PARKS & RECREATION COMMISSION

REGULAR MEETING
NOVEMBER 19, 2025 – 7:00 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE
TEMPLE CITY, CALIFORNIA

AGENDA

PROCEDURE TO ADDRESS PARKS & RECREATION COMMISSION:
If you wish to address the Parks & Recreation Commission, please complete a Speaker Request Form, indicating the agenda item number and submit it to the Secretary. There will be a maximum 30-minute period for comments on any subject with a 3- minute time limit on each speaker, unless waived by Commission. You have the opportunity to address the Parks & Recreation Commission at the following times:

- AGENDA ITEM - at the time the Parks & Recreation Commission considers the agenda item; and
- NON-AGENDA ITEM - at the time for PUBLIC COMMENTS. Please note that while the Parks & Recreation Commission values your comments, pursuant to the Brown Act, the Commission cannot take action on any item not listed on the agenda.

The listing of any item on the agenda includes the authority of the Commission to take action on such item and to approve, disapprove, or give direction on any item.

1. **CALL TO ORDER** – Chair Rosso
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PRESENTATIONS**
5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

   The Parks & Recreation Commission will now hear public comments regarding items not listed on the agenda. The procedure to address the Parks & Recreation Commission is highlighted on the first page of this agenda.

6. **CONSENT CALENDAR**

   All consent calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the

Commission or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: approve items A - B per recommendations

A. APPROVAL OF MINUTES

The Parks & Recreation Commission is requested to review and approve the Minutes of the Parks & Recreation Commission Meeting of October 15, 2025.

Recommendation: Approve

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS

The Parks & Recreation Commission is requested to review the Monthly Attendance/Activity Reports for October 2025.

Recommendation: Receive and file

7. UNFINISHED BUSINESS

8. NEW BUSINESS

A. REQUEST FROM TEMPLE CITY AMATEUR SOFTBALL ASSOCIATION (TCASA) FOR RESERVED USE OF LIVE OAK PARK SOFTBALL FIELD AND HANGING BANNERS

As required by the Agreement for use of the Athletic Fields, the Commission is requested to review and approve the request for reserved use of the softball field at Live Oak Park for the 2026 spring season and post season and hanging of sponsor and registration banners.

Presentation: Adam Matsumoto, Director of Parks & Recreation

Recommendation: Approve the request from TCASA for reserved use of the softball field at Live Oak Park from January – July 2026 for their spring season and post season, hanging of sponsor and registration banners and waive the 51% residency requirement for reserved use of the field.

B. REQUEST FROM AYSO FOR RESERVED USE OF LIVE OAK PARK ATHLETIC FIELDS

As required by the Agreement for use of the Athletic Fields, the Commission is requested to review and approve the request for reserved use of the athletic fields at Live Oak Park for the 2026 spring season and summer season.

Presentation: Adam Matsumoto, Director of Parks & Recreation

Recommendation: Approve the request from AYSO for reserved use of the baseball field at Live Oak Park from February – July 2026 for their spring and summer season and waive the 51% residency requirement for reserved use of the field.

C. REQUEST FROM TEMPLE CITY AMERICAN LITTLE LEAGUE (TCALL) FOR RESERVED USE OF LIVE OAK PARK BASEBALL FIELD AND HANGING BANNERS

As required by the Agreement for use of the Athletic Fields, the Commission is requested to review and approve the request for reserved use of the baseball field at Live Oak Park for the 2026 spring season and post season and hanging of sponsor and registration banners.

Presentation: Adam Matsumoto, Director of Parks & Recreation

Recommendation: Approve the request from TCALL for reserved use of the baseball field at Live Oak Park from January – July 2026 for their spring season, hanging of sponsor and registration banners and waive the 51% residency requirement for reserved use of the field.

D. PUBLIC ART MURAL PROPOSAL AT LIVE OAK PARK ON THE BASEBALL SCORE BOOTH

The Temple City American Little League is proposing a public art mural on the score booth for the baseball field at Live Oak Park.

Presentation: Adam Matsumoto, Director of Parks & Recreation

Recommendation: Provide staff with direction.

E. OCTOBER PROGRAMMING REPORT

Recap of August programming including: fall sports, Stars Club, LEAD Program, Halloween, Park Maintenance and Urban Forestry.

Presentation: Adam Matsumoto, Director of Parks and Recreation

Recommendation: Receive and file.

9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

If a member of the audience would like to address the Commission on any item, which does not appear on the agenda, please do so at this time. Please fill out a speaker request form and present to the Secretary.

10. UPDATE FROM PARKS & RECREATION DIRECTOR

A. PARKS & RECREATION DIRECTOR'S REPORT

11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSINER BAROLDI

B. COMMISSIONER BURROUGHS

C. COMMISSIONER HADDAD

D. VICE CHAIRPERSON TARIN

E. CHAIRPERSON ROSSO

12. ADJOURNMENT

Notice: Staff reports or written documentation relating to each item of business of this Agenda are available for viewing on the City's website at http://www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular business hours.

NEXT REGULAR MEETING OF:

PARKS & RECREATION COMMISSION 7:00 P.M. DECEMBER 17, 2025

ACCOMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CERTIFICATION OF POSTING

I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on June 18, 2025, on the bulletin board outside the Civic Center located at 5938 Kauffman Avenue, CA 91780, and on the city, website as required by law, on the date listed below.

11/14/2025 at 12:00p.m.	/S/
Date	Jennifer Venters, Secretary

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the Civic Center bulletin board not less than 72 hours prior to the meeting.

Adam Matsumoto, Parks and Recreation Director