PARKS & RECREATION COMMISSION
TEMPLE CITY, CALIFORNIA

REGULAR MEETING

FEBRUARY 18, 2026 – 7:00 P.M.
COUNCIL CHAMBERS - 5938 KAUFFMAN AVENUE

1. **CALL TO ORDER** – Chair Rosso

2. **ROLL CALL**

PRESENT: Commissioner - Baroldi, Burroughs, Haddad, Tarin, Rosso

ABSENT: Commissioner – None

ALSO PRESENT: Director of Parks and Recreation Matsumoto and Parks and Recreation Secretary Venters

3. **PLEDGE OF ALLEGIANCE** – Chair Rosso led those present in the Pledge of Allegiance.

4. **PRESENTATIONS** - None

5. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA** - None

6. **CONSENT CALENDAR**

Commissioner Baroldi moved to approve the Consent Calendar, seconded by Commissioner Haddad and carried by the following roll call vote:

AYES: Commissioner – Baroldi, Burroughs, Haddad, Tarin, Rosso
NOES: Commissioner – None
ABSENT: Commissioner – None
ABSTAIN: Commissioner – None

A. APPROVAL OF MINUTES
Action: Approved.

B. MONTHLY ATTENDANCE/ACTIVITY REPORTS
Action: Approved.

7. **UNFINISHED BUSINESS** - None

8. **NEW BUSINESS**

A. JANUARY PROGRAMMING REPORT

Director of Parks and Recreation Matsumoto stated that the STARS program is currently in session two with 108 students collectively, LEAD participants are focusing on leadership and are scheduled to take a field trip to the Natural History Museum, and youth basketball games operate at all four sites. He stated that the youth basketball season will conclude with SCMAF tournaments in March. He stated that 35 volunteers participated at Lunar New Year event on Saturday February 7, 2026. He stated that the Lunar New Year event in partnership with Temple City Chinese American Association held traditional events and over 40 booths. He stated that the Urban Forestry team provided 19 tree service requests, removed holiday lights, changed out the banners along Las Tunas Drive and repaired City vehicles. He stated that the Parks Maintenance team also removed holiday lights, remodeled restrooms at Live Oak Park, installed an artificial turf walkway adjacent to the pickleball courts, and provided annual turf renovation maintenance. He concluded the report and asked the Commission for comments or questions. The Commission had no comments or questions therefore received and filed the report.

B. BLUE STAR BANNER PROGRAM

Director of Parks and Recreation Matsumoto briefed the Commission regarding the parameters of the previous Blue Star Banner program and how the City intends to operate the program internally. He stated that the City would like to honor active duty military personnel, create a database for those participating in the Blue Star Banner Program, and return banners that have either expired or become tattered to the applicant. After briefing the Commission on the history of the Blue Star Banner program and the parameters the City would like to implement, he asked for input.

Vice Chair Tarin asked Director of Parks and Recreation Matsumoto for the suggested requirements for the Blue Star Banner program.

Director of Parks and Recreation Matsumoto stated that those who are on active duty or an immediate family member of a person who is on active duty who is a resident of Temple City can apply for a banner.

Chair Rosso asked if the program could be extended to those who are no longer serving.

Director of Parks and Recreation Matsumoto stated that the true intent of the Blue Star Banner program is to signify active duty personnel, however the City can explore ways to honor veterans who have retired.

Commissioner Burroughs stated that she is in favor of operating the Blue Star Banner program as originally intended and to allow immediate family

members who are residents to apply. She expressed concern that if the program is operated to allow non active duty veterans there may not be enough room to accommodate active-duty veterans.

Vice Chair Tarin asked Director of Parks and Recreation Matsumoto if an applicant would be required to pay for a banner annually.

Director of Parks and Recreation Matsumoto stated as the banners wear, they would be removed and returned to the applicant. He stated that the life expectancy of a banner is approximately two years.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if a participant would have to pay an additional fee if a banner was damaged by an unforeseen incident.

