PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

NOVEMBER 19, 2025 – 7:00 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE

1. **CALL TO ORDER** – Chair Rosso

2. **ROLL CALL**

PRESENT: Commissioner - Baroldi, Burroughs, Haddad, Tarin, Rosso

ABSENT: Commissioner – None

ALSO PRESENT: Director of Parks and Recreation Matsumoto and Parks and Recreation Secretary Venters

3. **PLEDGE OF ALLEGIANCE** – Chair Rosso led those present in the Pledge of Allegiance.

4. **PRESENTATIONS** - None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

6. **CONSENT CALENDAR**

Commissioner Baroldi moved to approve the Consent Calendar, seconded by Vice Chair Tarin and carried by the following roll call vote:

AYES: Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

A. APPROVAL OF MINUTES
Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS
Action: Approved.

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

A. REQUEST FROM TEMPLE CITY AMATEUR SOFTBALL ASSOCIATION (TCASA) FOR RESERVED USE OF LIVE OAK PARK SOFTBALLL FIELD AND HANGING BANNERS

Director of Parks and Recreation Matsumoto stated that TCASA is requesting that the Commission approve a request for reserved use of the softball field from January through July 2026, waive the 51% residency requirement, and hang sponsorship banners along the tennis courts at Live Oak Park. He stated that the request before the Commission had previously been approved in prior years. He concluded the report and asked the Commission for comments or questions.

Commissioner Baroldi asked Director of Parks and Recreation Matsumoto for the percentage of Temple City residing registrants.

Director of Parks and Recreation Matsumoto stated that TCASA is still accepting enrollment for the spring season, however the percentage of Temple City residents is under 50 percent.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if reservation of the softball field should be in February as the field will be closed in January.

Director of Parks and Recreation Matsumoto stated that the grass portion of the fields will not be open, but the TCASA would be able to utilize the softball field for assessment purposes in January.

Chair Rosso opened the item for public comment. No members of the public came forth, therefore the item was closed for public comment.

Commissioner Haddad moved to approve a request from Temple City Amateur Softball Association (TCASA) for reserved use of Live Oak Park softball field and hanging banners. Seconded by Vice Chair Tarin and carried by the following roll call vote:

AYES:	Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES:	Commissioner – None
ABSENT:	Commissioner – None
ABSTAIN:	Commissioner – None

B. REQUEST FROM AYSO FOR RESERVED USE OF LIVE OAK PARK ATHLETIC FIELDS

Director of Parks and Recreation Matsumoto stated that AYSO is requesting that the Commission approve reserved use of the athletic field from

February through July 2026 and waive the 51% residency requirement. He stated that the request before the Commission had previously been approved the previous year. He concluded the report and asked the Commission for comments or questions.

Commissioner Burroughs asked the applicant to clarify if request includes games and practices.

Juan Sanchez, AYSO, stated that the request includes games and practices. He stated that games will be held on Saturdays near the basketball courts.

Chair Rosso opened the item for public comment. No members of the public came forth, therefore the item was closed for public comment.

Commissioner Burroughs moved to approve a request from AYSO for reserved use of Live Oak Park athletic fields. Seconded by Chair Rosso and carried by the following roll call vote:

AYES:	Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES:	Commissioner – None
ABSENT:	Commissioner – None
ABSTAIN:	Commissioner – None

C. REQUEST FROM TEMPLE CITY AMERICAN LITTLE LEAGUE (TCALL) FOR RESERVED USE OF LIVE OAK PARK BASEBALL FIELD AND HANGING BANNERS

Director of Parks and Recreation Matsumoto stated that TCALL is asking the Commission to consider approval for reserved use of the baseball field at Live Oak Park from January through July 2026, waive the 51% residency requirement, and hang sponsorship banners until July 2026. He stated that the request before the Commission had previously been approved in prior years. He concluded the report and asked the Commission for comments or questions.

Commissioner Burroughs asked Mr. Chen if the sponsorship banners that are currently installed are going to be taken down as they have been up for a long time.

Michael Chen, TCALL, stated that he will discuss removing the current banners with the TCALL board.

Commissioner Baroldi asked Mr. Chen if TCALL would only use the infield.

Michael Chen, TCALL, stated that only the infield would be used.

Chair Rosso opened the item for public comment. No members of the public came forth, therefore the item was closed for public comment.

Vice Chair Tarin moved to approve a request from Temple City American Little League (TCALL) for reserved use of Live Oak Park baseball field and hanging banners. Seconded by Chair Rosso and carried by the following roll call vote:

AYES:	Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES:	Commissioner – None
ABSENT:	Commissioner – None
ABSTAIN:	Commissioner – None

D. PUBLIC ART MURAL PROPSAL AT LIVE OAK PARK ON THE BASEBALL SCORE BOOTH

Director of Parks and Recreation Matsumoto provided a verbal presentation of the staff report. He then turned over the remainder of the report to Michael Chen of TCALL to provide a verbal report of the PowerPoint presentation illustrating the proposed art mural.

