CITY COUNCIL
TEMPLE CITY, CALIFORNIA

REGULAR MEETING MINUTES
SEPTEMBER 16, 2025

1. CALL TO ORDER

   Mayor Pro Tem Man called the City Council Regular Meeting to order at 7:01 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. ROLL CALL

PRESENT:	Councilmember –Chen, Yu, Man
ABSENT:	Councilmember – Chavez, Sternquist
ALSO PRESENT:	City Manager Cook, City Attorney Murphy, City Clerk Kuo

   Councilmember Yu made a motion to excuse Councilmember Chavez and Mayor Sternquist for cause. Seconded by Councilmember Chen.

3. INVOCATION – Pastor Kelty, Community of Christ, provided the invocation. Community of Christ is located at 5851 Temple City Blvd. Services are on Sunday mornings at 10:30 a.m. All are welcome.

4. PLEDGE OF ALLEGIANCE – Mayor Pro Tem Man lead the pledge of allegiance.

5. CEREMONIAL MATTERS – PRESENTATION

   A. Los Angeles County Sanitation District - District 15 Trunk Sewers Group 1 Rehabilitation

      Alex Martinez, Assistant Resident Engineer/Construction Management, provided information for the upcoming sewer rehabilitation project on El Monte Avenue in October.

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA – None

7. CONSENT CALENDAR

   Councilmember Chen made a motion to approve the Consent Calendar Items. Seconded by Councilmember Yu and approved by the following votes:

AYES:	Councilmember –Chen, Yu, Man
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – Chavez, Sternquist

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the:

1. Special Council Meeting of September 2, 2025;
2. Regular Council Meeting of September 2, 2025;
3. Special Council Meeting of September 4, 2025; and
4. Special Council Meeting of September 9, 2025.

Action: Approved the Minutes of the City Council Meetings.

B. PLANNING COMMISSION ACTIONS – REGULAR MEETING OF AUGUST 26, 2025

The City Council is requested to review and file the actions of the Regular Planning Commission Meeting of August 26, 2025.

Action: Received and filed the Planning Commission actions from their regular meeting of August 26, 2025.

C. SECOND READING AND ADOPTION OF ORDINANCE NO. 25-1083 ESTABLISHING ELECTION PROCEDURES

The City Council is requested to adopt the ordinance establishing election procedures.

Action: Waived further reading and adopt Ordinance No. 25-1083 establishing election procedures.

D. AUTHORIZE THE CITY TO ENTER INTO A 3-YEAR AGREEMENT WITH CARAHSOFT FOR QUICKBASE BUSINESS SUBSCRIPTION

The City Council is requested to enter into a 3-year agreement for Quickbase Business Subscription.

Action:

1. Authorized the City Manager to issue an annual purchase order with Carahsoft for a three-year QuickBase Platform Business subscription through National

Association of State Procurement Officials (NASPO) Contract AR2472, in the amount of $56,206.26; and

2. Approved a budget adjustment reducing $3,735.42 in Private Special Program Contract Services (01-930-53-4271) and increasing the same amount in Software Licenses and Subscriptions (01-930-54-4850) to fully fund the agreement.

E. PURCHASE OF WORKSTATIONS AT THE LIVE OAK PARK ANNEX LOCATION (ANNEX) FOR PARKS AND RECRETION DEPARTMENT

The City Council is requested to approve the purchase of workstations at Live Oak Park Annex for Parks and Recreation Department.

Action:

1. Approved the direct purchase of workstations for the Annex for the Parks and Recreation Department with Bluespace Interiors, a CMAS (State of California Multiple Award Schedule Program) approved vendor in the amount of $30,852.43; and

2. Authorized the City Manager to execute a purchase order.

F. FINAL SUBDIVISION MAP APPROVAL FOR PARCEL MAP NO. 84358, A FLAG LOT SUBDIVISION AT 4946 HELEO AVENUE

The City Council is requested to approve the final subdivision map to allow the property owner to record the map and begin construction of a single-family residence on the rear lot.

Action:

1. Reviewed and approved the final subdivision map for Parcel Map No. 84358 (Attachment "A"); and

2. Authorized the City Clerk to certify Parcel Map No. 84358.

G. ADOPTION OF RESOLUTION NO. 25-5832 APPROVING REVISED SALARY RANGES FOR UNREPRESENTED PART-TIME CLASSIFICATIONS BY IMPLEMENTING COST OF LIVING ADJUSTMENTS AND ONE-TIME BONUS

The City Council is requested to adopt a resolution approving revised salary ranges for unrepresented part-time classifications by implementing cost of living adjustments and one-time bonus.

Action:

1. Adopted Resolution No. 25-5832 approving the revised salary ranges to unrepresented part-time classifications' hourly rates for a three-year cost-of-living adjustments (COLAs) and one-time bonus payment; and

2. Appropriated a total of $30,275 from the General Fund reserves for Fiscal Year (FY) 2025-2026.

H. VISA CARD REPORT

The City Council is requested to receive and file the Visa Card Report.

Action: Received and filed.

I. ADOPTION OF RESOLUTION NO. 25-5836 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2025-26

The City Council is requested to adopt Resolution No. 25-5836 authorizing the payment of bills for fiscal year 2025-26.

Action: Adopted Resolution No. 25-5836 authorizing the payment of bills for fiscal year 2025-26.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS – None

11. UPDATE FROM CITY MANAGER – invited. everyone to the upcoming Autumn Festival this weekend.

12. UPDATE FROM CITY ATTORNEY – provided a brief update on Senate Bill 79, a bill which establishes statewide standards for housing development within either a quarter mile or half mile radius of major transit stops and will significantly reduce local control over zoning near major transit stops. As of right now, this bill will not have an effect on Temple City.

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

A. SCHOOL DISTRICT/CITY STANDING COMMITTEE

(Mayor Pro Tem Man and Councilmember Chavez) – Formed 1/3/2012

No report.

B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Councilmember Chavez) – Formed 7/15/2014

No report.

C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Mayor Pro Tem Man and Councilmember Yu) – Formed 4/4/2017

No report.

D. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 3/16/21

No report.

E. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Mayor Pro Man) – Formed 5/17/22

No report.

F. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Chen and Councilmember Yu) – Formed 5/16/23

No report.

G. FUTURE DEVELOPMENT OF CITY PROPERTY AT 5003 SERENO DRIVE AD HOC COMMITTEE
(Mayor Sternquist and Councilmember Chavez) – Formed 11/6/22

No report.

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

A. COUNCILMEMBER CHAVEZ – absent

B. COUNCILMEMBER CHEN – shared that he attended the San Gabriel Valley Council of Government Olympic Ad Hoc Committee meeting and is looking forward to the upcoming Olympic festivities.

C. COUNCILMEMBER YU – commented on the upcoming Autumn Festival.

D. MAYOR PRO TEM MAN – commented on the Autumn Festival and expressed appreciation to World Journal, the Parks and Recreation staff, and first responders for making sure the event run smoothly and safely.
E. MAYOR STERNQUIST – absent

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Jerry Jambazian, Wonder Cleaners and Draperies, announced upcoming Neighborhood Watch Meeting and the Fall Festival and Car show.

16. ADJOURNMENT

The City Council Regular Meeting was adjourned at 7:26 p.m.

William Man, Mayor Pro Tem

ATTEST:

Peggy Kuo, City Clerk