Director of Parks and Recreation Matsumoto stated that a two-year lifespan is used as a placeholder, however the City may be able to cover the cost of a banner in cases that are not caused by natural wear.

Chair Rosso asked Director of Parks and Recreation Matsumoto if the existing banners would be removed and if previous participants would be required to reapply.

Director of Parks and Recreation Matsumoto stated that the City does not have contact information for any of the existing banners. He stated that the City is recommending replacing the current banners as a transitionary phase.

Chair Rosso stated that she is in favor of starting the Blue Star Banner program as new and allowing only those who are on active duty to apply for a banner.

Vice Chair Tarin stated that he is in favor of starting the program new, allowing only those who are on active duty, and allowing immediate family members who are residents apply for a banner.

Commissioner Burroughs stated that she is in favor of the design.

Commissioner Baroldi suggested to enlarge "Proudly Salutes", is in favor of a narrower application process that could be revisited in the future and is in favor of starting the program as new. He suggested marketing the Blue Star Banner program online, in the City's Connect magazine, social media and at events.

Commissioner Haddad stated that she is in favor of operating the Blue Star Banner program as recommended by her fellow Commissioners.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto why the address of the person in active duty is requested and how military information would be verified. She suggested a gold star for those who have lost their life during service.

Chair Rosso asked Director of Parks and Recreation Matsumoto for clarification on the application regarding anticipated return date, anticipated separation from service date and if the banner would be removed upon separation or expiration of service.

Vice Chair Tarin asked Director of Parks and Recreation Matsumoto if the rank should be included on the banner.

Director of Parks and Recreation Matsumoto stated that the address of the person in active duty could be used as a means of contact and be included in a database. He stated that including the anticipated expiration of service date would indicate that the banner is intended to be displaced temporarily. He stated that the rank does not have to be included in the banner. He then verified that the Commission would like to move forward with the program starting as a new program, remove the current banners and let residents apply, remove the deployment address from the application, replace the banner should it become damaged prior to two years, include the rank, "Proudly Salutes" should be in bold, change the color of the star to gold if an active duty member lost their life during service, and that the application fee of $100.00 is agreeable. He stated that he would like to revisit the program in one year to evaluate the lifespan of a banner.

The Commission verbally agreed upon the parameters described by Director of Parks and Recreation Matsumoto.

Director of Parks and Recreation Matsumoto stated that he will take the provided input and return to the Commission for final review before officially starting the program. He stated that honoring inactive Veterans could be tabled for a future discussion.

The Commission had no further comments or questions therefore received and filed the report.

C. PARKS AND RECREATION CAPITAL PROJECTS AND OUTLAYS

Director of Parks and Recreation Matsumoto provided a verbal presentation of staff report summarizing capital projects that are routinely completed,

scheduled to be completed and potential projects. He stated that he would like to obtain the Commissions input regarding potential projects to propose in the upcoming budget. He concluded the staff report and asked the Commission for feedback.

Chair Rosso stated that she has received comments from the public requesting additional lighting at Live Oak Park.

Director of Parks and Recreation Matsumoto stated that Live Oak Park is strategically lit but could be requested to be included in the list of projects.

Commissioner Burroughs stated that she would like the Community Center to be included as a priority for improvement. She stated that many components of the Community Center need repair and refurbishment.

Chair Rosso asked Director of Parks and Recreation Matsumoto if volunteers could assist in renovating the Community Center.

Director of Parks and Recreation Matsumoto stated that it would be appropriate for volunteers to participate in renovations that would not be required of a licensed contractor.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if spending a large sum of money on repairing the HVAC system would defeat the purpose of a comprehensive plan.

Director of Parks and Recreation Matsumoto stated that the repair is out of necessity because the Community Center is used as a cooling center.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto if the Community Center roof needs repair.

Director of Parks and Recreation Matsumoto stated that the roof is not in need of repair. He also stated that the HVAC system would not change in weight therefore should not impact the roof.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto if the City General Funds or grant funding is being used to develop the Sultana Project and Sereno Open Space Project.