Michael Chen, TCALL, briefed the Commission regarding the cost, timeline, board members and purpose of the project. He stated that the project is intended to be a collaborative effort of TCALL participants, parents and board members to paint. He stated that upon completion the mural would be coated with a sealant to protect the mural from vandalism and preserve color. He concluded the PowerPoint presentation and asked the Commission if they had comments or questions.

Commissioner Burroughs asked Mr. Chen if the mural would wrap around the score booth.

Michael Chen, TCALL, stated that there are no plans to wrap the mural around the score booth.

Chair Rosso asked Mr. Chen when the project would begin.

Michael Chen, TCALL, stated that if approved, the mural project would begin in January 2026.

Director of Parks and Recreation Matsumoto stated that the Parks Maintenance team would oversee the progress of the mural to ensure that the correct materials are used.

Chair Rosso opened the item for public comment. No members of the public came forth, therefore the item was closed for public comment.

Vice Chair Tarin moved to approve a public art mural at Live Oak Park on the baseball score booth. Seconded by Commissioner Burroughs and carried by the following roll call vote:

AYES:	Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES:	Commissioner – None
ABSENT:	Commissioner – None
ABSTAIN:	Commissioner – None

E. OCTOBER PROGRAMMING REPORT

Director of Parks and Recreation Matsumoto stated that STARS Club currently has 104 students enrolled, the LEAD Program is currently focusing on civic engagement, two youth volleyball teams will be participating in the SCMAF tournament, Fall Sports Blitz has concluded, and registration is currently open for the youth basketball season. He stated that the Halloween Carnival continues to grow in popularity and highlighted the various free activities for the community. He stated that the Urban Forestry team checked and repaired outlets along Las Tunas Drive in preparation of the Lights on Temple City event and the Parks Maintenance team conducted a final walkthrough of the new playground at Live Oak Park. He concluded the report and asked the Commission for comments or questions.

The Commission had no comments or questions therefore received and filed the report.

9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA - None

10. UPDATE FROM PARKS & RECREATION DIRECTOR

A. PARKS & RECREATION DIRECTOR'S REPORT

Director of Parks and Recreation Matsumoto updated the Commission that the monument sign for the Live Oak Park playground should be completed in December. He stated that a second workshop was conducted for the Sereno Open Space project on October 18. He stated that based upon public input, SWA is currently working on a design to include a nature theme with trees, landscaping, active play components, exercise equipment and seating. He stated that once a design has been recommended for approval by the Ad Hoc Committee, the proposal will be brought forth to the

Commission for consideration. He stated that the City is pending an update for a grant application filed with the Los Angeles County Regional Parks and Open Space District for design services. He stated that the Veterans Day event had dignitary speakers, a performance by Brighter Side Singers, a vintage plane flyover and featured keynote speaker and former City employee, Mike Koski. He concluded the report and asked the Commission for comments or questions.

Chair Rosso asked Director of Parks and Recreation Matsumoto if a concept design for the Sultana Open Space project has been developed.

Director of Parks and Recreation Matsumoto stated that although a decision has not been made, the intent is to use the area as park space.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if a fixed asset inventory list could be brought to the Commission early 2026.

Director of Parks and Recreation Matsumoto stated that the City Council would like to be provided with a broad list of inventory assets that need repair. He stated that once the City Council has reviewed the list, the items would be brought to the Commission to discuss prioritization.

Chair Haddad asked Director of Parks and Recreation for the timeline for the upcoming budget and when the inventory list is anticipated to be presented or completed.

Director of Parks and Recreation Matsumoto stated that the City begins the process for the budget for the next fiscal year in January and February then will go before the City Council for consideration in May.

The Commission had no further comments or questions therefore received and filed the report.

11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSIONER BAROLDI – None

B. COMMISSIONER BURROUGHS – Stated that the Halloween Festival and Veterans Day events were well attended.

C. COMMISSIONER HADDAD – Complemented staff for including the World Series game at the Halloween Festival.

D. VICE CHAIRPERSON TARIN – None

E. CHAIRPERSON ROSSO – Stated that she enjoyed the Halloween Festival and Veterans Day events. She asked Director of Parks and Recreation Matsumoto if the City has interest in installing a permanent shade structure over the bleachers.

Director of Parks and Recreation Matsumoto stated that the City does not currently have plans to install a permanent shade structure over the bleachers.

12. ADJOURNMENT

The Parks and Recreation Commission Meeting was adjourned at 7:48 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, December 17, 2025 at 7:00 p.m.

Joanne Rosso, Chair

ATTEST:

Jennifer Venters, Secretary