

A. APPROVAL OF MINUTES
Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS
Action: Approved.

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

A. AUGUST PROGRAMMING REPORT

Director of Parks and Recreation Matsumoto provided a verbal update to the Commission regarding programs, events and field accomplishments. He stated that session one of STARS Club began on August 13 operating at all TCUSD locations with a total of 104 students enrolled. He stated that the LEAD program, catering to middle and high school students, also began in August with 39 participants enrolled. He stated that 59 youth are registered for youth volleyball, and the Fall Sports Blitz program has 35 youth enrolled. He stated that the City hosted a free compost giveaway event on August 9 in partnership with Athens Services from 8:00 a.m. to 4:00 p.m. at Live Oak Park for Temple City residents. He stated that the Concerts in the Park event series concluded with generally positive feedback. He stated the Urban Forestry team addressed 26 tree service requests, monitored distressed trees along Rosemead Boulevard and removed 15 trees. He stated that the Parks Maintenance team resolved HVAC issues at the Community Center, repaired Gaga Ball pit, removed graffiti and provided general maintenance to parks throughout the City. He concluded the report and asked the Commission for comments or questions.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if LEAD program participants work with the Youth Committee and if LEAD participants have moved to the Youth Committee.

Director of Parks and Recreation Matsumoto stated that each group works separately. He stated that the Youth Committee is specifically for high school students and must apply to participate. He stated that the LEAD program is open to all registrants and caters to middle and high school students.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto how many staff are in park maintenance and if they are responsible for maintaining the park restrooms.

Director of Parks and Recreation Matsumoto stated that the City has four full time parks maintenance staff. He stated that the City is contracted with a janitorial company for restroom maintenance.

The Commission had no comments or questions therefore received and filed the report.

9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA
- None

10. UPDATE FROM PARKS & RECREATION DIRECTOR

A. PARKS & RECREATION DIRECTOR'S REPORT

Director of Parks and Recreation Matsumoto updated the Commission that the Live Oak Park Playground Project is nearing the end of the 90 day period for the landscaping establishment period. He stated that the City has tasked the contractor with backfilling mulch, repairing irrigation and replacing plants. He stated that the playground monument sign is in the fabrication phase. He stated that the Ad Hoc Committee for the Sereno Open Space Project met to discuss input provided by the public. He stated that a second outreach will likely be held in late October. He stated that the movies in the park series has increased in popularity, noting that additional marketing may be a contributor. He stated that the Hi Autumn Festival will be held on September 20 at Temple City Park and the Fall Festival and Car Show will take place on September 27, also at Temple City Park. He stated that Parks and Tree Apprentice Jesus Bentancourt has submitted resignation. He stated that the City will refer to the eligibility list prior to conducting recruitment. He stated that the Blue Star Banner will launch in November with the Veterans Day ceremony. He stated that if the Commission feels strongly about recognizing all veterans he can return with a staff report for discussion. He concluded the report and asked the Commission for comments and questions.

Vice Chair Tarin asked Director of Parks and Recreation Matsumoto if the Blue Star Banner program was open to all veterans in the past and if the purpose of the program is to recognize active duty veterans.

Director of Parks and Recreation Matsumoto stated that the City believes that the previous person who operated the Blue Star Program allowed all veterans, however could not confirm since the City did not operate the program. He stated that the intent of the Blue Star Banner program is to honor active duty veterans.

Commissioner Burroughs stated there are ways to honor all veterans, however, felt hesitant to include inactive duty veterans in the Blue Star Banner program.

Commissioner Haddad suggested compiling a list of all veterans.

Director of Parks and Recreation Matsumoto stated that the City does not have any contact information for those who previously participated in the Blue Star Banner program. He stated that once the City takes over the program all banners would be replaced as new. He stated that once a banner has become weathered the City would remove it and the individual would pay for replacing the banner.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto for updates regarding fixed asset inventory, painting parking lines along Live Oak Park, additional bicycle racks at Live Oak Park, and signage stating park rules.

Director of Parks and Recreation Matsumoto stated that he would follow up with the City Manager for an update regarding fixed asset inventory, a traffic study would have to be conducted in order to paint parking lines, the City is in the process of evaluating cost and placement of bicycle racks at Live Oak Park, and temporary signage stating park rules has been posted.

The Commission had no further comments or questions therefore received and filed the report.

11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSIONER BAROLDI – None

B. COMMISSIONER BURROUGHS – None

C. COMMISSIONER HADDAD – None.

D. VICE CHAIRPERSON TARIN – Thanked Director of Parks and Recreation Matsumoto for the reports.

E. CHAIRPERSON ROSSO – Stated that the Women's Club raised over $10,000 in jewelry at the Concerts in the Park.

12. ADJOURNMENT

The Parks and Recreation Commission Meeting was adjourned at 7:27 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, October 15, 2025 at 7:00 p.m.

Joanne Rosso, Chair

ATTEST:

Jennifer Venters, Secretary