Director of Parks and Recreation Matsumoto stated that the City is exploring alternative funding sources, however, the City may need to use money from the General Fund.

Chair Rosso asked Director of Parks and Recreation Matsumoto if there has been discussion for a dedicated senior center.

Director of Parks and Recreation Matsumoto stated that the City is exploring options to have a dedicated space for seniors without developing a new building.

Vice Chair Tarin asked Director of Parks and Recreation Matsumoto for the age of the roof and if there had been maintenance performed.

Director of Parks and Recreation Matsumoto stated that the City has not done a cost analysis to extend the working life of the facility.

Commissioner Burroughs stated that she would be in favor of a comprehensive study for the Community Center as it is the only large facility in the City. She stated that all improvements to the Community Center should be considered high priority.

Commissioner Baroldi stated that the floors inside of the Community Center are in disrepair.

Director of Parks and Recreation Matsumoto stated that the City can explore emergency repairs then explore renovations that could be phased over multiple years.

The Commission agreed on items that would be considered a priority for repair and/or renovation. The Commission had no further comments or questions therefore received and filed the report.

## 9. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

- None

## 10. UPDATE FROM PARKS & RECREATION DIRECTOR

### A. PARKS & RECREATION DIRECTOR'S REPORT

Director of Parks and Recreation Matsumoto announced that Live Oak Park received an award from CPRS for excellence in park planning. The City will be recognized at the April 21st City Council meeting and be recognized by CPRS during their annual conference. He stated that the monument sign for the Live Oak Park playground should be completed by the end of March.

Commissioner Burroughs asked Director of Parks and Recreation Matsumoto if Commissioners are members of CPRS.

Director of Parks and Recreation Matsumoto stated that CPRS membership for Commissioners could be reestablished. He stated that there are no updates to note for the Sultana Open Space project. He stated that the Sereno Open Space project is pending grant approval. He stated that the pickleball tournament will take place in March with 32 participants and that TCALL started their mural. He stated that two Parks and Recreation Coordinators accepted employment and Parks and Trees Supervisor Magana resigned from his position. He stated that recruitment for a new Parks and Trees Supervisor will take place in March and that the City is recruiting for a Senior Recreation Leader.

Commissioner Haddad asked Director of Parks and Recreation Matsumoto if additional Parks Maintenance staff are required as the City has developed additional park space.

Director of Parks and Recreation Matsumoto stated that additional employment would have to be evaluated.

Chair Rosso asked Director of Parks and Recreation Matsumoto if there is a high turnaround rate for forestry employees.

Director of Parks and Recreation Matsumoto stated that the City does not have a structure in place to allow for continued promotion unless you start as a part time employee.

Commissioner Burroughs spoke in favor of a split entry level assistant, however, the wages earned are slightly above minimum wage. She stated that she would like to see consideration to make the apprentice position into a regular maintenance or tree worker position down the line.

Director of Parks and Recreation Matsumoto stated that without increasing the pay structure for higher positions entry level positions would risk compaction. He continued the report with a PowerPoint presentation showcasing recent improvements made to the walkway near the pickleball courts and restrooms. He concluded the report and asked the Commission for comments or questions.

The Commission had no further comments or questions therefore received and filed the report.

## 11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA

A. COMMISSIONER BAROLDI – Thanked staff for comments, information and reports.

B. COMMISSIONER BURROUGHS – Thanked staff for their efforts and commented that she is looking forward to the Camellia Festival.

C. COMMISSIONER HADDAD – Congratulated staff for receiving an award through CPRS.

D. VICE CHAIRPERSON TARIN – Echoed the comments made by his fellow Commissioners.

E. CHAIRPERSON ROSSO – Echoed comments by her fellow commissioners.

## 12. ADJOURNMENT

The Parks and Recreation Commission Meeting was adjourned at 8:49 p.m. to the Parks and Recreation Commission Regular Meeting Wednesday, March 18, 2026 at 7:00 p.m.

Joanne Rosso, Chair

ATTEST:

Jennifer Venters, Secretary